VENETIAN PALAZZO

Multiple Guest Authorization Form

DEADLINE: SUNDAY, NOVEMBER 1, 2015

If you have multiple staff that will require access to your suite, a listing of individual staff names must be supplied to The Venetian and The Palazzo Convention Services. Please provide the individual staff name(s) for each suite as the hotel will not release the suites and keys to anyone other than the name listed as your company's main contact on your CES Space Contract.

Any change in guest names after this form has been submitted must be made in writing to Breanna Flick at: breanna.flick@sands.com prior to January 1, 2016.

Company Name: _____ Suite Number(s): _____

Contact Name: _____ Phone: _____

Guest Name: (10 Names Maximum)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Do you or your guests plan to sleep in your exhibit suite overnight?

☐ Yes ☐ No

A maximum of 10 suite keys are available per suite.

IMPORTANT:
Suite exhibitors MUST complete and return this form by **November 1, 2015.**

Fax form to:
Breanna Flick, Catering and Conference Manager
The Venetian and The Palazzo
Fax: 702.414.2305 Phone: 702.414.4517
Email: breanna.flick@sands.com

After-hours Event Form
Deadline: December 1, 2015

Use this form if you are planning to host an event in your booth for non-exhibiting guests anytime on Tuesday, January 5 or before/after show hours on January 6-9. Please complete the information below and email this form to CES Operations, by December 1 to obtain event approval. Please use this form per one (1) event.

CES Exhibit Hours:

Wednesday, January 6	10AM - 6 PM
Thursday, January 7	9 AM - 6 PM (C Space 10AM - 6PM)
Friday, January 8	9 AM - 6 PM (C Space 10AM - 2PM)
Saturday, January 9	9 AM - 6 PM (C Space Closed)

Procedures:

- For events with 20+ invited guests, exhibitors must hire one (1) security guard starting 15 minutes prior and 15 minutes following your event. Events with 50+ invited guests are required to have one (1) security guard for every 50 people. Security guards may be hired through our official security companies. Contact CES Operations for approval if you wish to use an alternative security company.
- You are required to email proof of your security order, along with this request form, to CES Operations. No event will be approved without such documentation.
- Guest lists must be submitted along with this form for events with over 20 guests.
- Once your event is approved, a confirmation will be emailed to you along with floorplan designating the entry and/or exit point for your guests. This is the only location from which your guests will be allowed to enter or exit at any time before or after official show hours. The security guard at this entry point will have your list of invited guests and will check each person's name as they enter.

Event Rules:

- For each 50 guests at your event you are required to have at least one (1) member of your staff stationed at your exhibit hall entry point to meet and escort them to and from your booth.
- All guests must be badged CES attendees. No guests will be allowed in exhibit areas without an official CES badge. Register at CESweb.org/register.
- Guests must remain in your booth during the event.
- Events on January 5 that include press **cannot** coincide with official CES events, including keynotes and Press Day events.
- Events on January 5 are allowed from 7 AM - 6 PM. Events taking place before or after official show hours on January 6-9 cannot begin any earlier than 7 AM or extend beyond 8 PM. Security will escort all remaining guests out of the exhibit area 15 minutes following the end of your event.

Please Note:

- Hotel shuttles will stop running at 6:30 PM Wednesday-Friday and 4:30 PM on Saturday. Please visit CESweb.org/travel for further details and alternate options.
- At The Venetian, private charters may only pick up/drop off (no staging permitted) at the north end of the porte cochere. Large coaches are not permitted to drop off/pick up at The Venetian's front porte cochere.
- Exhibit hall lighting will be at 50 percent 30 minutes before and after official show hours.

Questions?

Contact CES Operations. Otherwise, please email this form, your security guard confirmation and guest list to CES Operations.

Event Title and Description		Number of Attendees
Event Date	Event Start Time	Event End Time
Company Name	On-site Contact Name	Show Venue and Booth #
Phone	Email	Comments

CES SHOW MANAGEMENT APPROVAL (Completed by CES Operations upon receipt of application)

_____ This event is approved. Security Check Point for entry/exit is _____

_____ The above event is denied for reason(s) as follows: _____

2016 International CES
January 6-9, 2016
Las Vegas, NV

2016

2016 INTERNATIONAL CES EXHIBIT SPACE CONTRACT

This Exhibit Space Contract ("Contract") for the 2016 International CES ("CES"), between the Consumer Electronics Association ("CEA") (owner and producer of CES) and your company ("Exhibitor"), will become effective upon written acceptance by CEA. By signing below, Exhibitor understands and agrees to verify all information entered on-site and to abide by the terms and conditions in this Exhibit Space Contract.

I. EXHIBITOR INFORMATION:

Company:	**Primary Contact Name:**	
Address Line 1:	**Title:**	
Address Line 2:	**Phone:**	
City, State, Zip:	**Fax:**	
Country:	**E-mail:**	
PR Contact & E-Mail:	**Website:**	

Exhibitor - please initial to confirm accuracy of contact information: _____ **First-time CES Exhibitor? Check here.** ☐

II. PAYMENT INFORMATION:

Exhibitor understands and agrees to the payment requirements and with the penalties associated with space cancellations and reductions, in accordance with the Exhibit Space Contract Terms and Conditions. CEA reserves the right to modify the payment schedule or require payment in full in a single payment based on the exhibitor's previous payment or credit history with CES. The full payment schedule is shown sequentially and on a cumulative basis set forth here:

A. **Exhibitors submitting an Agreement during the priority space selection (January 6-9, 2015) are immediately liable for 10% of the exhibit space cost.** Ten (10) days after space selection, Exhibitors are liable for 20% of the exhibit space cost.
B. **20%** of the exhibit space cost is due by March 1, 2015. 20% of the exhibit space cost is due upon Contract execution, when the Contract is submitted from March 1, 2015 to May 31, 2015.
C. **60%** (cumulative) of the exhibit space cost is due by June 1, 2015. 60% of the exhibit space cost is due upon Contract execution when the Contract is submitted from June 1, 2015 to September 30, 2015.
D. **100%** (cumulative) entire exhibit space cost is due by October 1, 2015. 100% of the exhibit space cost is due upon Contract execution when the Contract is submitted on or after October 1, 2015

III. ADDITIONAL INFORMATION:

CEA Member Discount – To receive the CEA member space rate, Exhibitor must become a CEA member with fully paid dues within 60 days of submitting this Contract. Companies who submit their Contract after May 1, 2015 will have until July 1, 2015 to become a CEA member with fully paid dues to receive the CEA member rate. The CEA member rate is not available after July 1, 2015. Cancellation or termination of membership will result in the recalculation of space fees at the non-member rate. CEA reserves the right to adjust pricing based on membership status. Not all exhibit space is eligible for the membership discount.

NOTE: CEA membership is NOT included with this Contract. Contact membership@CE.org to join.

☐ ***My*CES Silver Package - $495** – Showcase Exhibitor's products all year on CESweb.org and gain access to contact information of attendees planning to visit Exhibitors at CES (priced at $1,495 after January 10, 2015). In addition to exposure on the official CES website, the Silver Package also includes being featured on the official CES mobile app and on-site kiosks.

☐ ***It Is Innovation (i³)* –** Interested in reaching the CES channel with your news all year long? Check here to learn more about It Is Innovation (i3).

☐ I am interested in participation opportunities at International CES Asia (May 25-27, 2015)

IV. EXHIBIT SPACE SELECTION(S):

Booth No.	Venue	Marketplace	Dimensions	Square Feet	Rate Plan	Space Total

OTHER CHARGES:

Item	Description	Item Total

TOTAL EXHIBIT SPACE FEES AND OTHER CHARGES: $ 0

V. AGREEMENT:

This Contract serves as a commitment between Exhibitor and CEA to reserve exhibit space for the 2016 International CES. Exhibitor agrees that upon acceptance and signature of this Contract, with or without appropriate payment, this Contract holds exhibit space for Exhibitor and will become legally enforceable against Exhibitor in accordance with its terms.

CEA will review this Contract and assign exhibit space to Exhibitor, if available, consistent with CES eligibility requirements and policies. CEA reserves the right to change, alter or modify event space dimensions and/or prices upon review before confirmation of this commitment is released to Exhibitor. It is understood that the booth will be assigned to the company name listed above upon availability, payment and final CEA authorization.

By signing this Contract, Exhibitor agrees that it has received, read and agreed to the attached 2016 International CES Exhibit Space Contract Terms and Conditions and any applicable addenda, incorporated in their entirety herein as a part of this Contract. This Contract, the included 2016 International CES Exhibit Space Contract Terms and Conditions and any applicable addenda constitute the entire agreement between the parties and cannot be modified except by express written agreement signed by CEA.

Exhibitor - please initial to confirm receipt of the 2016 International CES Exhibit Space Contract Terms & Conditions:

Exhibitor - please initial to confirm that you have received and will abide by the addenda applicable to your selected space:

VI. SIGNATURE:

By the signature below, the individual signing this document represents and warrants that he/she is duly authorized to execute this binding contract on behalf of Exhibitor.

Authorized Exhibitor Representative (Print): **Title:**

Signature: **Date:**

Authorized CEA Representative: **Date:**

Booth Package:_____ **Territory:**_____ **Class:** _____

2016 INTERNATIONAL CES
EXHIBIT SPACE CONTRACT TERMS AND CONDITIONS

1. **TERMS OF PAYMENT**: All payments are to be remitted to the Consumer Electronics Association. Please send checks to P.O. Box 37154 Baltimore, MD 21297-3154. There will be a $50 charge for all returned checks. Please send payments via wire, electronic fund transfer (EFT) or automated clearing house (ACH) to: Branch Banking & Trust Co. Ltd. 2200 Wilson Blvd. Arlington, VA 22201 ABA Routing Number: 051404260 Account Number: 0000154956875 SWIFT Code: BRBTUS33. CEA does not cover intermediary or beneficiary banking fees. Please add Twenty-five Dollars ($25.00 USD) to the total amount due or check with your bank for exact fees in order to assure your balance is paid in full. Payment schedule is effective immediately upon CEA's acceptance of this Contract. Please ensure that the exhibiting company name and invoice number are indicated on all payment remittances. Payments must come directly from the exhibitor and CEA will not work directly with any third party payment processors. CEA reserves the right to deny any other payment methods. Only the company name listed on this Contract is considered an official CES Exhibitor. All exhibitors must make payments in accordance with the schedule outlined on page 1. Under no circumstances will Exhibitor be permitted to occupy its exhibit space if full payment has not been received. Payments submitted in accordance with the Contract will be applied, first, to any outstanding balances from previous CEA/CES events, including but not limited to the Innovations Awards program. Contracts will not be processed until all prior financial obligations have been met. Late payments, partial payments, or any checks or money orders marked as being payment in full or as being settlement of any dispute may be accepted without forfeiting CEA rights under this Contract or the law. Exhibitors who submit payments that are unpaid by their banks will be placed on a cash basis. Any exhibitor who does not meet all financial obligations when due will be responsible for all outstanding debts and interest at 1.5% per month, compounded monthly, and any fees or expenses, including, but not limited to attorney's fees of no less than 33.3% of the unpaid principal and interest.
Failure to make payments does not cancel Exhibitor's liability. Space cancellation notices must be submitted to CEA in writing, and liquidated damages will be owed according to the terms outlined in Section 4 below.

2. **OCCUPANCY BY EXHIBITOR**: The actual occupancy of the space, including meeting rooms and suites, reserved by Exhibitor is essential. Exhibitors in island booth space 400 square feet and greater must occupy their space by 11:59 PM on Monday, January 4. Exhibitors in linear booth space up to 400 square feet must occupy their space by 3 PM on Tuesday, January 5. If Exhibitor does not meet this deadline, CEA may occupy or cause said space to be occupied as it may deem best for the interest of CES without in any way releasing Exhibitor from any liability hereunder. Furthermore, if Exhibitor does not occupy/staff the space, CEA will revoke all rights as a CES Exhibitor. All exhibits/displays must remain staffed and fully intact until 4 PM on Saturday, January 9, 2016. Premature dismantling of and/or failure to fully staff said space during the entire CES will result in the loss of one (1) priority point.

3. **OUTBOARDING**: Outboarding is a serious violation of CES policy for which there are serious consequences. Any company found to be exhibiting at a non-official CES venue, holding an exhibit demonstration or a display in a Clark County, NV hotel, suite, meeting room, or other non-CES venue during CES, will lose priority points which will affect space selection order at CES in the future. If an Exhibitor (i) cancels its official space and has space in any non-official exhibit venue during the CES dates, and/or (ii) in addition to its CES official space, has space in any non-official exhibit venue during the CES dates with an area equal to or greater than its CES official space, then the Exhibitor will lose all priority points for CES in the future. CEA is unable to detect all instances of outboarding in a given year. However, when CEA determines that outboarding has occurred, CEA will vigorously enforce the rule against outboarding and may impose penalties for past as well as current violations.

4. **CANCELLATION BY EXHIBITOR**: All cancellations must be submitted in writing to: CEA Sales Department,
1919 South Eads Street, Arlington, VA 22202, USA, return receipt requested, and will become effective when received and acknowledged in writing by CEA. Even though CEA will exercise its best efforts to mitigate the damages associated with Exhibitor cancellation, the parties agree that CEA will nevertheless incur substantial losses that cannot be precisely determined if Exhibitor cancels its Contract. Due to the difficulty of determining said losses, the Exhibitor agrees to pay the following as liquidated damages if Exhibitor cancels its exhibit space on or within the time periods specified below.

If Exhibitor cancels all or part of the exhibit space contracted for after the date CEA accepts and signs this Contract, Exhibitor is liable for:
a) 20% of the total Exhibit Space Cost if cancellation is received by CEA on or before May 31, 2015;
b) 60% of the total Exhibit Space Cost if cancellation is received by CEA between June 1 and September 30, 2015; or
c) 100% of the total Exhibit Space cost if cancellation is received by CEA on or after October 1, 2015.
All payments made or due to CEA will be fully earned and non-refundable in consideration for expenses incurred by CEA and its lost or deferred opportunity to provide exhibit space to others. All cancellation payments that may become due are acknowledged by Exhibitor as liquidated damages and are not applicable toward any future CEA sponsored shows or events. CEA will invoice Exhibitor for applicable cancellation payments and payments are due upon invoice receipt. This balance must be paid in full before Exhibitor can exhibit in any other CES or CEA-sponsored show or event. If Exhibitor cancels its participation, CEA may, at its discretion, cancel all other contracts between Exhibitor and CEA. **Exhibitors submitting an Exhibit Space Contract during the on-site space selection (January 6-9, 2015) will be financially liable for a 10% cancellation/downgrade fee immediately** and a 20% cancellation/downgrade fee after 10 calendar days.

5. **CANCELLATION BY CEA**: Exhibitor's space may be canceled by CEA for failure to make payments when due or failure to comply with CES regulations. If space is canceled by CEA, Exhibitor will be notified via email and/or writing. Based on the timing of such cancellation, as evidenced by letter notification, Exhibitor is liable for the same cancellation charges as referred to in Section 4. Upon such cancellation, CEA may lease the canceled space to another exhibitor at its discretion. CEA will invoice Exhibitor for applicable cancellation payments and payments are due upon invoice receipt.

6. **SPACE REDUCTION**: All space reduction requests must be in writing and will become effective when received and acknowledged in writing by CEA ("reduction notice"). Exhibitors are responsible for paying the cost of the booth that they occupy per the payment schedule as follows.

a) If the reduction notice is received by CEA between the execution date of the Contract through May 31, 2015, the Exhibitor will be liable for 20% of the originally contracted booth cost and 80% of the new space cost.
b) If the reduction notice is received by CEA between June 1, 2015 and September 30, 2015, the Exhibitor will be liable for 60% of the originally contracted booth cost and 40% of the new space cost.
c) If the reduction notice is received by CEA on or after October 1, 2015, Exhibitor will be liable for the entire 100% cost of the originally contracted exhibit space regardless of any space reduction requests.

CEA reserves the right to reassign Exhibitor's booth location in order to accommodate requests for space reduction.

7. **EXHIBIT SPACE AMENDMENTS**: This Contract indicates your original exhibit space assignment. Any changes to space assignment will be indicated to Exhibitor on a contract addendum form. CEA further reserves the right to move or reallocate Exhibitor's booth space to a new location in the interest of a better showing of exhibits, or it may cancel this Contract for the betterment overall of CES or for any other reason deemed necessary by CEA. Exhibitors will be notified in writing of such movement or cancellation. All terms of the Contract, including cancellation policy, remain in effect upon such movement of booth space by CEA.

8. **DIRECTORY LISTING/SEPARATE EXHIBITOR REGISTRATION**: Only the name of the Exhibitor, which appears upon the face of this Contract, may be placed in the exhibit space, in the CES printed list of exhibitors, printed on exhibitor ID signs and on exhibitor badges. **It is further agreed that Exhibitor will not assign, share or sublet any part of its exhibit space without the express written consent of CEA**. In the event a request for separate exhibitor registration and/or additional directory listing is approved, an $850 fee will be charged for each additional company. See **Section 9 for additional information regarding space shares**. CEA maintains the exclusive right to publish and distribute the list of exhibitors. However, a licensed publisher may include the list of exhibitors as part of an ongoing publication. As a service to exhibitors, CEA will identify in the Official Directory each exhibitor who completes and returns the necessary directory listing form by the established deadline; however, CEA will incur no liability for any errors, omissions or format changes in any directory. Exhibitor agrees to list in the Official Directory only brands of its own manufacture, or brands which are manufactured exclusively for Exhibitor, and which bear Exhibitor's name or trademark.

9. **SHARE POLICY**: CEA will allow an Exhibitor to have another exhibitor within its booth ("share company") only if they meet the following criteria:
- the primary company will be present in an exhibiting capacity;
- the share company is a subsidiary or division of Exhibitor;
- the share company has a distributor relationship with Exhibitor; or
- there is an equity relationship between the share company and Exhibitor.
- Due to the nature of exhibits found within the High-Performance Audio (HPA) category, , CEA has the discretion to approve and permit HPA share companies that otherwise might not qualify per the above. .

Each share company must complete an Exhibit Space Contract, share agreement addendum and pay an $850 share fee, due in full with contract submission. CEA must receive notification from the Exhibitor, on company letterhead, indicating approval and acceptance of the share company within Exhibitor's booth.

It is at the discretion of CEA to approve and accept share contracts based on the criteria above. If CEA has evidence or knowledge that any of the facts presented by Exhibitor or share company are not valid or true, CEA will not accept the share contract and the share company will not be permitted to exhibit at CES in a share capacity.

10. **REGULATIONS**: All current and subsequent CES rules and regulations and the rules and regulations of the Las Vegas Convention Center, Sands Expo, The Venetian, Westgate Las Vegas, Renaissance Las Vegas, ARIA and any other facilities used for CES, are incorporated by reference. If a difference arises with the Exhibitor concerning the allotment or permitted use of exhibition space or concerning the interpretation of any of the rules and regulations, the decision and interpretation of CEA and/or the relevant facility will be final, and Exhibitor agrees to abide by the decision and interpretation which, if requested, will be in writing.

11. **FORCE MAJEURE**: If any facility used for CES is unavailable, destroyed by fire or the elements, or by any other cause, or in case of government intervention or regulation, military activity, strikes, acts of terrorism, or any other circumstances that make it impossible or inadvisable for CEA to hold the CES or any portion thereof at the time and place provided, this Contract will terminate and Exhibitor hereby waives any claim for property or other damages or compensation except the pro rata return on the amount paid after deduction of actual expenses incurred in connection with CES. There will be no further liability on the part of either party. This Contract is subject and subordinate to the agreements between the Las Vegas Convention Center, Sands Expo, The Venetian, Westgate Las Vegas, Renaissance Las Vegas, ARIA and any other facilities used for CES, and covering the CES exhibit areas at these properties (and other facilities which may be used) for the period of the 2016 International CES, move-in through move-out.

12. **GOVERNANCE AND ARBITRATION**: This Contract and all rights and obligations of the parties relating hereto will be governed by and construed in accordance with the internal laws of the Commonwealth of Virginia without giving effect to any conflicts of law rules that would cause the application of the laws of any other jurisdiction. Any controversy or claim arising out of or relating to this Contract or the breach thereof (except for an action for injunctive relief) will be resolved by arbitration held in Arlington County, Virginia, in accordance with the Commercial Arbitration Rules of the American Arbitration Association in effect at the time the arbitration is initiated, and judgment upon the award rendered by the arbitrators may be entered in any court jurisdiction thereof. The prevailing party will be entitled to recover its reasonable attorney's fees and costs from the non-prevailing party.

13. **ATTENDANCE**: CEA makes no representations or warranties with respect to the demographic nature and/or volume of exhibitors, press and/or attendees at any particular location at CES.

14. **OPERATION OF EXHIBITS**: Exhibits must be designed and operated in a manner that respects the rights of other exhibitors and visitors. The following are prohibited without prior consent of CEA: preparation of food, promotional contests that require physical skill, promotion of other industry expositions and unauthorized taking of photographs. Personnel must be dressed appropriately and confine their activities to the exhibit space of Exhibitor. Exhibitor is responsible for licensing and the payment of fees, royalties or fines for use of work that is protected by copyright, patent or trademark. CEA reserves the right to prohibit promotions found objectionable. Booths must be staffed at all times during scheduled exhibit hours, unless CEA gives prior written permission. Booth personnel must be 18 years of age or older.

15. **CES EXHIBIT ATTIRE:** CES Show Management reserves the right to make determinations on appropriate exhibitor/presenter attire. If for any reason an exhibit and/or its contents are deemed objectionable by Show Management, Exhibitor may be asked to alter the attire of its employees, exhibit staff and/or models. If necessary, Exhibitor may be asked to remove the individual(s) in question at Exhibitor's sole expense. Exhibitors with questions about compliance with these guidelines should consult CES Show Management in advance of the show.

16. **BOOTH CONSTRUCTION**: Exhibitor is expected to comply with booth construction regulations outlined in the Exhibitor Manual. It is Exhibitor's responsibility to provide these regulations to its Exhibitor Appointed Contractor (EAC).

17. **CHARACTER OF EXHIBITS**: Exhibitor understands that the International CES is a consumer electronics show. Exhibitor agrees that products displayed in its exhibit space will be in harmony with the theme of the event and will consist of products that pertain to the consumer electronics (CE) industry. Products eligible to be exhibited include consumer and workplace technology products, services, content and related accessories. Exhibitor agrees to reasonably limit the display of non-electronic products within its exhibit booth. Further, Exhibitor agrees to uphold that **60% of its exhibit display and contents will match the product or service category for which they are floored.** Exhibitor agrees to display only products of its own manufacture, products manufactured for, distributed by, certified by, or licensed to Exhibitor. **Failure to adhere to Section 17 will result in the loss of ALL**

priority points and will affect your selection order at CES in the future. CEA reserves the right to order withdrawal from display, any items which, in its opinion, do not comply with these requirements.

18. **CONTENT**: CEA reserves the right to exclude the showing of film, photos, games or other software in the exhibit area which are deemed objectionable, including explicit or simulated sex, nudity or violence. Adult out-call and escort services, and the promotion or use of the same are not permitted at CES. Violation of this policy can, at CEA's discretion result in expulsion from CES, including future shows.

19. **GOOD NEIGHBOR POLICY**: Any exhibitor using audio, video, or live content in their booth for the purpose of demonstrating equipment or otherwise, agrees that such content will be appropriate for a general audience, and agrees to refrain from using content that may be considered offensive to such an audience. In the event of a complaint from any person regarding the content used by Exhibitor, CEA will investigate and if, in the sole discretion of CEA, such content is determined to be offensive, CEA will request Exhibitor to cease using such content. In the event Exhibitor refuses CEA's request, or a subsequent complaint is filed against Exhibitor, CEA reserves the right to shut off the power to Exhibitor's booth until Exhibitor complies with CEA's request. Repeated violations of this policy can, at CEA's discretion, result in expulsion from CES and exclusion from future shows.

20. **OUTDOOR EXHIBIT SPACE**: It is the responsibility of Exhibitor to supply its own tent or canvas covering for its outdoor display, should it decide to use one. No refunds will be provided for inclement weather or other forces of nature that may limit display activity. It is Exhibitor's responsibility to obtain special permits for outdoor temporary structures from the Clark County Fire Department and adhere to the outdoor space rules to be provided in an addendum.

21. **POLICY ON SELLING**: Over the counter sales (i.e., cash, check and/or credit card transactions) are not permitted. Only bona fide business orders for future delivery may be taken. Violation of this provision will result in expulsion from CES and exclusion from future shows. **THIS POLICY IS STRICTLY ENFORCED**.

22. **FOOD AND BEVERAGE SERVICE**: ARAMARK has the exclusive rights to all food and beverages at the Las Vegas Convention Center. Additionally the Westgate Las Vegas, Sands Expo, The Venetian, Renaissance Las Vegas and ARIA have exclusive rights to food and beverage at those facilities. Food and beverage consumed, prepared, or distributed, including food or beverage items used for promotional purposes, must be purchased through ARAMARK or other exclusive providers and are subject to regulations and permit requirements of the Clark County Nevada Health District, the Las Vegas Convention Center and ARAMARK, or other exclusive providers.

23. **LIABILITY AND INSURANCE**: Exhibitor must have a commercial general liability policy of not less than $1,000,000 naming the Consumer Electronics Association, Las Vegas Convention and Visitors Authority, Westgate Las Vegas, Sands Expo, The Venetian, Renaissance Las Vegas, ARIA and other CES facilities as additional insureds. A certificate of insurance must be made available upon request.

Exhibitors seeking to install their own booth/display must comply with all state and federal laws and/or regulations and must comply with any/all laws, rules, or regulations related to booth installation/dismantling. Exhibitor (and its authorized EAC, if applicable) agree to carry adequate personal and property damage liability and workers' compensation insurance and to indemnify and hold harmless CEA, the Las Vegas Convention Center, Westgate Las Vegas, Sands Expo, The Venetian, Renaissance Las Vegas, ARIA and other facilities utilized by CES and their contractors, officers, agents and employees against all claims, losses, suits, damages, judgments, expenses, costs and charges of every kind, including attorneys' fees, resulting from, or related to its occupancy of the exhibit space contracted for, including without limitation by reason of personal injuries, death or property damages sustained by any person. Certificates of insurance must be furnished by Exhibitor if requested by CEA and must be available on-site during the CES. Failure by CEA to request proof of insurance will not relieve Exhibitor from carrying proper coverage. Exhibitor understands that neither CEA nor the Las Vegas Convention Center, Sands Expo, The Venetian, the Westgate Las Vegas, Renaissance Las Vegas, ARIA or other facilities used by CEA/CES maintain insurance covering Exhibitor's property and it is the sole responsibility of Exhibitor to obtain such insurance.

LIMITATIONS OF LIABILITY: IN NO EVENT WILL CEA'S LIABILITY EXCEED THE AMOUNT PAID TO CEA BY THE EXHIBITOR FOR EXHIBIT SPACE AT THE 2016 INTERNATIONAL CES. UNDER NO CIRCUMSTANCES WILL CEA BE LIABLE TO THE EXHIBITOR FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES (EVEN IF EXHIBITOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), ARISING FROM ANY PROVISION OF THIS AGREEMENT.

24. **RESPONSIBILITY FOR PROPERTY**: In no case will CEA be responsible for theft, loss or damage to Exhibitor's product or booth. Exhibitor agrees that it is wholly responsible for protecting its property on and off CES premises. Exhibitor is encouraged to secure its exhibits and products and should insure its property (from the time it leaves its warehouse until it returns) at Exhibitor's expense.

25. **RECEIPT AND REMOVAL OF FREIGHT**: No exhibit or portion thereof may be removed from the exhibit facility during CES. Only exhibitors showing proper exhibit credentials and personal identification will be permitted to take merchandise out of the facility. If Exhibitor fails to remove its freight in the allotted move-out time, CEA reserves the right, to ship the freight through a carrier of CEA's choosing or to place same in a storage warehouse, at Exhibitor's expense. (Please refer to Exhibitor Manual for additional information.)

26. **EXHIBIT SET-UP**: A clean floor policy will be in effect during move-in. On Monday, January 4, 2016, all crates must be empty and labeled by 6 PM and will be removed regardless of status at 10 PM. On Tuesday, January 5, 2016, all exhibits must be set by 3 PM; all cartons, fiber cases and packing material must be empty and labeled by 1 PM; and all aisles must be 100% clear by 7 PM. This day is scheduled for product testing, booth fine-tuning and rehearsals. Exhibits not set up by 3 PM on Tuesday, January 5, 2016, will revert to CEA with no further obligation to Exhibitor, and fines may be assessed for non-compliance at the discretion of CEA. No refunds will be made to Exhibitor for space assigned and not occupied.

27. **EXHIBIT CONSTRUCTION, DECORATION, SIGNS, ETC**.: Exhibitor is solely responsible for the safety of its exhibit(s) (refer to the Exhibitor Manual for additional information). All special booth work must conform with CES exhibit regulations. Such approval and/or compliance with CES regulations does not constitute CEA approval or opinion on the structural safety of construction. Exhibitor and its display company remain solely liable for the safety of its exhibit. Exhibitors may choose any display company provided it meets CES' requirements for EACs and the Exhibitor provides CEA with a certificate of liability insurance and signed Exhibitor Appointed Contractor Agreement no later than 30 days prior to CES (see Exhibitor Appointed Contractor Approval). All bunting, draperies or other fabrics must be fireproofed before use in the decoration of any exhibit. Paper decorations, cut evergreens or branches and helium balloons are not permitted. Exhibitors must comply with all the laws, regulations and ordinances in force in the exhibit facility(ies), the City of Las Vegas, the State of Nevada and the United States.

28. **EXHIBITOR APPOINTED CONTRACTOR APPROVAL**: **An EAC (a contractor not listed in the Exhibitor Manual) may be used provided CEA obtains from the Exhibitor 30 days in advance**: 1) Notification of intent for Exhibitor to use the EAC; 2) Proof of the EAC's workers' compensation and personal property damage liability insurance coverage; and 3) Signed EAC Agreement. Use of EAC is subject to EAC's acceptance of CES' EAC Agreement. EAC must be on the approved EAC list at the CES facility at which it is performing the work. CEA may deny access by or use of any EAC if these specific requirements are not met in the opinion of CES Management. If Exhibitor brings an EAC or other contractor into the exhibit facility, Exhibitor is responsible for that contractor's workers' compensation and liability insurance certificates and must send them to CEA and the exhibit facility. Under no circumstances will CEA be responsible for work promised or performed by an EAC.

29. **SPECIAL ELECTRICAL, CLEANING, CATERING SERVICES, ETC**.: For insurance, safety and security purposes, electrical, cleaning, catering, material handling and other special services needed by Exhibitor will be provided only when Exhibitor orders and agrees to pay for these services from the exclusive suppliers authorized to provide such services listed in the Exhibitor Manual.

30. **FLOOR PLANS**: CEA publishes floor plans that are provided by the exhibit facility and are believed to be correct. CEA encourages Exhibitor to verify these floor plans directly with the exhibit facility.

31. **AMERICANS WITH DISABILITIES ACT**: Exhibitors must be in full compliance with the Americans with Disabilities Act.

32. **PUBLICATION DISTRIBUTION**: Exhibitor may distribute its own written materials from its exhibit(s) and, unless permission is granted by CEA, not outside its exhibit. Publication bins, if available, are restricted to approved, nationally-distributed publications and, if applicable, the official CES Show Daily. Other "show dailies" may not use the bins.

33. **EXHIBITOR BADGE POLICY**: Exhibitor will receive five (5) complimentary badges per 100 square feet of exhibit space, with the exception of suites, which will receive ten (10) complimentary badges. All suite exhibitors will receive a minimum of 10 badges; including those companies paying the $850 share fee (refer to Section 9). All additional badges will be charged at $10 per badge during pre- and on-site registration.

34. **SECURITY**: Exhibitor accepts that CEA may take actions to maintain attendee security. CEA has sole discretion in taking such action and cannot be held responsible for maintaining CES access, for economic losses, or for damage or loss of Exhibitor's property, as a result of any action taken in furtherance of CES security. Exhibitor agrees that it is solely responsible for the safety and security of its exhibit booth and the contents of the booth, including product displays, and Exhibitor is solely liable for the resulting losses or damages.

35. **PERFORMANCE OF MUSIC OR MOTION PICTURE**: Exhibitor is responsible for obtaining any required music license(s) from ASCAP, BMI, and/or SESAC or any required license(s) for motion pictures. No license is required if music or a motion picture is used for the sole purpose of demonstrating product capability. Consult the CES Exhibitor Manual for further details.

36. **SEVERABILITY**: If any portion of this Contract is changed or determined to be unenforceable, all other terms and conditions remain in full force and effect.

37. **RULES AND REGULATIONS**: CEA will have full power to make and amend reasonable rules and regulations in connection with CES.

38. **VIOLATIONS OF REGULATIONS**: CEA may take enforcement action at its discretion, up to and including closing Exhibitor's booth, for violation by Exhibitor of CES Rules and Regulations or Exhibitor's breach of the terms of this Contract. If CEA shuts down Exhibitor's booth due to Exhibitor violating CES Rules and Regulations, Exhibitor will not receive a refund or damage compensation from CEA. Repeated violations may result in Exhibitor being banned from participation in CES, including future shows.

39. **NO-ORAL MODIFICATION CLAUSE**: This Contract may not be orally modified. Only a modification in writing, signed by an authorized representative of CEA and the Exhibitor, will be enforceable.

40. **EXHIBITOR INTELLECTUAL PROPERTY**: Exhibitor warrants that it owns the rights to or is licensed for all intellectual property (patent, copyright, trademark, etc.) to be used by Exhibitor for promotion or exhibition at CES, and agrees to defend, at Exhibitor's expense, and to indemnify CEA and/or CES for any action brought against CEA and/or CES and any losses or costs incurred by CEA and/or CES, including court costs and reasonable attorney's fees, arising from or related to any dispute concerning Exhibitor's intellectual property rights.

41. **CES PUBLICITY AND PROMOTION**: CEA will have the non-exclusive right to use the name of Exhibitor and logo in both print and broadcast advertising media in connection with the promotion and publicity of CES.

42. **PRIORITY POINTS**: Exhibitor understands that exhibitors who have already contracted and paid for one CES exhibit booth space (regardless of size), additional exhibit space secured via contract and payment after October 1, 2015, will not have any effect on CES space selection time or standing.

43. **SPACE LIMITATIONS**: The maximum total square footage any one exhibitor is permitted to select is a total of 25,000 consecutive square feet in any one hall. Two or more exhibitors that are related entities may select adjacent spaces in one hall provided that (1) each exhibitor has a separate exhibit space contract for 25,000 square feet or less; (2) there is an aisle between each of the adjacent spaces; (3) the aisle cannot be carpeted over, obstructed or otherwise incorporated into the adjacent space or spaces. Any request for a variance must be made in writing to CES Management.

44. **RESERVATION OF RIGHT**: CEA reserves the right to take any action that is reasonably necessary, in the sole judgment of CEA, for the protection of CES, the participants, including but not limited to exhibitors, and/or attendees.

45. **SPACE ASSIGNMENTS**: Space assignments for the event represented by this contract are made based on an availability basis. Current exhibitors are given the opportunity to choose space first during the onsite space selection program. They may choose space for this event based on their ranking within the show's priority points system. Current exhibitors are not guaranteed to have the opportunity to choose the same exact size and location of the prior year's show.

46. **EXHIBITOR MANUAL**: Each CES venue has a customized and detailed exhibitor manual to guide exhibitors. Exhibitor agrees to review the manual(s) and any applicable addenda related to its booth location/venue and abide by the rules set forth therein including Show Rules & Regulations, Las Vegas Fire Safety Regulations, Show Work Rules, and the EAC process. Exhibitor may also locate general show information and resources from the exhibitor manual.

2016 EAC Rules and Regulations

1. The EAC must maintain and provide proof of insurance through the term of the CES 2016 as outlined in the exhibitor service manual and the EAC registration portal.

2. The EAC must obtain wristbands for all laborers every day. Wristbands must be worn to gain access to the show floor. This is in addition to the LVCVA-required photo ID badge (LVCC only).

3. The EAC agrees that they will work in the hall only between the hours specified by CES Operations (or other hours specifically authorized by CES Operations) and will abide by all badging rules established by CES. Permission for after-hour work must be obtained from CES Operations prior to 2:30 PM daily before the late work may commence.

   The EAC may be required and agrees to pay for guard-service as required by CES for all booths that EAC requests permission to work on after 7 PM or before 7:30 AM daily.

4. The EAC is not allowed on the show floor during show hours. If an EAC needs access during show hours they must have their exhibitor register them for an exhibitor badge.

5. As an additional safety and security measure, no workers will be permitted on the show floor on Saturday, January 9 until one hour after the show closes at the LVCC and Sands/Venetian and one-half hour at the Westgate. The only exception is teamster labor to roll aisle carpet one half hour after the show break at the LVCC.

6. In an effort to improve safety and relieve congestion on the show floor, no electric carts or scooters will be permitted in the building during move-in and move-out during CES. Exhibitor and EAC (exhibitor appointed contractor) ladders and gang boxes must be removed from the show floor by 10 PM on Tuesday, January 5 and not permitted until the close of show. Absolutely no motorized equipment will be allowed on the show floor after 7 AM on Wednesday, January 6; this includes all boom, scissor and forklifts and motorized scooters.

7. The EAC may not operate a service desk within the exhibit hall. The EAC must confine its operations within the exhibitor's booth space.

8. EACs and exhibitors are not permitted to have electric carts or scooters in the building at any time. This will be in effect at all show venues including the LVCC, ARIA, Westgate and Sands/Venetian.

9. The operation or use of motorized or mechanical material handling equipment or lifts by exhibitors or their appointed contractors is prohibited.

2016 EAC Rules and Regulations

10. The EAC affirms that they have confirmed work orders from all exhibitors contracted through the online tool, and will not in any manner solicit work from other exhibitors or booths under any circumstances.

11. The EAC under no circumstances will be allowed to remove floor marking tape until the close of the exposition.

12. The EAC must abide by the fire and safety and exhibit hall regulations.

13. All booth designs and structures must conform to the rules and regulations in the exhibitor service manual.

14. The EAC agrees to abide by all existing union contracts, regardless of dispute from a prior work engagement. Any dispute causing injury of any kind to CES, its agents, contractors, exhibitors or attendees will be the full responsibility of the EAC including, but not limited to, all consequential damages arising out of such a dispute.

15. The EAC must meet all venue and general service contractor requirements in order to participate at CES.

16. The EAC agrees to pay all reasonable costs incurred by the exhibition service contractor (Freeman) in connection with the EAC's operation that would not have been incurred otherwise.

17. CES has no responsibility whatsoever for any property at the event or any financial obligation of the EAC under any circumstances.

18. EAC will be denied access to the show and or trespassed from the premises if:
    a. The EAC breaches any of the provisions of the EAC Agreement or rules and regulations established by CES.
    b. The EACs participation at the show leads to strikes, picketing or other labor action directed at CES.

DONATION / RECYCLING PROGRAM

Why Donate: If you have materials that you would like to donate or recycle after the show, Freeman and CES show management have established a program with local charities to help you do so. Materials may include anything from display and exhibit materials to equipment, supplies or product. Our goal is to assist you with donating these materials to local charities, keep them out of landfills and make this as easy as possible for you.

How It Works: If your company is interested in this year's donation program, please submit this to your Freeman Concierge or the Freeman Service Center. Once submitted, a Freeman Green Team member will stop by your booth to evaluate what you are giving. Once the items are approved for donation, you will be given donation stickers to place on your items after they are properly packed up and ready to ship out. During move-out, we will pick up your donated items and deliver it to the local charities at no additional cost to you.

Donor Information:

Company Booth # _____

Company Name _____

Contact Name _____

Phone 1 | Phone 2 _____

Email _____

Donation Information:

All items being offered for donation must be listed below on this form and will only be accepted if approved by a Freeman Green Team Member. Please be as specific as possible in your descriptions.

Donation Item	Quantity	Approved	Declined

The following items will **not** be collected for donation:
Partial items (example: a portion of a flooring display), marketing materials and/or brochures, damaged or cracked materials.

Guidelines:

Only items listed above and approved for donation will be handled by the Freeman Green Team. We have the right to refuse any donations that are not deemed appropriate for the selected charities.

Packing: To ensure that all donation-collection companies are able to transport the contributed goods, all items must be packaged and ready for pick up by the end of published exhibitor move-out. All items must be skidded, wrapped and labeled. Any intact displays, carpet or items not packaged will be skidded and wrapped by Freeman at the exhibitor's expense.

Labels: “Hold For Collection”, “Recycle” and “Trash” stickers are available at the Freeman Service Center. **All items left on the exhibit hall floor must be clearly labeled.**

Labor: If you require labor to pack, skid or wrap your donated goods, labor services can be ordered at the Freeman Service Center.

Materials: Please ensure all donated items are in good condition. Any damaged or incomplete items will be disposed of at the exhibitor’s expense.

By signing below I hereby agree that the goods I submit for donation fall within the guidelines listed above and will be properly packed and labeled by the end of published exhibitor move-out. If the goods are not properly packed, I understand they must be properly removed by an outbound carrier, or my final invoice will reflect a labor charge for trash and/or dumpster services.

PRINTED EXHIBITOR NAME: _____ DATE: _____

EXHIBITOR SIGNATURE: _____

APPROVED BY: _____ DATE: _____

CES 2016 Charity Information

CEA and Freeman have partnered with four Las Vegas charities in an effort to facilitate donations of display and exhibit materials at the end of CES 2016.

http://www.habitatlasvegas.org/

Habitat for Humanity's mission statement is to build simple, decent, affordable homes for working families in partnership with God and community. Their vision statement is to make a world where everyone has a decent home. The Habitat for Humanity ReStores are non-profit home improvement stores and donation centers that sell new and gently used furniture, home accessories, building materials, appliances, electronics, home décor and lumber. The proceeds are used to build homes community and hope locally.

http://www.opportunityvillage.org

The donations go to the Opportunity Village Thrift Store where many of our clients work and earn a paycheck. The revenue raised is allocated to programs that provide jobs, day services, advocacy, arts and social recreation for people with intellectual disabilities in the Las Vegas community. We recommend gently used clothing, shoes, accessories, housewares, home décor, bikes, toys, books, small appliances, lawn & garden items, CDs, DVDs, records, VHS tapes, jewelry, sporting goods and art supplies.

http://www.thepef.org/programs_exchange.html

The Teacher EXCHANGE® is The Public Education Foundation's green initiative, dedicated to bringing resources to public school classrooms and helping the environment.

The Teacher EXCHANGE® can accept clean, unused paper and office supplies (tape, staples, pens, pencils, reams of paper, notepads, markers), giveaway/swag items (key chains, t-shirts, water bottles, flash drives, mouse pads), small furniture and décor items (chairs, bookshelves, rugs, benches, small tables, silk plants) and other miscellaneous items (laptop bags, lanyards).

http://www.sngoodwill.vegas

Goodwill is an innovative and sustainable social enterprise that turns donations of "gently used" goods into new jobs and new careers for the members of our local community. We provide employment, job training and other community-based programs for people with disabilities, those who lack education or job experience, and clients facing other challenges to finding employment. At Goodwill, we believe that work creates the economic energy that builds strong families and strong communities. Work helps build self-confidence, friendships and independence. Everyone deserves a chance to have those things in life. Goodwill provides that chance.

THANK YOU!

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

CES PRODUCED BY CEA

DISCOUNT PRICE DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH#:

ADDRESS: BOOTH SIZE X

CITY/STATE/ZIP: CUSTOMER #

PHONE #: EXT.: FAX #:

SIGNATURE: PRINT NAME:

CONTACT'S E-MAIL

E-MAIL FOR INVOICE ☐ CHECK IF YOU ARE A NEW FREEMAN CUSTOMER

Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices if different than above.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

☐ COMPANY CHECK

Please make check payable to: Freeman. Checks must be in U.S. funds drawn on a U.S. or Canadian bank. (**"U.S. FUNDS"** MUST BE PRE-PRINTED on Canadian checks.)

Please reference (307074) on your remittance.

☐ CREDIT/DEBIT CARD

For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

☐ **AMERICAN EXPRESS** ☐ **MASTERCARD** ☐ **VISA** **FREEMAN NOW ACCEPTS DEBIT CARDS**

☐ BANK TRANSFER

Bank Transfer to Bank of America, N.A.; Dallas, TX
Wire Transfer
ABA#: 026009593 ACCT #1252039192 Freeman
International Wire Transfer
Swift Code: BOFAUS3N ACCT #1252039192 Freeman
ACH Direct Deposit
ABA# 111000012 ACCT #1252039192 Freeman

Please reference Name of Show & Booth Number so we can properly credit your account.

Note: Customers are responsible for any bank processing fees.

Account No.: Exp. Date:

Cardholder Name (Print): Signature:

Cardholder Billing Address:

City/State/Zip:

ENTER TOTALS HERE

FURNISHINGS & ACCESSORIES	CARPET	CLEANING/ SHAMPOOING	PORTER SERVICE	RENTAL EXHIBITS & ACCESSORIES	INSTALLATION LABOR	DISMANTLE LABOR	MATERIAL HANDLING

RIGGING INSTALLATION	RIGGING DISMANTLE	HANGING SIGNS	SIGNS	UTILITIES	EXHIBIT TRANSPORTATION		GRAND TOTAL

- **Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freemanco.com/store.**
- **Orders received without payment or after the discount price deadline date will be charged at the standard price.**
- **Copies of invoices may be picked up from the Service Desk prior to show closing.**
- **If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Sales Representative.**

TELL US WHAT YOU THINK

Freeman is committed to providing great customer service. To help us serve you more effectively in the future, please visit the URL address below upon the completion of your show to provide feedback. Your input will provide the insight needed to ensure that our customer service is in line with your expectations.

http://feedback.freemanco.com/?307074

(307074)

FREEMAN method of payment

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

FREEMAN third party authorization

CES 2016 / Venetian Exhibit Suites / January 6-9, 2016

In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this services manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

EXHIBITOR NAME: (PLEASE PRINT) _____

EXHIBITOR SIGNATURE: _____ DATE: _____

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME: _____ BOOTH #: _____

EXHIBITING COMPANY ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ EXT. _____ FAX: _____

CONTACT'S E-MAIL: _____

Indicate which services are to be invoiced to the Third Party:

- ☐ **ALL SERVICES**
- ☐ **I&D LABOR/SUPERVISION**
- ☐ **MATERIAL HANDLING/IN & OUT**
- ☐ **UTILITIES**
- ☐ **FREEMAN EXHIBIT TRANSPORTATION**
- ☐ **RENTAL FURNITURE/CARPET/SIGNS**
- ☐ **BOOTH CLEANING**
- ☐ **OTHER**_____

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME: _____

CONTACT NAME: _____

THIRD PARTY BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ EXT. _____ FAX: _____

CONTACT'S E-MAIL: _____

E-MAIL FOR INVOICE: _____

Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices if different than above.

THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION

☐ **AMERICAN EXPRESS** ☐ **MASTERCARD** ☐ **VISA** **FREEMAN NOW ACCEPTS DEBIT CARDS**

ACCOUNT NO: _____ EXP. DATE: _____

CARDHOLDER NAME (PLEASE PRINT): _____ CARD TYPE: _____

AUTHORIZED SIGNATURE: _____

CARDHOLDER BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

(307074)

PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between Freeman and you, the Exhibitor. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

• THE METHOD OF PAYMENT FORM IS SIGNED; OR
• AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
• WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY FREEMAN.

DEFINITIONS
For purposes of this Contract, Freeman means Freeman Expositions, Inc. and its respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors Freeman may appoint. The term "Exhibitor" means the Exhibitor, its employees, agents, or representatives.

PAYMENT TERMS
Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of Freeman except where specifically identified as a sale. All rentals include delivery, installation, and removal from Exhibitor's booth. In case of cancellation of any orders or services by Exhibitor, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond Freeman's control, Exhibitor remains responsible for all charges for services and equipment provided up to and including the date of cancellation. Freeman will not issue refunds to Exhibitor of any payments made before the date of cancellation. It is Exhibitor's responsibility to advise the Freeman Service Center Representative of problems with any orders, and to check the Exhibitor's invoice for accuracy prior to the close of the Show or Event. If Exhibitor is exempt from payment of sales tax, Freeman requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless Exhibitor is rebilling these charges to its customers. For International Exhibitor's, Freeman requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by Freeman shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, Exhibitor agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, such Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due to Freeman for its services, as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction, and shall be resolved on its own merits. Freeman reserves the right to charge Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by Exhibitor, or for any charges that Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. If Exhibitor provides a credit card for payment and charges are rejected by the Exhibitor's credit card company for any reason, Freeman hereby provides notice that it reserves the right, and Exhibitor authorizes Freeman, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the Exhibitor's account.

ELECTRICAL
Claims will not be considered, or adjustments made unless filed in writing, by Exhibitor, prior to the close of the event. Freeman is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL Freeman BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with Exhibitor's actions or omissions under this Agreement.

LABOR UNDER THE SUPERVISION OF EXHIBITOR
RESPONSIBILITIES:
Exhibitor shall be responsible for the performance of labor provided under this option. It is the responsibility of Exhibitor to supervise labor secured through Freeman in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with Freeman's Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of Exhibitor to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION:
Exhibitor agrees to indemnify, hold harmless, and defend Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out of or occasioned by the acts or omissions of Exhibitor. The Exhibitor's indemnification of Freeman includes any and all violations of Federal, State, County or Local ordinances, Show or Event Regulations and/or Rules as published and/or set forth by Facility or Show Management, and/or directing labor provided by Freeman to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT
PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.

MATERIAL HANDLING

YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be construed when any of the following conditions are met**:** This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to Freeman's warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman.

1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term "Exhibitor" means the Exhibitor, its employees, agents, and representatives.

2. **PACKAGING/CRATES AND STORAGE.** Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. **FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.**

3. **EMPTY CONTAINERS**. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or obliterated. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. **FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.**

4. **INBOUND/OUTBOUND SHIPMENTS.** There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times, Exhibitor materials will be left unattended. **FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHBITOR'S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT**. Freeman recommends the securing of security services from Facility or Show Management. All MHA's submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth at the time of pickup. Freeman is not responsible for any wait time or other charges including business center charges arising from delivery or pickup of Exhibitor's materials.

5. **DELIVERY TO THE CARRIER FOR RELOADING**. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. **FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.**

6. **DESIGNATED CARRIERS**. Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. **IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.**

7. **FORCE MAJEURE.** Freeman's performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman's reasonable control, nor for ordinary wear and tear in the handling of Exhibitor's materials.

8. **CLAIM(S) FOR LOSS**. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than ***thirty (30) business days*** after the date when Exhibitor's materials are delivered to the carrier for transportation from show site or from Freeman's warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman ***more than one (1) year*** after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

b. **MAXIMUM RECOVERY.** If found liable for any loss, Freeman's sole and exclusive **maximum** liability for loss or damage to Exhibitors materials and Exhibitor's sole and exclusive remedy is limited to $.50 (USD) per pound per article with a maximum liability of $100.00 (USD) per item, or $1,500.00 (USD) per shipment whichever is a less. For unmarked, unlabeled and improperly packaged television monitors, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice price. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

c. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF FREEMAN HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOST PROFITS, LOSS OF USE, AND INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

9. **DECLARED VALUE**. Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman's maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

10. **JURISDICTION / VENUE.** THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICITON IN DALLAS COUNTY, TEXAS.

11. **INDEMNIFICATION**. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out or contributed to by Exhibitor's negligent supervision of any labor secured through Freeman; Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor's violation of Federal, State, County or Local ordinance and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

12. **LIEN**. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor's materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor ("Obligations"). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

13. **WAIVER & RELEASE**. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. **DRIVER LIABILITY WAIVER**. IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND/OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS FREEMAN, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.

FURNISHING **essentials**

seating

When it comes to basic seating needs, look no further than Freeman. Our wide array of well-designed modern chairs, armchairs and stools will serve any exhibitor's show space requirements.

diva series
Natural blonde wood and matte chrome finish highlight this sleek Italian design.

diva counter stool
17"W 16"L 36"H – N71092
The intermediate 25"seating height makes this stool ideal for theater or demo areas.

diva chair
18"W 16"L 31"H – N71091
A natural complement to modern exhibit designs.

gray gaslift stool
24"W 20"L 46"H
With Arms – N71048
No Arms – N71047

gray gaslift chair
26"W 20"L 38"H
With Arms – N71046
No Arms – N71045

Telescoping height adjustment; five-caster base rolls with ease.

seating

cherry barrel chair

Cranberry or Taupe

23"W 22"L 29"H – N71038

Traditional style in a cherry finish with classic fabric pattern options.

executive chair

Black Tweed

28"W 25"L 45"H – N71044

black diamond side chair

21"W 23"L 32"H – N71089

black diamond armchair

20"W 21"L 33"H – N71090

diplomat chair

Black Diamond Fabric

25"W 28"L 36"H – N710144

Comfortable, yet compact for office or conference table seating.

seating

limerick® stool by Herman Miller
Gray
18"W 17.75"L 44"H – C210109

limerick® chair by Herman Miller
Gray
18"W 17.75"L 33"H – C210108

black diamond stool
22"W 18"L 46"H – N71088

lounge seating

Give your exhibit a casual yet practical look with Freeman's superior lounge seating. Pick from a large selection of couches, loveseats, chairs and barstools that are sure to take your exhibit design to the next level.

signature loveseat
Black
33"W 60"L 33"H – N73091
Deeply comfortable sofa-style seating in a sleek, contemporary shape.

signature chair
Black
33"W 35"L 33"H – N71093

tables

What Freeman always brings to the table is professionalism, and nothing says more about your meeting space and/or show site than your surfaces and tabletops. Choose from modern glass conference tables, traditional cocktail, end tables and much more.

glass conference table

Black or Chrome Pedestal
42"W 42"L 30"H – N72015
Rounded square glass top is supported by stylish metal frame in a choice of two colors.

cherry cocktail table

19"W 36"L 17"H – N72026

cherry end table

20"W 20"L 20"H – N72027

Milano Table *(page 7)*
Diplomat Chair *(page 3)*

tables

pedestal tables

A range of table-top sizes and materials with pedestals in various heights to fit any space.

soho series

Black-Top Mini	18" Round 18"H	N72066
Black-Top Café	24" Round 30"H	N72069
Black-Top Bistro	24" Round 42"H	N72070
Black-Top Café	36" Round 30"H	N72067
Black-Top Bistro	36" Round 42"H	N72068

chelsea series

Butcher Block-Top Café	30" Round 30"H	N72063
	36" Round 30"H	N72064
Butcher Block-Top Bistro	30" Round 42"H	N720163
	36" Round 42"H	N720164

metro series

Black

slate end table
20"W 20"L 17"H – N72029

slate cocktail table
20"W 40"L 15"H – N72028

studio series

black end table
17"W 17"L 18"H – C115104

black cocktail table
36"W 20"L 15"H – C115103

office furniture

When it's time to set up office, Freeman offers a wide selection of superior, professional pieces in eye-catching shapes and styles to suit any budget and/or design essential. From classic credenzas and bookcases to professional seating, we've got all your office furniture requirements.

office series

Cherry or Oak

five-foot desk

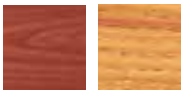
30"W 60"L 30"H
Cherry – N74061
Oak – N74071

credenza

16"W 60"L 30"H
Cherry – N74064
Oak – N74074

bookcase

12"W 36"L 72"H
Cherry – N74065
Oak – N74075



milano table

42"W 84"L 29"H
Blonde Top with Black Base – N72093
Black Top with Black Base – N72092

Freeman's latest seven-foot conference table, featuring clean curved lines and a wealth of work space.

luna table

36"W 72"L 29"H
Black Top with Black Base – N72094

This contemporary six-foot conference table or writing desk comes with a black laminate top.

hemingway writing table

Black
24"W 49"L 29"H – N720191

display

Some of the most essential elements of your exhibit are the surfaces on which you display your show materials. That's why we have an appealing variety of displays, from standing cylinders to sleek computer desks to draped table counters, to ensure your show space will be both attractive and interactive.

draped or undraped table counters

Colored draping includes white vinyl top and pleated skirt on three sides. Fourth-side draping is available. Undraped tables include white vinyl tops.

	3'	4'	6'	8'
tables (30" height)				
Draped	C130330	C130430	C130630	C130830
Draped on fourth side			C12404630	C12404830
Undraped	C131330	C131430	C131630	C131830
counters (42" height)				
Draped	C130342	C130442	C130642	C130842
Draped on fourth side			C12404642	C12404842
Undraped	C131342	C131442	C131642	C131842

black *blue* *brown* *dark green*

flax *gold* *gray* *plum*

red *white*

Table-top risers are also available in a variety of sizes. See order form for details.

display

display cubes
Black

12" small
12"W 12"L 42"H – N75030

18" medium
18"W 18"L 36"H – N75031

24" large
24"W 24"L 42"H – N75032

display cylinders
Black

low
30"W 15"H – N75020

medium
18"W 20"H – N75021

high
24"W 36"H – N75022

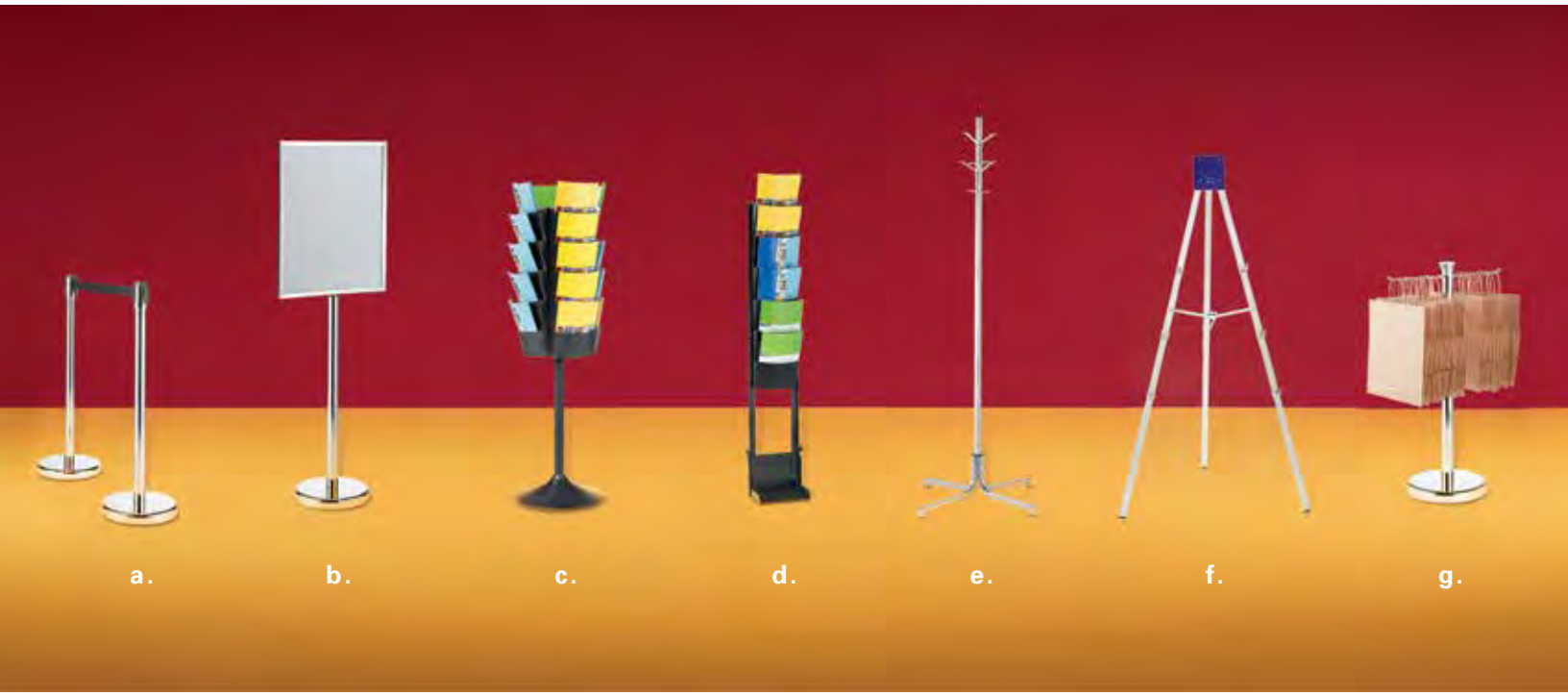
display counter
Black
24"W 49"L 42"H – N72056

orion computer kiosk
Black
28"L 28"D 40.5"H – N75079

Pedestal for computer demo with keyboard tray and interior storage. (Computer not included.)

accessories

We know that every exhibit is different and requires certain pieces that may be hard to find. That's why we offer an assortment of accessories that will meet your needs, from literature racks to bulletin boards to refrigerators and file cabinets. No matter the requirement, your exhibit will always stand out with these striking and functional pieces.



a. chrome stanchion with 8' retractable belt
42"H – C220121

b. chrome sign holder
Holds 22"x 28" sign – C220118

c. round literature rack
17"W 17"L 57"H – N750135
Revolving black display holds printed materials for easy access from 20 pockets.

d. flat literature rack
10"W 55"H – N750136
Forward-facing black display presents printed materials in six pockets.

e. chrome coat tree
C220109

f. chrome easel
C220134

g. chrome bag rack
C220110

special draping
(not pictured)
Special drape is available in a variety of colors. Refer to the order form for details.

accessories

file cabinet with lock
Standard Size

two-drawer
15"W 29"L 28"H – N74082

four-drawer
15"W 29"L 50"H – N74081

floor-standing bulletin board
48"W 96"L 78"H – C10201484

table lamp*
Black
25"H – N75052

small refrigerator*
19"W 19"L 34"H – N75057

wastebasket
Wastebasket color may vary.
C220107

corrugated wastebasket
C220106

**Note: Electrical power must be ordered separately.*

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

CES PRODUCED BY CEA

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
CHAIRS						
	N71092	Diva Counter Stool	167.65	184.40	234.70	
	N71091	Diva Chair	145.55	160.10	203.75	
	N710144	Diplomat Chair	203.60	223.95	285.05	
	N71038	Cherry Barrel Chair	181.00	199.10	253.40	
		☐ *Cranberry* ☐ *Taupe*				
	N71048	Gray Gaslift Stool w/Arms	179.20	197.10	250.90	
	N71047	Gray Gaslift Stool	139.40	153.35	195.15	
	N71046	Gray Gaslift Chair w/Arms	119.85	131.85	167.80	
	N71045	Gray Gaslift Chair	96.00	105.60	134.40	
	N71044	Executive Chair	286.50	315.15	401.10	
	N71089	Black Diamond Side Chair	47.55	52.30	66.55	
	N71090	Black Diamond Armchair	52.40	57.65	73.35	
	N71088	Black Diamond Stool	52.15	57.35	73.00	
	C210108	Limerick® Chair by Herman Miller	34.25	37.70	47.95	
	C210109	Limerick® Stool by Herman Miller	35.95	39.55	50.35	
LOUNGE SEATING						
	N73091	Signature Loveseat	563.00	619.30	788.20	
	N71093	Signature Chair	391.50	430.65	548.10	
TABLES						
	N72026	Cherry Cocktail Table	189.10	208.00	264.75	
	N72027	Cherry End Table	166.00	182.60	232.40	
	N72015	Glass Conference Table ☐ *Black* ☐ *Chrome*	189.10	208.00	264.75	
	N72028	Metro Slate Cocktail Table	215.20	236.70	301.30	
	N72029	Metro Slate End Table	187.50	206.25	262.50	
	C115103	Studio Black Cocktail Table	81.15	89.25	113.60	
	C115104	Studio Black End Table	74.15	81.55	103.80	
Pedestal Tables - SoHo Series						
	N72066	Black-Top Mini 18"H x 18"W	115.20	126.70	161.30	
	N72069	Black-Top Cafe 30"H x 24"W	134.55	148.00	188.35	
	N72070	Black-Top Bistro 42"H x 24"W	178.25	196.10	249.55	
	N72067	Black-Cafe Table 30"H x 36"W	232.50	255.75	325.50	
	N72068	Black-Bistro Table 42"H x 36"W	188.00	206.80	263.20	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
TABLES (continued)						
Pedestal Tables - Chelsea Series - Butcher Block Top						
	N72063	Cafe Table 30"H x 30"W	146.75	161.45	205.45	
	N72064	Cafe Table 30"H x 36"W	171.35	188.50	239.90	
	N720163	Bistro Table 42"H x 30"W	152.85	168.15	214.00	
	N720164	Bistro Table 42"H x 36"W	188.00	206.80	263.20	
OFFICE FURNITURE						
	N72093	Milano Table/Blonde Top	279.30	307.25	391.00	
	N72092	Milano Table/Black Top	279.30	307.25	391.00	
	N72094	Luna Table/Black Top	317.05	348.75	443.85	
	N720191	Hemingway Writing Table	217.15	238.85	304.00	
	N74061	Cherry Desk 5'	331.20	364.30	463.70	
	N74065	Cherry Bookcase	218.35	240.20	305.70	
	N74064	Cherry Credenza	346.60	381.25	485.25	
	N74071	Oak Desk 5'	331.20	364.30	463.70	
	N74075	Oak Bookcase	218.35	240.20	305.70	
	N74074	Oak Credenza	331.20	364.30	463.70	
DISPLAY FURNITURE						
	N72056	Display Counter	309.75	340.75	433.65	
	N75079	Orion Computer Kiosk	310.45	341.50	434.65	
	N75030	Black Display Cube/Small	159.70	175.65	223.60	
	N75031	Black Display Cube/Med	215.75	237.35	302.05	
	N75032	Black Display Cube/Large	271.75	298.95	380.45	
Display Cylinders						
	N75020	Black Display Cylinder/Low	152.20	167.40	213.10	
	N75021	Black Display Cylinder/Med	162.25	178.50	227.15	
	N75022	Black Display Cylinder/High	183.95	202.35	257.55	

Remember to select a color for items with checkboxes.
A color will be selected for you if not indicated.

FREEMAN furnishing essentials

Take advantage of the Online price by ordering at www.freemanco.com/store before DECEMBER 11, 2015.

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

DISPLAY FURNITURE (continued)

Draped Tables - Tables are 24" wide

☐ Black ☐ Blue ☐ Brown ☐ Dark Green ☐ Flax
☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
	C130330	3' Draped Table/30"H	59.80	65.80	83.70	
	C130430	4' Draped Table/30"H	66.35	73.00	92.90	
	C130630	6' Draped Table/30"H	80.45	88.50	112.65	
	C130830	8' Draped Table/30"H	99.15	109.05	138.80	
	C12404630	4th Side Drape-6'x30"H	24.35	26.80	34.10	
	C12404830	4th Side Drape-8'x30"H	24.35	26.80	34.10	
	C130342	3' Draped Counter/42"H	68.50	75.35	95.90	
	C130442	4' Draped Counter/42"H	76.10	83.70	106.55	
	C130642	6' Draped Counter/42"H	94.60	104.05	132.45	
	C130842	8' Draped Counter/42"H	110.90	122.00	155.25	
	C12404642	4th Side Drape-6'x42"H	24.35	26.80	34.10	
	C12404842	4th Side Drape-8'x42"H	24.35	26.80	34.10	

Undraped Tables - Tables are 24" wide

	C131330	3' Undraped Table/30"H	35.40	38.95	49.55	
	C131430	4' Undraped Table/30"H	41.95	46.15	58.75	
	C131630	6' Undraped Table/30"H	56.10	61.70	78.55	
	C131830	8' Undraped Table/30"H	74.75	82.25	104.65	
	C131342	3' Undraped Counter/42"H	44.15	48.55	61.80	
	C131442	4' Undraped Counter/42"H	51.75	56.95	72.45	
	C131642	6' Undraped Counter/42"H	70.20	77.20	98.30	
	C131842	8' Undraped Counter/42"H	86.55	95.20	121.15	

Table Top Corrugated Risers - Risers are 8" wide

	C1504100	Black 4'L x 7"H Riser	29.25	32.20	40.95	
	C1504101	White 4'L x 7"H Riser	29.25	32.20	40.95	
	C1506100	Black 6'L x 7"H Riser	34.25	37.70	47.95	
	C1506101	White 6'L x 7"H Riser	34.25	37.70	47.95	
	C1508100	Black 8'L x 7"H Riser	39.50	43.45	55.30	
	C1508101	White 8'L x 7"H Riser	39.50	43.45	55.30	
	C1504200	Black 4'L x 14"H Riser	44.75	49.25	62.65	
	C1504201	White 4'L x 14"H Riser	44.75	49.25	62.65	
	C1506200	Black 6'L x 14"H Riser	54.75	60.25	76.65	
	C1506201	White 6'L x 14"H Riser	54.75	60.25	76.65	
	C1508200	Black 8'L x 14"H Riser	64.75	71.25	90.65	
	C1508201	White 8'L x 14"H Riser	64.75	71.25	90.65	

ACCESSORIES

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
	C220121	Chrome Stanchion w/belt	60.90	67.00	85.25	
	C220118	Chrome Sign Holder	37.20	40.90	52.10	
	N750135	Round Literature Rack	204.95	225.45	286.95	
	N750136	Flat Literature Rack	136.80	150.50	191.50	
	C220109	Chrome Coat Tree	45.15	49.65	63.20	
	C220134	Chrome Easel	30.45	33.50	42.65	
	C220110	Chrome Bag Rack	92.70	101.95	129.80	
	C220107	Wastebasket	10.35	11.40	14.50	
	C220106	Corrugated Wastebasket	9.25	10.20	12.95	
	N75057	Small Refrigerator	214.50	235.95	300.30	
	N75052	Black Table Lamp	127.45	140.20	178.45	
	N74082	File Cabinet/2 Drawer	182.25	200.50	255.15	
	N74081	File Cabinet/4Drawer	250.70	275.75	351.00	
	C10201484	Bulletin Board	134.85	148.35	188.80	

Special Drape

☐ Black ☐ Blue ☐ Brown ☐ Dark Green ☐ Flax
☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

	12103	Special Drape 3'H (per ft.)	5.40	5.95	7.55	
	12106	Special Drape 6' H (per ft.) *	10.25	11.30	14.35	
	12108	Special Drape 8' H (per ft.) **	10.25	11.30	14.35	

* 6' drape is available in Black only.

** 8' drape can only be ordered for suites that are on 34th and 35th floor.

TOTAL COST

Sub-Total _____ *+ Tax (8.15%)* _____ *= TOTAL* _____

Remember to select a color for items with checkboxes.
A color will be selected for you if not indicated.

FREEMAN furnishing essentials

Take advantage of the Online price by ordering at www.freemanco.com/store before DECEMBER 11, 2015.

SELECT furnishings

seating

Sit back and relax – your search for comfortable seating is over. Choose from a sleek selection of sofas, loveseats and chairs that are sure to take your exhibit design to the next level.

naples

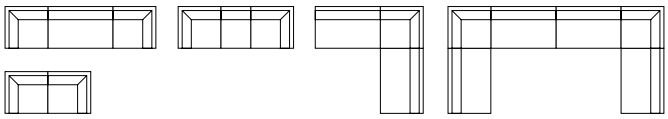
chair
Black Leather
36"L 30"D 28"H – 810119

loveseat
Black Leather
62"L 30"D 28"H – 830120

sofa
Black Leather
87"L 30"D 28"H – 830119

heathrow

possible configurations:



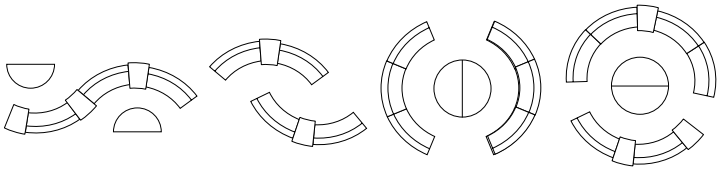
armless chair
Black Leather
24"L 24"D 28"H – 810116

corner chair
Black Leather
24"L 24"D 28"H – 810117

sofa
Black Leather
48"L 24"D 28"H – 830116

south beach

possible configurations (featuring the half round ottomans from page 5):



sofa
Platinum Suede
69"L 29"D 33"H – 8301

ottoman
Platinum Suede
25"L 31"D 18"H – 8151

key west

loveseat
Black Fabric
57"L 35"D 33"H – 8307

sofa
Black Fabric
85"L 35"D 33"H – 8306

tub chair
Black Fabric
31"L 31"D 31"H – 8103

seating

allegro

chair
Blue Fabric
36"L 34.5"D 30"H – 81019

sofa
Blue Fabric
73"L 34.5"D 29.5"H – 83015

tangiers

chair
Beige Fabric
34"L 37"D 36"H – 810118

sofa
Beige Fabric
78"L 37"D 36"H – 830118

roma

chair
White Vinyl
37"L 31"D 33"H – 81020

sofa
White Vinyl
78"L 31"D 33"H – 83016

casual seating

Look no further for a great variety of informal, modern seating options. Here you will find chairs, sofas, stools, ottomans – even sophisticated bar sets – that turn exhibits into destinations.

ottomans

endless square

Black Leather – 815123
White Leather – 815122
34"L 34"D 15"H

half round ottoman

White Leather – 81514
Black Leather – 81513
72"L 36"D 17"H

ottoman bench

Black Leather – 815121
White Leather – 815120
60"L 20"D 18"H

leather cube

Black Leather – 81512
White Leather – 81511
17"L 17"D 18"H

edge LED cube

High Density Plastic
20"L 20"D 20"H – 81526

ottomans

vibe cube
Blue Vinyl – 81518
Pink Vinyl – 81520
Red Vinyl – 81519
Yellow Vinyl – 81517
Orange Vinyl – 81525
18"L 18"D 18"H

occasional chairs

madrid chair
Black Leather/Chrome
30"L 30"D 31"H – 8102

madrid chair
White Leather/Chrome
30"L 30"D 31"H – 810816

meeting chair (espresso)
Bonded Leather/Wood Legs
25.5"L 23.5"D 34"H – 810835

meeting chair (taupe)
Microfiber/Wood Legs
25.5"L 23.5"D 34"H – 810836

occasional chairs

t-vac chair
Translucent/Chrome Legs
25"L 23"D 30"H – 8101

swanson chair
White Vinyl
28"L 25"D 18"H – 810875

ICE side chair
Transparent/Chrome Legs
17.25"L 20"D 32"H – 810814

fusion chair (black/white)
White/Black High Density Plastic
19"L 21"D 32"H – 810838

christopher chair
White Vinyl/Chrome
17"L 19"D 35"H – 810846

iso mesh pull-up chair
Black Vinyl/Black Steel
26"L 24"D 38"H – 810707

occasional chairs

razor armless chair
High Density Plastic
15.38"L 15.5"D 30.5"H – 810837

new york chair
Onyx/Maple Wood/Chrome
23"L 32"D 33"H – 81090

panton chair
White Plastic
20"L 24"D 33"H – 81017

jetson chair
Black Vinyl/Black Steel
19"L 18"D 31"H – 810702

madden chair
Light Gray Vinyl
27"L 32"D 33"H – 810843

wendy chair
Clear Acrylic
15"L 19.7"D 35.8"H – 810847

occasional chairs

berlin stack chair
White & Red Plastic/Chrome – 810811
White & Black Plastic/Chrome – 810810
18"L 22"D 32"H

conference chairs

luxor executive chair
Black Leather
27"L 28"D 47"H
Adjustable – 810807

labrea chair
Charcoal Gray Fabric
35"L 27"D 40"H – 810874

pro executive chair
White Vinyl
27.5"L 27.5"D 45.7"H – 810844

perth highback chair
Black Leather/Chrome
23"L 21"D 43"H
Adjustable – 810813

conference chairs

altura conference/ guest chair

Black Fabric/Black Steel
25"L 20"D 34"H – 81063

altura junior executive chair

Black Fabric
25"L 25"D 37"H
Adjustable – 81073

flex chair

Black Plastic/Chrome
24"L 22"D 31"H – 81018

bars & barstools

lift barstool

Gray Vinyl/Chrome
15" Round 23-33.5"H
Adjustable – 810842

ICE barstool

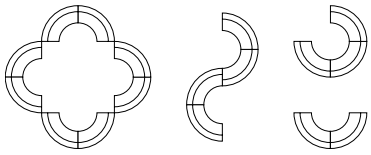
Transparent/Chrome Legs
16.75"L 16"D 37.75"H – 810815

bars & barstools

martini bar

Gray metal rounded bar with frosted glass top and chrome legs
67"L 50"D 47"H – Radius 76.5" – 8501

possible configurations:



lift hydraulic barstool

Gray Fabric/Chrome – 810872
Red Fabric/Chrome – 810873
Black Fabric/Chrome – 810871
White Fabric/Chrome – 810870
15" Round 23-33.5"H Adjustable

Tables in coordinating colors are available upon request.

bars & barstools

oslo barstool
Blue Plastic/Chrome – 810200
White Plastic/Chrome – 810201
17"L 20"D 30"H

zoey barstool
White Vinyl/Chrome – 810840
Black Vinyl/Chrome – 810834
15"L 17"D 31-35"H

banana barstool
White Vinyl/Chrome – 810103
Black Vinyl/Chrome – 810104
21"L 22"D 30"H

gin barstool
Maple Wood/Chrome
16"L 16"D 29"H – 810505

jetson barstool
Black Vinyl/Black Steel
18"L 19"D 29"H – 810706

shark swivel barstool
White Plastic/Chrome
22"L 19"D 34-44"H
Adjustable – 810202

tables

Bring professionalism to the table with our sleek variety of surfaces and tabletops.

Choose from modern glass tops and more.

occasional end & cocktail tables

mosaic table (set of 3)

Metal/Wood – 820846
12"L 14"D 16"H
16.5"L 15"D 18"H
20.5"L 16"D 20"H

candy table

White Plastic/Black Laminated
18"L 18"D 18"H – 82056

aura round table

White Metal
15" Round 22"H – 820844

edge LED lighted table

White Plastic/Clear Acrylic
20"L 20"D 20"H – 82057

occasional end & cocktail tables

silverado

end table
Tempered Glass/Painted Steel
24" Round 22"H – 82015

table
Tempered Glass/Painted Steel
36" Round 17"H – 82014

inspiration

end table
Tempered Glass/Painted Steel
24"L 28"D 22"H – 82023

table
Tempered Glass/Painted Steel
42"L 28"D 18"H – 82022

geo

end table
Glass/Black Steel – 82025
Glass/Chrome – 82035
26"L 26"D 20"H

table
Glass/Black Steel – 82024
Glass/Chrome – 82034
50"L 22"D 16"H

sydney

end table
Black Laminate/Brushed Steel – 82054
White Laminate/Brushed Steel – 82055
27"L 23"D 22"H

table
Black Laminate/Brushed Steel – 82052
White Laminate/Brushed Steel – 82053
48"L 24"D 18"H

conference tables

nova white oval table
White Laminate/Chrome
71"L 35.5"D 29"H – 82060

geo conference table
Glass/Black Steel – 82041
Glass/Chrome – 82051
60"L 36"D 29"H

communal table (maple with grommets)
Laminate/Metal
72"L 26"D 30"H – 82058
72"L 26"D 42"H – 82059

manhattan table
Glass/Black Steel
42" Round 29"H – 82033

communal table (maple)
Laminate/Metal
72"L 26"D 30"H – 82067
72"L 26"D 42"H – 82068

communal table (white)
Laminate/Metal
72"L 26"D 30"H – 82063
72"L 26"D 42"H – 82066

conference tables

42" round white conference table
White Laminate
42" Round – 820708

computer / desk / table

work desk
White Powder Coat
48"L 24"D 30"H – 820706

merlin table
Gray Laminate
46"L 29"D 30"H – 820707

rustique

Want to stand out from the crowd? Our new Rustique collection consisting of tables, chairs and barstools can add texture, style and charm to any space.

e table
Wood
15.5"L 27.5"D 21"H – 820845

Some configurations require two tables. Only one table per order.

possible configurations:

rustique chair with arms
Gunmetal
20"L 18"D 31"H – 810841

rustique barstool
Gunmetal
13"L 13"D 30"H – 810839

timber table
Wood
16" Round 27.5"D 17"H – 820843

product display

etagere
Black – 850604
Silver – 850605
30"L 16"D 70"H

locking door pedestal
Black Laminate
24"L 24"D 42"H – 85078

lighting

mason table lamp*
White/Brushed Silver
16" Round 26"H – 850707

mason floor lamp*
White/Brushed Silver
18" Round 55"H – 850708

refrigerators

refrigerator*
White
14.0 cubic feet
20"L 30"D 65"H – 8503001

*Electrical power must be ordered seperately.

tablet stand

mobile tablet stand

White – 850714
Black – 850715
14"L 13"D 44.5"H

The Mobile Tablet Stand will adjust to fit any tablet with dimensions of at least 6.75"x9.375" but not larger than 8.5"x12.5", including Apple iPad, Samsung Galaxy Tab and Lenovo IdeaPad.

tablet stand accessories

brochure holder*

Black – 850711
8.625"L 1.1"D 11.325"H

wireless printer holder*

Black – 850712
3.3"L 1.9"D 5.28"H

charging shelf*

Black – 850713
14.85"L 7.17"D 1"H

*To be ordered with the tablet stand.

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

PRODUCED BY CEA

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SEATING						
Naples Group - Black Leather						
	810119	Chair	480.50	528.55	672.70	
	830120	Loveseat	646.00	710.60	904.40	
	830119	Sofa	715.00	786.50	1001.00	
Heathrow Group - Black Leather						
	810116	Armless Chair	364.00	400.40	509.60	
	810117	Corner Chair	425.00	467.50	595.00	
	830116	Sofa	617.00	678.70	863.80	
South Beach Group - Platinum Suede						
	8301	Sofa	422.25	464.50	591.15	
	8151	Ottoman	161.45	177.60	226.05	
Key West Group - Black Fabric						
	8307	Loveseat	321.80	354.00	450.50	
	8306	Sofa	361.25	397.40	505.75	
	8103	Tub Chair	248.20	273.00	347.50	
Allegro Group - Blue Fabric						
	81019	Chair	484.85	533.35	678.80	
	83015	Sofa	773.90	851.30	1083.45	
Tangiers Group - Beige Fabric						
	810118	Chair	427.00	469.70	597.80	
	830118	Sofa	596.00	655.60	834.40	
Roma Group - White Vinyl						
	81020	Chair	542.25	596.50	759.15	
	83016	Sofa	832.30	915.55	1165.20	
CASUAL SEATING						
Ottomans						
	815123	Square - Black Leather	308.50	339.35	431.90	
	815122	Square - White Leather	308.50	339.35	431.90	
	815121	Bench - Black Leather	371.00	408.10	519.40	
	815120	Bench - White Leather	371.00	408.10	519.40	
	81513	Half Round - Black Leather	269.20	296.10	376.90	
	81514	Half Round - White Leather	269.20	296.10	376.90	
Cubes						
	81518	Vibe - Blue Vinyl	137.85	151.65	193.00	
	81520	Vibe - Pink Vinyl	137.85	151.65	193.00	
	81519	Vibe - Red Vinyl	137.85	151.65	193.00	
	81517	Vibe - Yellow Vinyl	137.85	151.65	193.00	
	81525	Vibe - Orange Vinyl	137.85	151.65	193.00	
	81511	White Leather	74.50	81.95	104.30	
	81512	Black Leather	74.50	81.95	104.30	
	81526	Edge LED Cube	191.00	210.10	267.40	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
CASUAL SEATING (continued)						
Occasional Chairs						
	8102	Madrid - Black Leather	514.05	565.45	719.65	
	810816	Madrid - White Leather	514.05	565.45	719.65	
	810835	Meeting Chair - Expresso	201.75	221.95	282.45	
	810836	Meeting Chair - Taupe	264.50	290.95	370.30	
	8101	T-Vac - Translucent/Chrome	203.60	223.95	285.05	
	810875	Swanson Chair - White	261.50	287.65	366.10	
	810814	ICE Side Chair-Transparent	203.55	223.90	284.95	
	810838	Fusion Chair - Black/White	139.00	152.90	194.60	
	810846	Christopher Chair - White	120.75	132.85	169.05	
	810707	ISO Mesh Pull-up Chair	193.30	212.65	270.60	
	810837	Razor Armless Chair	54.25	59.70	75.95	
	81090	New York Chair	140.55	154.60	196.75	
	81017	Panton Chair - White	148.75	163.65	208.25	
	810702	Jetson Chair - Black	136.50	150.15	191.10	
	810843	Madden Chair - Light Gray	442.50	486.75	619.50	
	810847	Wendy Chair - Clear Acrylic	118.50	130.35	165.90	
	810811	Berlin Stack Chair - Red/White	104.60	115.05	146.45	
	810810	Berlin Stack Chair - Black/White	104.60	115.05	146.45	
Conference Chairs						
	810807	Luxor Executive Chair	255.85	281.45	358.20	
	810874	Labrea Chair - Charcoal	308.50	339.35	431.90	
	81018	Flex Chair w/wheels	105.50	116.05	147.70	
	81063	Altura Conf/Guest Chair	206.20	226.80	288.70	
	810813	Perth Highback Chair	426.90	469.60	597.65	
	81073	Altura Jr Exec Chair/Mid Back	238.75	262.65	334.25	
	810844	Pro Exec Chair - White	272.50	299.75	381.50	
Bars & Barstools						
	8501	Martini Bar	813.65	895.00	1139.10	
	810872	Lift Hydraulic Barstool-Grey	158.50	174.35	221.90	
	810873	Lift Hydraulic Barstool-Red	158.50	174.35	221.90	
	810871	Lift Hydraulic Barstool-Black	158.50	174.35	221.90	
	810870	Lift Hydraulic Barstool-White	158.50	174.35	221.90	
	810202	Shark Barstool - White	324.95	357.45	454.95	
	810103	Banana Barstool - White	110.35	121.40	154.50	
	810104	Banana Barstool - Black	110.35	121.40	154.50	
	810815	ICE Barstool - Transparent	217.70	239.45	304.80	
	810505	Gin Barstool - Maple	142.05	156.25	198.85	
	810706	Jetson Barstool - Black	182.40	200.65	255.35	
	810200	Oslo Barstool - Blue	201.65	221.80	282.30	
	810201	Oslo Barstool - White	201.65	221.80	282.30	
	810840	Zoey Barstool - White	288.50	317.35	403.90	
	810834	Zoey Barstool - Black	288.50	317.35	403.90	
	810842	Lift Barstool - Gray	147.50	162.25	206.50	

FREEMAN select furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before DECEMBER 11, 2015.

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

TABLES

Occasional End & Cocktail Tables

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	820846	Mosaic Table (set of 3)	199.00	218.90	278.60	_____
_____	820844	Aura Round Table - White	127.50	140.25	178.50	_____
_____	82056	Candy Table	165.00	181.50	231.00	_____
_____	82057	Edge LED Lighted Table	191.00	210.10	267.40	_____
_____	82015	Silverado End Table - 22"H	183.20	201.50	256.50	_____
_____	82014	Silverado Table - 17"H	195.00	214.50	273.00	_____
_____	82025	Geo End Table - Black	153.05	168.35	214.25	_____
_____	82035	Geo End Table - Chrome	153.05	168.35	214.25	_____
_____	82024	Geo Table - Black	169.35	186.30	237.10	_____
_____	82034	Geo Table - Chrome	169.35	186.30	237.10	_____
_____	82023	Inspiration End Table	199.10	219.00	278.75	_____
_____	82022	Inspiration Table	210.05	231.05	294.05	_____
_____	82054	Sydney End Table - Black	230.40	253.45	322.55	_____
_____	82055	Sydney End Table - White	230.40	253.45	322.55	_____
_____	82052	Sydney Table - Black	278.50	306.35	389.90	_____
_____	82053	Sydney Table - White	278.50	306.35	389.90	_____

Conference Tables

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	82060	Nova White Oval Table	556.60	612.25	779.25	_____
_____	82033	Manhattan Table - 29"H	225.90	248.50	316.25	_____
_____	82041	Geo Conf Table - Black	250.60	275.65	350.85	_____
_____	82051	Geo Conf Table - Chrome	261.90	288.10	366.65	_____
_____	82058	Maple Table - 30"H w/Grommets	475.00	522.50	665.00	_____
_____	82059	Maple Table - 42"H w/Grommets	666.00	732.60	932.40	_____
_____	82067	Maple Table - 30"H	475.00	522.50	665.00	_____
_____	82068	Maple Table - 42"H	666.00	732.60	932.40	_____
_____	82063	White Table - 30"H	475.00	522.50	665.00	_____
_____	82066	White Table - 42"H	666.00	732.60	932.40	_____
_____	820708	42" Round White Conf Table	400.00	440.00	560.00	_____

Computer / Desk / Table

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	820706	Work Desk - White	344.00	378.40	481.60	_____
_____	820707	Merlin Table - Gray	360.00	396.00	504.00	_____

RUSTIQUE COLLECTION

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	820845	Rustique E Table	167.75	184.55	234.85	_____
_____	810841	Rustique Chair with Arms	120.75	132.85	169.05	_____
_____	810839	Rustique Barstool	120.75	132.85	169.05	_____
_____	820843	Rustique Timber Table	143.25	157.60	200.55	_____

PRODUCT DISPLAYS, TABLET STANDS & MORE

Product Display

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	850604	Etagere - Black	217.65	239.40	304.70	_____
_____	850605	Etagere - Silver	217.65	239.40	304.70	_____
_____	85078	Locking Door Pedestal	321.80	354.00	450.50	_____

Refrigerator

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	8503001	Refrigerator White/14 cu ft	648.85	713.75	908.40	_____

Lighting

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	850707	Mason Table Lamp	151.20	166.30	211.70	_____
_____	850708	Mason Floor Lamp	224.75	247.25	314.65	_____

Tablet Stands

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	850714	Mobile Tablet Stand-White	293.00	322.30	410.20	_____
_____	850715	Mobile Tablet Stand-Black	293.00	322.30	410.20	_____

Tablet Stand Accessories

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	850711	Brochure Holder	29.00	31.90	40.60	_____
_____	850712	Wireless Printer Holder	29.00	31.90	40.60	_____
_____	850713	Charging Shelf	29.00	31.90	40.60	_____

TOTAL COST

Sub-Total _____ *+ Tax (8.15%)* _____ *= TOTAL* _____

FREEMAN select furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before DECEMBER 11, 2015.

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

PRODUCED BY CEA

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

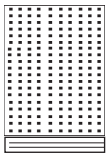
CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

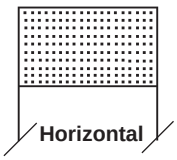
For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

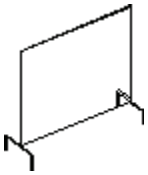
ACCESSORIES

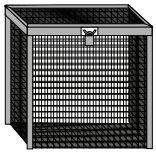


PERFBOARD - SINGLE SIDED



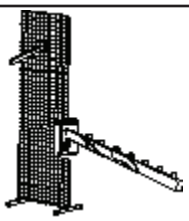
PERFBOARD - SINGLE SIDED

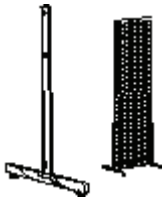

CHROME GARMENT RACK


COLLAPSIBLE SECURITY CONTAINER

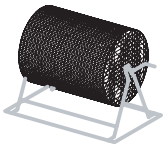
2 WAY STRAIGHT ARM

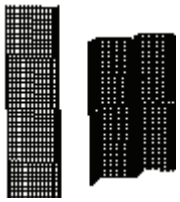
4 WAY SLANT ARM


GRID ACCESSORIES


GRID LEGS

PERFBOARD HOOKS AND ACCESSORIES


TICKET TUMBLER


2' x 8' GRID PANELS

4 WAY CONNECTORS

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
PERFBOARD / BULLETIN BOARDS						
_____	10201178	1M x 8'H Single Side-Vert	176.80	194.50	247.50	_____
_____	10201182	½M x 8'H Single Side-Vert	133.05	146.35	186.25	_____
_____	10201480	4' x 8' Single Side-Horz	176.80	194.50	247.50	_____
_____	102040	4" Single Hook	5.40	5.95	7.55	_____
_____	102060	6" Single Hook	5.40	5.95	7.55	_____
_____	102080	8" Single Hook	5.40	5.95	7.55	_____
_____	10205	12" Shelf Bracket	14.65	16.10	20.50	_____
_____	10207	7-Ball Waterfall	21.65	23.80	30.30	_____
GRIDS						
_____	103028	Chrome Grid	141.90	156.10	198.65	_____
_____	103010	Black Grid	141.90	156.10	198.65	_____
_____	103011	White Grid	141.90	156.10	198.65	_____
_____	103040	Grid Legs - Chrome	22.25	24.50	31.15	_____
_____	103041	Grid Legs - Black	22.25	24.50	31.15	_____
_____	103042	Grid Legs - White	22.25	24.50	31.15	_____
_____	103030	Grid Connectors	22.25	24.50	31.15	_____

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
GRIDS (continued)						
_____	10303	3-Ball Waterfall	16.40	18.05	22.95	_____
_____	10305	5-Ball Waterfall	19.35	21.30	27.10	_____
_____	10307	7-Ball Waterfall	21.70	23.85	30.40	_____
_____	10309	Cleaver Clip	4.50	4.95	6.30	_____
_____	103044	4" Single Hook	5.40	5.95	7.55	_____
_____	103046	6" Single Hook	5.40	5.95	7.55	_____
_____	103048	8" Single Hook	5.40	5.95	7.55	_____
ACCESSORIES						
_____	151010	Collapsible Security Contr.	293.50	322.85	410.90	_____
_____	15905	Fish Bowl	32.00	35.20	44.80	_____
_____	159011	Ticket Tumbler - Small	67.30	74.05	94.20	_____
_____	10405	Garment Rack	43.00	47.30	60.20	_____
_____	10404	4-way Slant Arm	74.25	81.70	103.95	_____
_____	10403	2-way Straight Arm	29.40	32.35	41.15	_____

TOTAL COST

Sub-Total _____ *+ Tax (8.15%)*_____ *= TOTAL* _____

Don't see what you need?
Please call Exhibitor Services Representative at 702-579-1700.

FREEMAN accessories

Take advantage of the Online price by ordering at www.freemanco.com/store before DECEMBER 11, 2015.

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

CES
PRODUCED BY CEA

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

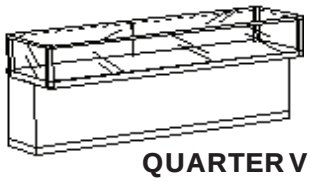
CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

SHOWCASES


QUARTER VIEW

HALF VIEW

FULL VIEW

THE STANDARD WHITE LINE (Fluorescent)

Fluorescent Lighting
Sliding Doors w/Lock (No Mirrors)
Solid Sides
Matte White Formica Exterior
Closed Storage area (Quarter & Half View Cases)
Available in 4', 5' and 6' lengths & 34" Corner Cases
Available in Quarter, Half & Full View

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	101044	4' Quarter View Fluorescent	351.15	386.25	491.60	_____
_____	101052	5' Quarter View Fluorescent	351.15	386.25	491.60	_____
_____	101062	6' Quarter View Fluorescent	351.15	386.25	491.60	_____
_____	101042	4' Half View Fluorescent	351.15	386.25	491.60	_____
_____	101050	5' Half View Fluorescent	351.15	386.25	491.60	_____
_____	101060	6' Half View Fluorescent	351.15	386.25	491.60	_____
_____	101043	4' Full View Fluorescent	351.15	386.25	491.60	_____
_____	101051	5' Full View Fluorescent	351.15	386.25	491.60	_____
_____	101061	6' Full View Fluorescent	351.15	386.25	491.60	_____
_____	101092	Corner Quarter View	351.15	386.25	491.60	_____
_____	101090	Corner Half View	351.15	386.25	491.60	_____

THE DELUXE LINE (Fluorescent)

Fluorescent Lighting
Mirrored Sliding Doors w/Lock
Glass Sides
Polished Bronze Frame
Glossy Black Formica Exterior
Rear Storage w/Locked Sliding Doors
Available in 4', 5' and 6' lengths & 34" Corner Cases
Available in Quarter & Half View

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	1014111	4' Quarter View Fluorescent	437.10	480.80	611.95	_____
_____	1014121	5' Quarter View Fluorescent	437.10	480.80	611.95	_____
_____	1014131	6' Quarter View Fluorescent	437.10	480.80	611.95	_____
_____	1014110	4' Half View Fluorescent	437.10	480.80	611.95	_____
_____	1014120	5' Half View Fluorescent	437.10	480.80	611.95	_____
_____	1014130	6' Half View Fluorescent	437.10	480.80	611.95	_____
_____	1014101	Corner Quarter View	468.70	515.55	656.20	_____
_____	1014100	Corner Half View	468.70	515.55	656.20	_____

THE DESIGNER LINE (Fluorescent OR Halogen)

Fluorescent Lighting (Quarter & Half View)
Halogen Lighting (Quarter View Only)
Mirrored Sliding Doors w/Lock
Glass Sides
Brushed Silver Frame
Textured Gray Formica Exterior
Rear Storage w/Locked Sliding Doors
Available in Quarter & Half View

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	1012400	4' Quarter View Fluorescent	419.75	461.75	587.65	_____
_____	1012500	5' Quarter View Fluorescent	419.75	461.75	587.65	_____
_____	1012600	6' Quarter View Fluorescent	419.75	461.75	587.65	_____
_____	1012401	4' Half View Fluorescent	419.75	461.75	587.65	_____
_____	1012501	5' Half View Fluorescent	419.75	461.75	587.65	_____
_____	1012601	6' Half View Fluorescent	419.75	461.75	587.65	_____
_____	1011400	4' Quarter View Halogen	503.50	553.85	704.90	_____
_____	1011500	5' Quarter View Halogen	503.50	553.85	704.90	_____
_____	1011600	6' Quarter View Halogen	503.50	553.85	704.90	_____
_____	101214	Corner Quarter View Fluorescent	450.20	495.20	630.30	_____
_____	101212	Corner Half View Fluorescent	450.20	495.20	630.30	_____
_____	101142	Corner Quarter View Halogen	544.80	599.30	762.70	_____

THE ELITE LINE (Halogen)

Halogen Lighting
Mirrored Sliding Doors w/Lock
Glass Sides
Brushed Gold Frame
Green w/Etched Verdigris Formica Exterior
Rear Storage w/Locked Sliding Doors
Available in 4', 5' and 6' lengths & 34" Corner Cases
Available in Quarter & Half View

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
_____	1013400	4' Quarter View Halogen	503.50	553.85	704.90	_____
_____	1013500	5' Quarter View Halogen	503.50	553.85	704.90	_____
_____	1013600	6' Quarter View Halogen	503.50	553.85	704.90	_____
_____	1013401	4' Half View Halogen	503.50	553.85	704.90	_____
_____	1013501	5' Half View Halogen	503.50	553.85	704.90	_____
_____	1013601	6' Half View Halogen	503.50	553.85	704.90	_____
_____	101314	Corner Quarter View	544.80	599.30	762.70	_____
_____	101312	Corner Half View	544.80	599.30	762.70	_____

Remember to order in advance to save time, money and ensure availability. Rental prices are for the duration of the show and include delivery to and removal from your booth space. Orders received after the deadline date will be charged the Standard Price.

TOTAL COST

*Sub-Total*_____ *+ Tax (8.15%)* _____ *= TOTAL* _____

(307074) CES16 - VS

FREEMAN showcases

Take advantage of the Online price by ordering at www.freemanco.com/store before DECEMBER 11, 2015.

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

TOWER CASE

TOWERS

FEATURES:

- 6” Canopy with 2 Halogen Lights
- 3 Adjustable Glass Shelves
- Hinged Frame Door with Lock
- Clear Glass on 4 Sides
- 80” High x 20” Deep x 20” Wide
- 54” Glass Display
- **Choices**
  - Aluminum Frame/Gray Formica
  - Brushed Gold Frame/Etched Verdigris Formica
  - Aluminum Frame/White Formica

Aluminum / Gray (Quantity)	Gold / Verdigris (Quantity)	Aluminum / White (Quantity)	Online Price	Discount Price	Standard Price	Subtotal	Tax (8.15%)	Total
			$478.90	$526.80	$670.45	$	$	$

FREEMAN tower showcases

Take advantage of the Online price by ordering at www.freemanco.com/store before DECEMBER 11, 2015.

digital graphics

creating visual excitement

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest digital graphic reproduction available.

state-of-the-art capabilities

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, and all are supported by the Corporate Graphics Center for special requirements. Last minute repairs and replacements are handled efficiently through our nationwide resources.

superior quality control

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis.

depth of resources

- VUTEK™ and Salsa printers provide large format, four-color, high-resolution digital printing of single and double-sided banners up to 10' wide and virtually any size with seams.
- Encad printers provide digital processing of banners up to 5' wide without seams.
- All Freeman operations use the same printers, software, ink, adhesives, and laminates for continuity.
- Seaming, grommeting, lamination, and mounting are handled in-house.
- A variety of fabrics are available, including nylon, vinyl, and mesh materials.
- Computer-aided graphic design for your assistance.

freeman specializes in the digital graphic reproduction and installation of:

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- four-color carpet image printing

questions?

Call customer service at the number listed on Quick Facts. For fast, easy ordering, go to www.freemanco.com.

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

CES PRODUCED BY CEA

DISCOUNT PRICE DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

GRAPHICS AND SIGNS

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see guidelines for electronic files on the reverse side of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

_____ **L X** _____ **W =** _____ **sq. ft.**

$14.20 per sq.ft. discount price

sq. ft. _____ **x or = $** _____

$21.30 per sq.ft. standard price

- **Minimum order per graphic 9 sq. ft. (1296 sq. in.)**
- **Double sq. ft. for double-sided graphics**
- **Round sq. ft. to next whole increment**

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS
Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____
Application _____
PMS Colors _____

Backing Material:

- ☐ Foamcore
- ☐ Masonite
- ☐ PVC
- ☐ Plexi
- ☐ Gatorfoam
- ☐ Eco-Board
- ☐ Ultra-Board
- ☐ Other

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical ☐ Horizontal ☐ Use Your Judgment For Sign Layout ☐

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

	QTY.		Discount Price	Standard Price		TOTAL
7" x 11"	_____	@	$36.65	$55.00	= $	_____
7" x 22"	_____	@	$44.75	$67.15	= $	_____
7" x 44"	_____	@	$46.55	$69.85	= $	_____
9" x 44"	_____	@	$46.75	$70.15	= $	_____
11" x 14"	_____	@	$46.80	$70.20	= $	_____
14" x 22"	_____	@	$64.70	$97.05	= $	_____
14" x 44"	_____	@	$78.00	$117.00	= $	_____
22" x 28"	_____	@	$65.40	$98.10	= $	_____
28" x 44"	_____	@	$115.85	$173.80	= $	_____
20" x 60" (white only)	_____	@	$172.15	$258.25	= $	_____

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

- Please feel free to attach additional sign copy on separate page.

Vertical ☐ Horizontal ☐ Use Your Judgment For Sign Layout ☐

Background Color: _____

Lettering Color: _____

TOTAL COST

Sub-Total _____ *+ Tax (8.15%)* _____ *= TOTAL* _____

FREEMAN graphics & signs

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONT AND LINKS:

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines.
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR:

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If youare sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE:

Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES AND SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packages supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts.
- EPS file with embedded links and outlined fonts.
- INDD file with Packaged supporting links and fonts.

PRINT FILES:

- High-res PDF-X/4 (preferred).
- AI with PDF content (choode this option when saving file).
- EPS files with embedded links and outlined fonts.

RASTER OF BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression).
- PSD (make sure font layers are rasterized).
- TIFF, JPG (quality 8 and higher).

MAC users: User Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts).

WAYS TO SEND ARTWORK

• Files below 10 MB can be delivered via email. Larger files may be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call 702-579-1700 for assistance.

Please visit us at: www.freemanco.com

installation & dismantle

When it comes to installation and dismantling of exhibits, no one does it better than Freeman. With over 80 years of experience, our group of specialists is ready to assist you with all of your exhibit requests, from beginning to end.

Whether you choose to supervise or you need the assistance of a full-time Freeman employee, we can meet all your needs, from shipping and storage to emergency on-site repairs to basic installation and dismantling to support service coordination including electrical, furnishings and more. Freeman has the resources and the capabilities to help you have the most successful show experience possible.

installation and dismantling services available

Freeman will work closely with you to coordinate every phase of your trade show participation, including:

- Preplanning and budget consultation
- Support service coordination – electrical, furnishings, floral and more
- Shipping and storage management
- On-site supervisors with dedicated floor managers
- Skilled labor and technicians for installation and dismantling
- Full, in-house carpentry
- Graphics production
- Emergency repairs and refurbishing
- Postshow evaluations
- Multiple show coordination

Supervise any labor yourself, or if you need assistance, Freeman I&D experts will do it for you.

if you use Freeman staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors. We charge 30% of the total labor charge, with a minimum $45 fee.

if you supervise yourself

Installation – Your labor supervisor must check in at the exhibitor service center to pick up laborers. Upon completion of work, your supervisor must return to the exhibitor service center to release the laborers. Start time is guaranteed only when labor is requested for the start of the working day.

Dismantling – When scheduling dismantling labor, be sure to allow time for empty containers to be returned to the booth after the close of your show. Start time is guaranteed only when labor is requested for the start of the working day.

questions?

For questions and assistance with labor estimates, call customer service at the number listed on Quick Facts.
For fast, easy ordering, visit us at www.freemanco.com.

FREEMAN

6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

PRODUCED BY CEA

ORDER FORM
DEADLINE DATE
DECEMBER 11, 2015

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1400 and ask to speak with our I & D Department.

For fast, easy ordering, go to www.freemanco.com/store

DISPLAY LABOR (One Hour Minimum per Worker)

	Description	Price per Hour	Minimum Charge
Straight Time-	8:00 A.M. to 5:00 P.M. Monday through Friday	$ 72.00	$ 72.00
Overtime-	5:00 P.M. to 8:00 A.M. Monday through Friday, All day Saturday, Sunday and recognized holidays	$ 115.50	$ 115.50

- Price is per person/per hour.
- Start time guaranteed only at start of working day and at the close of the show.
- One hour minimum per man - labor thereafter is charged in half (1/2) hour increments.
- Supervisor must check in at Service Desk to pickup labor.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

☐ **Freeman Supervised Labor -** Please complete the reverse side of this form.
- Installation of your exhibit will be completed at our discretion prior to show opening
- The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00

Emergency contact:_____ Phone Number: _____

☐ **Exhibitor Supervised Labor**

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____

Freeman Supervision (30%/$45.00) = $_____

Tax = $**(N/A)**

Total Installation = $_____

DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00

Emergency contact:_____ Phone Number: _____

☐ **Exhibitor Supervised Labor**

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____

Freeman Supervision (30%/$45.00) = $_____

Tax = $**(N/A)**

Total Dismantle = $_____

If you have questions or need assistance in completing your order, please call your Freeman I & D Representative.

FREEMAN installation & dismantle labor

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1400 and ask to speak with our I & D Department.

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

PLEASE NOTE: Should you have more than one shipment, please provide the information for all shipments.

Freight will be shipped to: Warehouse _____ Show Site _____ Date Shipped _____ Carrier: _____

Total No. of: Crates _____ Cartons _____ Fiber Cases _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement/Order: Drawing Attached (required) _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

_____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

_____

Special Tools/Hardware/Equipment Required: _____

_____

OUTBOUND SHIPPING INFORMATION

PLEASE NOTE: Should you have more than one shipment, please provide the information for all shipments.

SHIP TO: _____

_____

_____

_____

METHOD OF SHIPMENT

☐ **Freeman Exhibit Transportation:**

- ☐ Common Carrier
- ☐ Air Freight ☐ Next Day ☐ 2nd Day ☐ Deferred ☐ Expedited

☐ **Other (list carrier name & phone number):**

- ☐ Other Common Carrier: _____
- ☐ Other Air Freight: _____
- ☐ Van Line: _____

FREIGHT CHARGES

☐ Prepaid ☐ Collect

Bill To: _____

_____

_____

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

☐ **Reroute via Freeman's choice**

☐ **Deliver back to Freeman warehouse at Exhibitor's expense.**

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.

FREEMAN installation & dismantle

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

How do I ship to the warehouse?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.
- Please call the number located on Quick Facts if you want to ship oversized material that requires special equipment to the warehouse.

How do I ship to show site?

- Freight will be accepted only during exhibitor move-in. Please refer to Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

What about prepaid or collect shipping charges?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

How should I label my freight?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on Quick Facts.

How do I estimate my Material Handling charges?

- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt." (one hundred weight). All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the category that best describes your shipment. There are three categories of freight:

  Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

  Special Handling: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, carpet and/or pad-only shipments, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

  Uncrated: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.
- Add overtime charges for inbound if material is delivered to the booth during the overtime period stated on Quick Facts. This includes both warehouse and show site shipments.
- Add overtime charges for outbound if material is loaded onto the outbound carrier during the overtime period stated on Quick Facts.
- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

What happens to my empty containers during the show?

- Pick up "Empty Labels" at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

How do I protect my materials after they are delivered to the show or before they are picked up after the show?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

How do I ship my materials after the close of the show?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Service Center at show site for your shipping documents. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to Quick Facts for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, show recommended carriers will be on site to handle outbound transportation.

Where do I get a forklift?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

Do I need insurance?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the enclosed Terms and Conditions.

Other available services (may not be available in all locations)

- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.freemanco.com/store, select your show and click on "Estimate My Material Handling Costs". From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

STRAIGHT TIME: 8:00 A.M. to 5:00 P.M. Monday through Friday

OVERTIME: 5:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays
(Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

WAREHOUSE HOURS: 8:00 A.M. to 3:30 P.M. Monday through Friday, Holidays excluded.

HOLIDAY CLOSURES: Warehouse & Marshalling Yard will be closed November 26, November 27, December 24, December 25, and January 1

FREIGHT RESTRICTIONS:
No wooden crates or pallets are permitted on the suite levels. All wooden crates and pallets must be unpacked and/or uncrated before the materials can be delivered to the Suites. In order to clear the suite doors and elevators, individual items/containers must not exceed 33" width x 70.5" height x 90" length.

If special accommodations for delivery can be made, additional fees may apply. Please contact Joe Boone, Freeman material handling manager, at CESFreight@freemanco.com with questions.

Commercial freight carriers will not be permitted to pick up outbound shipments directly at show site. Shipments for designated carriers will be returned to the Freeman warehouse and will be available for carrier pick up on Thursday, January 14, 2016 from 8:00 a.m. to 3:30 p.m. Fees for "back to warehouse" are now included in your material handling rate.

Description	Price Per CWT	Minimum
RATE CLASSIFICATIONS:		
Warehouse Shipment (100 lb. minimum)		
Crated or Skidded Shipment	$ 80.25	80.25
Show Site Shipment (100 lb. minimum)		
Crated or Skidded Shipment	$ 103.00	103.00
Small Package - Maximum weight is 50 lbs per shipment		
Per Shipment	No Charge	

Please note: Single consigned shipments with delivery to multiple rooms or suites are subject to a time and materials charge, in addition to the material handling rates.

Description	Weight CWT	Price per CWT	Estimated Total Cost (100 lb. Min.)
	÷ 100 =		
Surcharges	÷ 100 =		
		8.15% Tax	**N/A**
		Total	

Tips to Save on Material Handling

- Consolidate shipments - when total weight is less than 100 lbs. For Example:

3 Separate Shipments
60 lbs. charged @ 100 lbs. $ 80.25
52 lbs. charged @ 100 lbs. $ 80.25
65 lbs. charged @ 100 lbs. $ 80.25 = $240.75

1 Consolidated Shipment
3 pieces (1 shipment)
177 lbs. @ 200 lbs = $160.50
Added benefit - your shipments are less likely to get misplaced if they are packaged together with larger items.

ADDITIONAL SURCHARGES:

Warehouse Shipment Delivered after DECEMBER 30, 2015 (in addition to above rates)
Add 25% to the above rates

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: NOVEMBER 9, 2015

DEADLINE DATE IS: DECEMBER 30, 2015

TO: _____
EXHIBITOR NAME

C/O FREEMAN
6675 WEST SUNSET ROAD
LAS VEGAS, NV 89118

WAREHOUSE
VENETIAN EXHIBIT SUITES

EVENT: _____ ***CES 2016*** _____

BOOTH NO. _____ **NO. OF PIECES** _____

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: NOVEMBER 9, 2015

DEADLINE DATE IS: DECEMBER 30, 2015

TO: _____
EXHIBITOR NAME

C/O FREEMAN
6675 WEST SUNSET ROAD
LAS VEGAS, NV 89118

WAREHOUSE
VENETIAN EXHIBIT SUITES

EVENT: _____ ***CES 2016*** _____

BOOTH NO. _____ **NO. OF PIECES** _____

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED COPIES ARE ACCEPTABLE.

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE: JANUARY 4, 2016

TO: _____
EXHIBITOR NAME

C/O FREEMAN
VENETIAN EXHIBIT SUITES
3355 LAS VEGAS BLVD SOUTH
LAS VEGAS, NV 89109

SHOW SITE
VENETIAN EXHIBIT SUITES

EVENT: _____ ***CES 2016*** _____

BOOTH NO. _____ **NO. OF PIECES** _____

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE: JANUARY 4, 2016

TO: _____
EXHIBITOR NAME

C/O FREEMAN
VENETIAN EXHIBIT SUITES
3355 LAS VEGAS BLVD SOUTH
LAS VEGAS, NV 89109

SHOW SITE
VENETIAN EXHIBIT SUITES

EVENT: _____ CES 2016 _____

BOOTH NO. _____ NO. OF PIECES _____

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED COPIES ARE ACCEPTABLE.

FREEMAN

IMPORTANT INFORMATION
PLEASE GIVE THIS INFORMATION TO YOUR CARRIER

ADVANCE WAREHOUSE
6675 West Sunset Road
Las Vegas, NV 89118

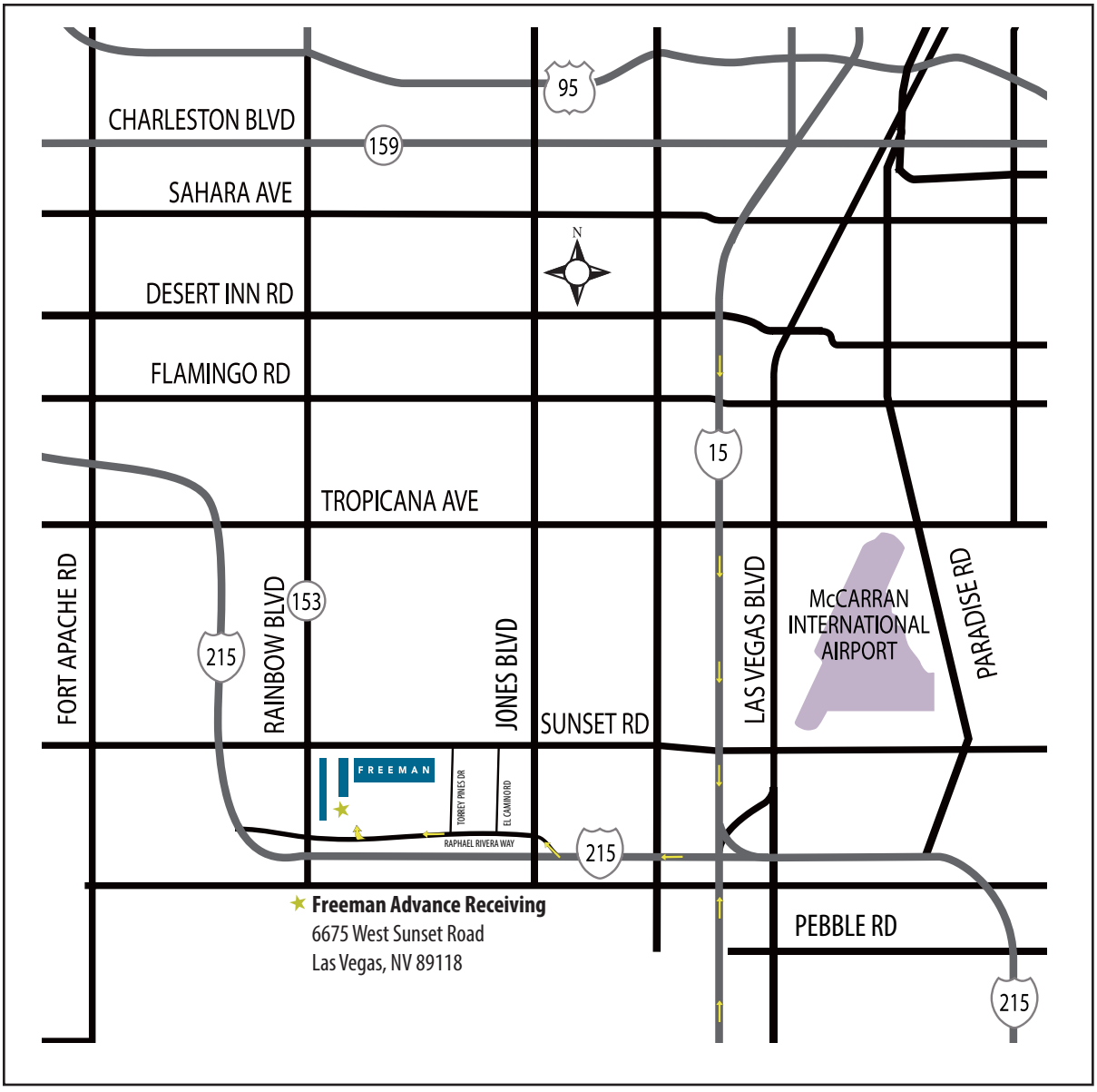
Please note:

Warehouse Hours: 8:00 a.m. to 3:30 p.m. Monday through Friday, Holidays excluded
Holiday Closures: November 26, November 27, December 24, December 25, January 1

Directions:

From I-15 Northbound or Southbound
Exit 1-215 West
Exit Jones Boulevard (stay in center lanes)
Cross over Jones Blvd staying to the right
Continue on Raphael Rivera Way
Freeman will be on right

From US-93 / I-515 Northbound
Exit I-215 West
Exit Jones Boulevard (stay in center lanes)
Cross over Jones Blvd staying to the right
Continue on Raphael Rivera Way
Freeman will be on right



FREEMAN advance warehouse map

F R E E M A N

FOR AUTOMATED MARSHALLING YARD DIRECTIONS, PLEASE CALL 702-263-4183

IMPORTANT INFORMATION
PLEASE GIVE THIS INFORMATION TO YOUR CARRIER

MARSHALLING YARD
8755 Las Vegas Boulevard South
Las Vegas, NV 89123

Please note:

Marshalling Yard Hours: 6:00 a.m. to 6:00 p.m. Daily, Holidays excluded
Holiday Closures: December 24, December 25, January 1
Driver Check-In: Drivers must check in no later than 3:00 p.m. in order to be off-loaded on arrival date.

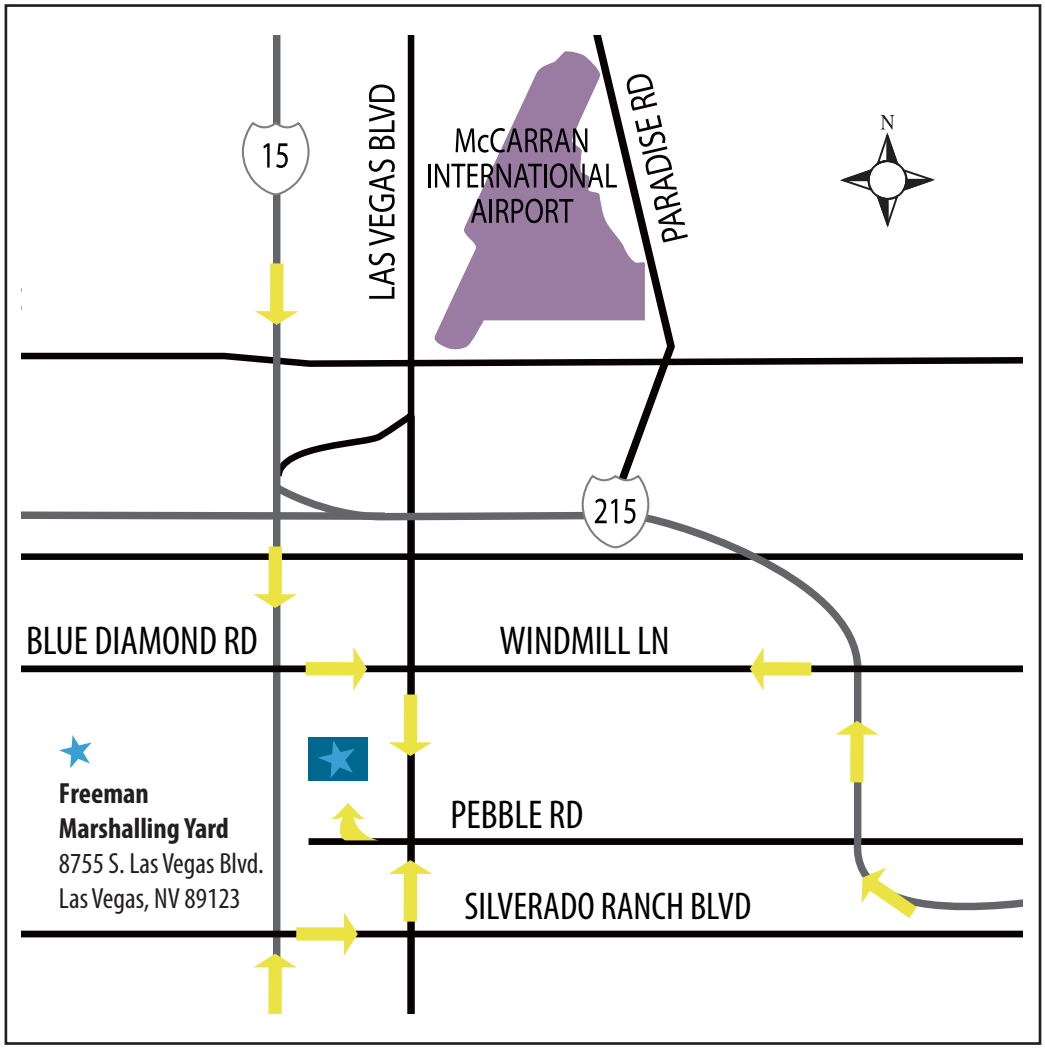
- All delivering carriers must check in at the Marshalling Yard prior to delivering to the facility.
- Please be advised that certified weight tickets are required when checking into the Marshalling Yard. For your convenience, Freeman has available a full-size certified scale at the Marshalling Yard. If your driver has valid certified weight tickets, Freeman will accept these tickets and your driver will not have to scale at the Freeman Marshalling Yard.
- All carriers will be assigned an unloading number according to driver check-in time.

Directions:

From I-15 Northbound
Exit Silverado Ranch East
Left on Las Vegas Boulevard
Left on Pebble Road
Marshalling Yard is on Right

From I-15 Southbound
Exit Blue Diamond Road
Left on Blue Diamond Road
Right on Las Vegas Boulevard
Right on Pebble Road
Marshalling Yard is on Right

From US-93 / I-515 Northbound
Exit I-215 West
Exit Windmill Lane
Left on Windmill Lane
Left on Las Vegas Boulevard
Right on Pebble Road
Marshalling Yard is on Right



FREEMAN marshalling yard map

FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

POV/CART SERVICE

FREEMAN will provide Cart Service for the CES 2016. **CART SERVICE** is a feature for Privately Owned Vehicles (POVs) that meet the requirements below.

DEFINITION OF PRIVATELY OWNED VEHICLE:
Privately Owned Vehicles are defined as cars, pick-up trucks, vans and other trucks primarily designed for passenger use, not cargo or freight. Vehicles that do not qualify for this service, or that have material that requires mechanical assistance to unload, will be directed to the Freeman Marshalling Yard.

Workers equipped with a flat cart will assist Exhibitors with unloading. Each cart will handle a load approximately 3' wide x 4' long x 3' high. For safety reaons, it will be the judgment of the Freight supervisor if the load can go higher than 3 feet. Cart Service includes storage of cardboard/product boxes at no additional charge. Empty stickers for your cartons and cases will be provided for this service. Maximum of two (2) trips inbound and two (2) trips outbound.

RATES:
This service is available at a one way trip rate of $51.00 per trip.

DIRECTIONS:
- To receive this service, proceed directly to the Sands Expo Center and check in at the designated POV Check-In area. A map is provided on the following page. There will be signage posted to direct you.
- Two people must be with the vehicle - one to accompany the product to the booth and one to remove the vehicle from the area.
- The determination of Cart Service versus Material Handling will be made at the discretion of Freeman management. Any disputes will be handled at the time of unloading.

AVAILABILITY:
Cart Service will only be available on the following dates and times:

Move-In			Move-Out		
Monday	January 4, 2016	8:00 a.m. - 5:00 p.m.	Sunday	January 10, 2016	8:00 a.m. - 10:00 a.m.
Tuesday	January 5, 2016	8:00 a.m. - 5:00 p.m.			

VEHICLES THAT QUALIFY:

Sedan

SUV

Pickup

Van

VEHICLES THAT DO NOT QUALIFY:

Trailer

Rentals

Bobtail

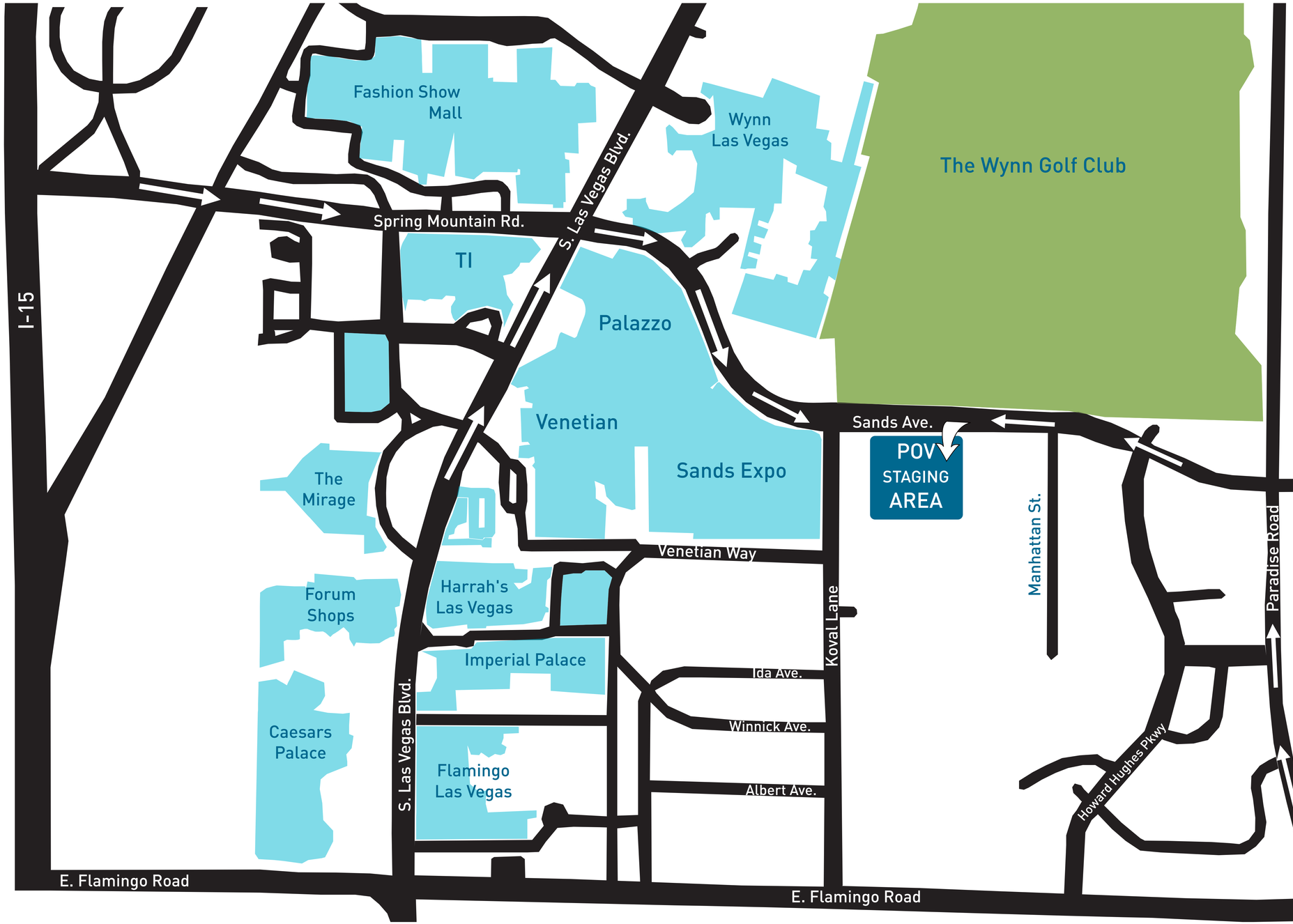
Stakebed

Description	Price per Trip	Number of Trips	Total
Cart Service (per trip) (Maximum of two (2) trips inbound and two (2) trips outbound)	**$51.00**		**$**

(307074)

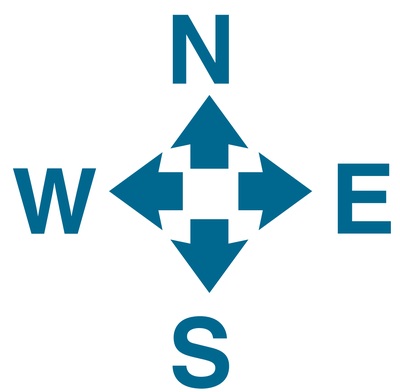
FREEMAN pov/cart service

Sands/Venetian POV/Cartload



CES®

PRODUCED BY CEA®



FREEMAN
6555 West Sunset Road
Las Vegas, NV 89118
Ph: 702-579-1700 • Fax: 469-621-5604
FreemanLasVegasES@freemanco.com

PRODUCED BY CEA

OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

FREEMAN outbound shipping

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 702-579-1700 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU IN ADVANCE AND WILL DELIVER THEM TO YOUR BOOTH AT SHOW SITE TO REVIEW AND SIGN. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

SHIPPING INFORMATION

FROM: SHIPPER/EXHIBITOR NAME: _____

BILLING ADDRESS: _____

_____

CITY: _____ STATE: _____ ZIP: _____

TO: COMPANY NAME: _____

DELIVERY ADDRESS: _____

_____

CITY: _____ STATE: _____ ZIP: _____

PHONE#: _____ ATTN: _____

SPECIAL INSTRUCTIONS: _____

_____

_____

METHOD OF SHIPMENT

PLEASE CHECK DESIRED METHOD OF SHIPMENT BELOW.

☐ **FREEMAN EXHIBIT TRANSPORTATION**

- ☐ 1 Day: Delivery next business day
- ☐ 2 Day: Delivery by 5:00 P.M. second business day
- ☐ Expedited
- ☐ Deferred: Delivery within 4 business days
- ☐ Standard Ground
- ☐ Specialized: Pad wrapped, uncrated, or truckload

☐ OTHER COMMON CARRIER _____

☐ OTHER VAN LINE _____

☐ OTHER AIR FREIGHT _____

☐ Next Day ☐ Second Day ☐ Deferred

CARRIER PHONE # _____

DESIRED NUMBER OF LABELS: _____

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center.

Verify the piece count, weight, and that a signature is on the Material Handling Agreement prior to shipping out.

SHIPMENTS WITHOUT PAPERWORK TURNED IN WILL BE RETURNED TO OUR WAREHOUSE AT EXHIBITOR'S EXPENSE.

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor. During exhibitor move-out, when time permits, Freeman will attempt a courtesy phone call to your carrier to confirm the scheduled pick-up.

FREEMAN

6555 West Sunset Road
Las Vegas, NV 89118
702-579-1802 • Fax: 702-579-0458
ATTN: FREIGHT DEPARTMENT

PLEASE NOTE: This service is for freight received prior to the published date that advanced warehouse receiving will begin or if the freight will be held for another event after the close of your current show.

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

FREEMAN storage agreement

OWNER OF MATERIALS

COMPANY NAME:		
ADDRESS:		
CITY:	STATE:	ZIP:
CONTACT NAME:	PHONE #:	
E-MAIL ADDRESS:	FAX #:	

HOLD FOR

SHOW:	FACILITY:	
COMPANY NAME:	BOOTH #:	
ADDRESS:		
CITY:	STATE:	ZIP:
COMMENTS:		

INVOICE TO

COMPANY NAME:		
ADDRESS:		
CITY:	STATE:	ZIP:
CONTACT NAME:	PHONE #:	
E-MAIL ADDRESS:	FAX #:	

DESCRIPTION OF MATERIALS TO BE STORED

NUMBER OF PIECES	DESCRIPTION OF MATERIALS TO BE STORED	WEIGHT	CUBIC FOOTAGE
	CRATES (WOODEN)		
	CARTONS (CARDBOARD)		
	TRUNKS, CASES (FIBER) COLOR: _____		
	SKIDS / PALLETS		
	CARPETS / PADS		
_____	**TOTALS**	_____	_____

RATES AND CHARGES

DESCRIPTION OF CHARGE	RATE (FORMULA)	MINIMUM CHARGE	TOTAL
Short Term Storage (90 days or less)	$7.25 per cwt (_____cwt @ 7.25 per cwt)	$ 72.50 per month	$
Long Term Storage - Stackable (over 90 days)	$0.28 per cu ft (_____cu ft @ 0.28 per cu ft)	$ 70.00 per month	$
Long Term Storage - Non-Stackable (over 90 days)	$0.32 per cu ft (_____cu ft @ 0.32 per cu ft)	$ 80.00 per month	$
Handling Rate (in or out)	$6.00 per cwt (_____cwt @ 6.00 per cwt)	$ 60.00 each way	$
Returned Shipments	$15.25 per cwt (_____cwt @ 15.25 per cwt)	$152.50	$
Transportation Charges (2 hour minimum)	$175.75 per hr ST (_____hrs @ 175.75 per hr ST)	$351.50	$
TOTAL			**$**

PLEASE COMPLETE THE ACCEPTANCE OF TERMS ON THE REVERSE SIDE.

FREEMAN storage agreement

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

PAYMENT TERMS: All accounts must have a valid credit card on file. Storage will be billed on a monthly basis and charges will be placed in full on such credit card at the time of invoicing. Prior arrangements must be made in writing to have invoices billed with a (30) day net and if such payment is not received within (30) days from the invoice date, the full payment will be applied to the credit card on file. Rates are subject to change with (30) days notice to Client. All charges due Freeman for all services must be paid in full prior to the release of materials from storage. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by Freeman shall be either applied to reduce the principal unpaid balance or refunded to the payer. If Client's account remains in default for (60) days after the date of the invoice, goods may be subject to sale as outlined in this Agreement. In the event of any dispute between the Client and Freeman relative to any loss, damage, or claim, Client shall not be entitled to and shall not withhold payment, or any partial payment, due to Freeman for its services, as an offset against the amount of any alleged loss or damage. Any claim against Freeman shall be considered a separate transaction, and shall be resolved on its own merits.

TERMS AND CONDITIONS: All goods scheduled in this Agreement are received and accepted by Freeman on Client's express representation that it is lawfully authorized to store the goods. FREEMAN WILL NOT ACCEPT FOR STORAGE, NOR BE LIABLE FOR, ANY OF THE FOLLOWING: DOCUMENTS, CURRENCY, MONEY, JEWELRY, WATCHES, PRECIOUS STONES, ART WORK, ANTIQUES, FURS, OR OTHER ARTICLES OF EXTRAORDINARY VALUE; NOR WILL WE ACCEPT ANY PERISHABLE ITEMS, LIQUID, ILLEGAL SUBSTANCES, OR ANY HAZARDOUS MATERIALS OR WASTE AS DEFINED BY 49 CFR 173. Client agrees to defend and indemnify Freeman from and against any and all claims, demands, judgments, and costs (including reasonable attorneys' fees) arising out of or relating to the ownership or title to goods stored, or arising from the storage of any of the above prohibited items in violation of this Agreement. Freeman is expressly given an additional lien on the goods stored by Client for all such costs, expenses, and attorney fees. Freeman shall have a lien on any and all property deposited with it at any time. All goods deposited on which storage or other charges including handling charges are not paid when due may be sold at public or private sale to pay such accrued charges, together with expenses of the sale, after notice to Client or other interested persons of the manner, time, and place of the sale and the amount of the accrued charges as may be required by law. Freeman shall only be liable for any loss or injury to the goods caused by its failure to exercise such care as a reasonable, careful owner of similar goods would exercise, subject to the limitation on damages. Freeman does not represent or warrant that its buildings or the contents of such buildings cannot be destroyed by fire. Freeman shall not be required to maintain a sprinkler or alarm system, security guard or other preventative / security devices, and its failure to do so shall not constitute negligence. FREEMAN IS NOT RESPONSIBLE TO CLIENT, ITS PRINCIPAL OR INSURER FOR, AND CLIENT RELEASES FREEMAN FROM, ANY LOSS OR DAMAGE TO GOODS CAUSED BY FIRE, INSECTS, RODENTS, RUST, NORMAL WEAR AND TEAR, LEAKAGE, MOISTURE, CHANGES IN TEMPERATURE, STRIKES, ACT OF GOD, DETERIORATION BY TIME, OR MARRING AND/OR SCRATCHING (INCLUDING WITHOUT LIMITATION ANY SUCH DAMAGE CAUSED BY FREEMAN'S NEGLIGENCE); FOR ANY LOSS OR DAMAGE TO FRAGILE ARTICLES (INCLUDING WITHOUT LIMITATION ANY SUCH DAMAGE CAUSED BY FREEMAN'S NEGLIGENCE; FOR ANY LOSS OR DAMAGE TO THE CONTENTS OF ANY CONTAINER (INCLUDING WITHOUT LIMITATION ANY SUCH DAMAGE CAUSED BY FREEMAN'S NEGLIGENCE) UNLESS ITS CONTENTS ARE MADE KNOWN TO FREEMAN AND SPECIFICALLY ITEMIZED IN A RIDER ATTACHED TO THIS AGREEMENT; OR FOR ANY LOSS OR DAMAGE FROM CAUSES BEYOND FREEMAN'S CONTROL. FREEMAN SHALL NOT BE RESPONSIBLE FOR THE MECHANICAL FUNCTIONS OF INSTRUMENTS, APPLIANCES OR MACHINERY. FREEMAN'S FAILURE TO DELIVER GOODS TO ANY PERSON ENTITLED TO THEM SHALL NOT CONSTITUTE CONVERSION OF GOODS OR SUBJECT FREEMAN TO ANY LIABILITY WHATSOEVER WHEN THE NON-DELIVERY RESULTS FROM CAUSES ARISING FROM STRIKES, LOCKOUTS, WORK STOPPAGES OR RESTRAINTS OF LABOR. It is the responsibility of the client to obtain the appropriate insurance coverage. Goods are not insured by Freeman nor do storage rates include insurance. All terms of this Agreement, including without limitation, monthly rental, conditions of occupancy and charges are subject to change upon thirty (30) days prior written notice. If changed, the Client may terminate this agreement on the effective date of the change by giving Freeman ten (10) days prior written notice to terminate. If the client does not give such notice, the change shall become effective and apply to the Client's occupancy. Either party reserves the right to terminate the storage of the goods at any time by giving to the other party thirty (30) days written notice of its intention to do so. Unless Client removes such goods within that period, Freeman shall have the right to deliver such goods to Client at the address on file at Client's expense. It shall be the duty of the Client to furnish to Freeman notification, in writing, to Client's address provided herein of any change of address or phone number. This Agreement and any action arising between the parties shall be construed under and in accordance with the laws of Nevada.

ACCEPTANCE: I have read, understood and agree to be bound by the Terms and Conditions on both sides of this document, and further, that I have the authority to sign this on behalf of the owner of the goods/materials being stored.

SIGNATURE OF DEPOSITOR: _____

SIGNATURE OF FREEMAN REPRESENTATIVE: _____

Freeman

TRANSPORTATION COMPLETE

SAVE MONEY NOW!

Freeman's all-inclusive shipping and material handling package means transporting your exhibit materials has never been simpler or as affordable.

Double the convenience... zero surprises.

Package includes:

- Round trip standard ground transportation AND material handling services
- No additional fees, no surprises
- Pick-up and transportation from point of origin to either advance warehouse or show site – your choice.
- Pre-printed shipping labels & outbound paperwork

Benefits:

- Turnkey pricing ensures precise budgeting
- No additional handling, pick-up or delivery fees
- No additional fuel surcharges or overtime surcharges
- No carrier waiting time fees
- Experienced on-site transportation reps from move-in through move-out
- All charges on your Freeman invoice
- LTL (less than truck load) shipping

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freemanco.com for a quote.

*Services apply to destinations anywhere in the Continental U.S.

FREEMAN
INNOVATION DEDICATED TO YOUR BRAND

EXHIBIT transportation

There are many transportation carriers to choose from, but Freeman has more than 85 years of experience in the events industry. No one understands exhibit transportation better than Freeman. Allow us to make the shipping process easy for you.

Between our cost effective solutions, superior customer service and all inclusive pricing, you will find Freeman Exhibit Transportation to be reputable, reliable and convenient. Our transportation experts have the ability to quickly respond to changes when necessary and are available to assist you with all of your show requirements.

As the official service contractor, Freeman partners with you and with decision makers at show site – making it easier for you to transport your exhibit to any location.

Some of the benefits of working with Freeman Exhibit Transportation include:

- Guaranteed all inclusive pricing with no additional fees for pickups and deliveries, including weekend and night service.
- One convenient invoice with all your Freeman show services.
- On site transportation experts are available before, during and after the show.
- Customer service seven days a week, offering complete shipment visibility and expert oversight.

questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit www.freemanco.com

Continental U.S. Exhibitors: Contact our exhibit transportation experts at 800.995.3579 or via email at exhibit.transportation@freemanco.com

International Exhibitors: Contact our exhibit transportation experts at +1.817.607.5183 or via email at international.freight@freemanco.com

FREEMAN

(800) 995-3579 Toll Free US & Canada
(817) 607-5100 Local & International

COMPLETE THIS FORM ONLY IF YOU SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **CES 2016 / Venetian Exhibit Suites / January 6-9, 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call applicable number listed above to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional information:
  (**800) 995-3579 Toll Free US & Canada or**
  (**817) 607-5100 Local & International**

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION:

Requested Pick Up Date: _____

SHIPPER NAME: _____

SHIPPER ADDRESS: _____

_____

_____
(City) (State) (Zip)

DESTINATION

☐ I will be shipping to the **WAREHOUSE**
FREEMAN/Exhibiting Company Name
Hold for: **CES 2016 - Booth #** _____
6675 West Sunset Road
Las Vegas, NV 89118

MUST BE DELIVERED BY DECEMBER 30, 2015

☐ I will be shipping to **SHOW SITE**
FREEMAN/Exhibiting Company Name
CES 2016 - Booth # _____
c/o FREEMAN
Venetian Exhibit Suites
3355 Las Vegas Blvd South
Las Vegas, NV 89109

MUST BE DELIVERED ON JANUARY 4, 2016.

TYPE OF SERVICE - Choose One

☐ 1 Day: Delivery next business day (before 5:00 p.m.)
☐ 2 Day: Delivery by 5:00 p.m. second business day
☐ Deferred: Delivery within 3-4 business days
☐ Declared Value ($20,000 maximum) $ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

☐ Standard Ground: Dependent on distance
☐ Expedited Ground: Tailored to specific requirements
☐ Specialized: Pad Wrapped, uncrated or truckload

SHIPPING INFORMATION

Items to be shipped

Number of Pieces		Weight
___	Crates (wooden)	_____
___	Cartons (cardboard)	_____
___	Cases/Trunks (fiber)(color) _____	_____
___	Skids/Pallets	_____
___	Carpet (color) _____	_____
___	Other_____	_____
___	Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

☐ I would like to schedule outbound Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

_____

_____

_____

_____

Number of Labels: _____

FAX THIS COMPLETED FORM TO:
(469) 621-5810

A TRANSPORTATION EXPERT WILL CONTACT YOU TO CONFIRM RECEIPT OF YOUR ORDER AND FINALIZE DETAILS

SHOW # 307074

(307074)

FREEMAN exhibit transportation

AIR CARGO

AIR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or another on Shipper's behalf, it shall be deemed, conclusively, to have been prepared by the Shipper. The Shipper agrees that this shipment is subject to the TERMS stated herein All TERMS, including but not limited to, all the limitations of liability, shall apply to our agents and their contracting carriers.

1. DEFINITIONS: In this Contract, "Freeman" means Freeman Decorating Services, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for Shipper's payments and Freeman's services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions), Freeman and Shipper each agree that this Contact shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. Freeman's RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED: Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals of firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. EXCEPT FOR ELIGIBLE GUARANTEED SERVICE SHIPMENTS, Freeman DOES NOT GUARANTEE DELIVERY BY ANY SPECIFIC TIME OR DATE.

4. PACKAGING AND CRATES: Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Each piece must be legibly and durably marked with the name and address, including correct ZIP code of the Shipper and Consignee. When a container is used repetitively by Shipper, Shipper must remove all old labels, tags, markings, etc., and Shipper must ensure that the container retains adequate strength for transportation. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. For shipments of Perishable Commodities, U.S. and Canadian shipments must be packed to travel without spoilage for 72 hours from time of pickup; all International shipments must be packed to travel without spoilage for 24 hours beyond an agreed deadline. Freeman reserves the right to periodically embargo regions of the world due to conditions that may cause damage to perishable commodities.

5. REFUSED SHIPMENTS: If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignor or Consignee, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated to receive notice in these instructions.
(b) Storage charges, based on Freeman's applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.
(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.
(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.
(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. Where Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

6. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES: FREEMAN'S LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO FAILURE TO FOLLOW SHIPPER OR CONSIGNEE INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OF OR DAMAGE TO CARGO, SHALL BE LIMITED TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES APPLICABLE TO THAT PART OF THE SHIPMENT ADVERSELY AFFECTED THEREBY, UNLESS AT TIME OF SHIPMENT THE SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SERVICE REQUEST AND SHIPPING INSTRUCTIONS FORM AND PAYS THE APPROPRIATE VALUATION CHARGE. IN NO EVENT SHALL FREEMAN'S LIABILITY EXCEED THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, WHICHEVER IS LOWER. IF CARRIAGE OF THE SHIPMENT IS SOLELY OR PARTLY BY AIR AND INVOLVES AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE, Freeman's LIABILITY FOR CARGO LOST, DAMAGED OR DELAYED SHALL BE LIMITED TO $9.07 PER POUND ($20.00 PER KILOGRAM) FOR CARRIAGE SUBJECT TO THE UNAMENDED WARSAW CONVENTION OR THE WARSAW CONVENTION AS AMENDED BY THE HAGUE PROTOCOL OF 1955, 17 SPECIAL DRAWING RIGHTS PER KILOGRAM FOR CARRIAGE SUBJECT TO THE WARSAW CONVENTION AS AMENDED BY THE MONTREAL PROTOCOL NO. 4 OF 1975, OR $9.07 PER POUND ($20.00 PER KILOGRAM) FOR CARRIAGE WHERE THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS, DOES NOT APPLY FOR ANY REASON, UNLESS A HIGHER DECLARED VALUE IS REQUESTED, AND THE FEES SET FORTH IN THE SERVICE GUIDE FOR SUCH HIGHER DECLARED VALUE ARE PAID. FOR INTERNATIONAL SHIPMENTS, THIS SHIPPING REQUEST AND SHIPPING INSTRUCTION CONTRACT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION.

Notwithstanding the above limitations, domestic shipments containing the following items of extraordinary value are limited to a maximum declared value of $500.00 (USD):
(a) artworks and objects of art, including without limitation original paintings, drawings, etchings, water colors, tapestries and sculpture;
(b) clocks, watches, jewelry (including costume jewelry), furs and fur-trimmed clothing;
(c) personal effects;
(d) and other inherently fragile or unique items, including prototypes, etc.
Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a show due to loss of, theft of, or damage to its property, Freeman shall never be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties:
(a) whenever or wherever the claimed loss or damage may occur;
(b) even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause, and;
(c) even though Freeman may have been advised or be on notice of the possibility or even the probability of such damages.
Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties. Except for Freeman's failure to deliver in accordance with the Guaranteed Service section of the Service Guide, Freeman will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including but not limited to failure to follow Shipper or Consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay on International shipments, loss or damage unless caused by Freeman's sole negligence.

7. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:
(a) Shipper must pay in full for the services rendered under this Contract at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim submitted by or on behalf of Shipper will be processed unless Shipper's account is current.
(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal, dangerous or hazardous materials of any kind or nature. Shipper warrants and ensures that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys" fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with (b) of this Agreement regarding the inclusion of any dangerous substances in the property placed with Freeman.

8. CLAIMS: Shipper, Consignee, or any other party claiming an interest in the shipment must notify Freeman immediately upon delivery, or in the case of loss or damage which could not have been noted at the time of delivery, within fourteen (14) days of delivery, of any loss or damage to the shipment. Receipt of the shipment by the Consignee or the Consignee's agent without written notice on the delivery receipt and/or delivery manifest will be prima facie evidence that the shipment was delivered in good condition. The amount of the claim may not be deducted from the transportation charges. Notice of loss or damage MUST be reported to Freeman at 800-995-3579. The shipment, its container(s), and packing material must be made available to Freeman for inspection at the delivery location. All shipments are subject to opening for inspection by Freeman; however, Freeman is not obligated to perform such inspection. All claims for loss or damage MUST be made in writing to Freeman within one hundred and twenty (120) calendar days after the date of acceptance of the shipment by Freeman. Please refer to the Service Guide for claim procedures. All claims for service failure must be made within thirty (30) calendar days from the date of shipment and Freeman's sole liability for such claims arising from Guaranteed Service shipments shall be limited to the transportation charges as provided in the Guaranteed Service section of the Service Guide. All claims for overcharge must be made in writing to Freeman within sixty (60) calendar days after the invoice date. No action for loss or damage may be maintained against Freeman unless (a) claimant complies with all requirements of this section and (b) for domestic shipments, if the claimant commences the action within one (1) year of the shipment by Freeman unless otherwise required by International, Federal or State Law. If the claim is for loss or damage involving International shipments, claimant must commence the action within two (2) years from the date of acceptance of the shipment by Freeman unless otherwise required by International, Federal or State Law. For purposes of this section, no action shall be deemed to have commenced until receipt by Freeman of service of process of the action on Freeman. Claims for loss or damage must be delivered to the following address: Sedgwick, PO Box 14151, Lexington, KY 40512-4151.

9. CHOICE OF FORUM: THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES [INCLUDING ADOPTED INTERNATIONAL CONVENTIONS] AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE"S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, ITS PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN THE CITY OF DALLAS, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. IF BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY AND IT IS NECESSARY TO LITIGATE THE DISPUTE, THE DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

10. MISCELLANEOUS: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment; stop the shipment in transit, or divert or reschedule same, and that Shipper will have no control over the property until it is delivered pursuant to the instructions in this Contract. Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment.

MOTOR CARGO

MOTOR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

This Contract establishes your legal obligations with regard to the property described herein being shipped with Freeman Transportation. It specifically limits your rights and possible recovery if your property is lost or damaged. You must accept all terms and conditions of this Contract. You confirm that you have read and agree with all the terms and conditions of this Contract by receipt without contest. This Contract may not be waived or varied, except in writing, and then only by an authorized representative of Freeman.

1. **DEFINITIONS**. In this Contract, "Freeman" means Freeman Expositions, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. **FINAL CONTRACT BETWEEN THE PARTIES**. In exchange for Shipper's payments and Freeman's services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contact shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. **FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED**. Freeman shall not be responsible for the performance of individuals or firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. Freeman shall not be liable for delay caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment, or from any cause other than the negligence of Freeman. Freeman shall not be bound to transport by any particular schedule, means, vehicle or otherwise, other than with reasonable dispatch.

4. **PACKAGING AND CRATES**. Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association.

5. **PERISHABLE GOODS**. Goods of a perishable nature are carried in dry trailers without environmental or atmospheric control or other special services unless Shipper states on the face of the "Service Request and Shipping Instructions" that the goods are to be carried in a refrigerated, heated, specially ventilated or otherwise specially equipped trailer. This carriage may be subject to additional charges. Shipper is responsible for bringing the goods to the proper temperature before loading the goods into the trailer, for the proper stowage of the goods within the trailer, and for setting the temperature (including maintenance and repair), during all times after the trailer is spotted by Freeman and before the trailer is received by Freeman. Freeman is not responsible for product deterioration caused by inherent vice, defects in the merchandise or transit times in excess of product shelf life. Refrigerated, heated, specially ventilated or otherwise specially equipped trailers are not equipped to change the temperature of goods (they are equipped only to maintain temperature). Shipper will give written notice of requested temperature setting of the thermostatic controls before receipt of the goods by Freeman. When a loaded trailer is received, Freeman will verify that the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the trailer is delivered to Freeman. Air temperature at the unit sensor will be maintained within a proper range of plus or minus 5 degrees Fahrenheit of the temperature requested by Shipper on the face of the "Service Request and Shipping Instructions" if the goods were at that temperature when loaded into the container and if the temperature controls were properly set when the container was loaded.

6. **REFUSED SHIPMENTS**. If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of Freeman, Freeman's liability shall then become that of a warehouseman.
(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated in these instructions to receive notice.

(b) Storage charges, if applicable, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.

(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.

(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. When Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

7. **INSURANCE. Freeman IS NOT AN INSURER**. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

(THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHOW TO WHICH PRICE A WILLING BUYER AND A WILLING SELLER WOULD AGREE IN AN ORDINARY COURSE OF BUSINESS, ARM'S LENGTH SALE.) OR $25.00 (USD) PER POUND OF CARGO LOST OR DAMAGED UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE. Even if Shipper has made a declaration of value, liability shall never exceed the depreciated original invoice value or the fair market value of the property, whichever is less. The value per pound for applying declared valuation charges shall be determined by dividing Shipper's declared value for carriage by the actual weight of the shipment. In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by Shipper or has been agreed upon in writing as the released value of the property upon which the rate is based, such lower value plus freight charges, if paid, shall be the maximum recoverable amount for loss or damage. **Notwithstanding the above limitations, all shipments containing the following items of extraordinary value are limited to a maximum declared value of $500.00 (USD):** (a) Artworks and objects of art, including without limitation, original paintings, drawings, etchings, watercolors, tapestries and sculptures or prototypes; (b) Clocks, jewelry, including costume jewelry, furs, and fur-trimmed clothing; (c) Personal effects, including without limitation, papers and documents; or (d) Coin money, currency, gift certificates, debit cards, credit cards, and any other items of extraordinary value. (e) For unmarked, unlabeled and improperly packaged television monitors, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice price.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, (excluding small package program shipments) **Freeman's MAXIMUM LIABILITY WILL NEVER BE MORE THAN $100,000 PER SHIPMENT**. Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, or damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties: **(a) WHENEVER OR WHEREVER THE CLAIMED LOSS OR DAMAGE MAY OCCUR; (b) EVEN THOUGH THE ALLEGED LOSS OR DAMAGE IS CLAIMED TO RESULT FROM NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY, BREACH OF CONTRACT, BREACH OF STATUTE OR REGULATION, OR ANY OTHER LEGAL THEORY OR CAUSE, AND; (c) EVEN THOUGH FREEMAN MAY HAVE BEEN ADVISED OR BE ON NOTICE OF THE POSSIBILITY OR EVEN THE PROBABILITY OF SUCH DAMAGES.**

8. **SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION**:
(a) Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted by or on behalf of Shipper to Freeman unless Shipper's account is current.
(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gasses, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of Freeman persons, property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys" fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in the property placed with Freeman.

9. **CLAIMS**. Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given by Freeman to the claimant that Freeman has disallowed the claim or any part or parts of the claim specified in the notice. Shipper shall deliver notice of claim for loss or damage by hand, U.S. mail, courier, facsimile, or electronic means to Sedgwick, PO Box 14151, Lexington, KY 40512-4151 as soon as loss or damage is discovered. The notice of claim shall invite a prompt joint survey of the damage, at a time and place to be agreed between the parties, and such survey shall go forward promptly. However, if in any case the property is received by the Consignee or the Consignee's agent without notice of loss or damage to property being served on Freeman within 15 calendar days of the receipt of the property, it is agreed between Freeman and Shipper that in that instance the presumption shall arise that the property was delivered in proper quantity and in good condition. Claims filed more than nine (9) months following the date on which the property was delivered or should have been delivered are agreed to be forever time barred.

10. **CHOICE OF FORUM / ARBITRATION**. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF CONTRACT, TORT, COMMON LAW OR RELATING TO THE ENFORCEMENT OR INTERPRETATION OF THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be exclusively settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

11. **MISCELLANEOUS**. (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract; (b) Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment, stop the shipment in transit, or divert or reschedule same. (c) Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment. Shipper agrees that all shipments are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

12. **SMALL PACKAGE PROGRAM.** If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in Freeman's possession, **FREEMAN'S MAXIMUM LIABILITY SHALL BE $100 per package UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE**. If small packages are received by the Shipper and notice of loss or damage is not received by Freeman within 15 days of the delivery of the property, the parties agree that the presumption shall arise that the property was delivered in proper quantity and in good condition.

FREEMAN TERMS & CONDITIONS

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

LAS VEGAS CONVENTION CENTER, WESTGATE RESORT & THE SANDS / VENETIAN LAS VEGAS, NV USA JANUARY 6-9 2016

Official International Freight Forwarder and Customs Broker

Agility Fairs and Events Logistics LLC
1100 S Tamiami Trail, Suite B
Venice, FL 34285
Tel: 714-617-6675
US Toll Free: 866-298-3422
Fax: 941-484-1017
Contact: Margaret Churchill
E-mail: mchurchill@agility.com
www.agility.com

International Shipping

As the sole Official Freight Forwarder and Customs Broker, Agility Fairs & Events is appointed by show management to handle all international freight. Some of our services include the shipping of international exhibits to the show, completing Customs clearance procedures, delivering to the appointed site handling contractor, and re-exporting the freight at the conclusion of the show. We have designed our services to meet all your international transportation needs.

What are the '10+2' Importer Security Filing ocean shipment regulations?

The U.S. Department of Homeland Security must identify ocean cargo that may pose a security threat before it is loaded on board a vessel bound for the USA. The ISF regulation requires that specific information about the cargo be filed with U.S. Customs (CBP) in advance of the goods being shipped.

The details required are standard in the commercial shipping process. The difference with this regulation is that these details must be filed before a shipment is made overseas, rather then once it arrives at a U.S. port. This will impact all overseas exhibitors shipping materials to the U.S. by sea freight. If these steps are not taken, U.S. Customs and Border Protection (CBP) can refuse to allow the cargo to be loaded at the point of origin, thereby delaying the shipment.

What steps must be taken to satisfy the '10+2' ISF requirements?

The following information, called the Importer Security Filing (ISF) must be filed with U.S. Customs and Border Protection (CBP) no less than 24 hours before the sailing vessel departs from the overseas port. This rule is more commonly referred to as the 10+2 Rule because of these ten pieces of information that the importer must provide along with two additional items by the shipping line (the vessel stowage plan and container location).

1. Manufacturer (or supplier) name & address
2. Seller name & address
3. Buyer name & address
4. Ship to name & address
5. Container stuffing location
6. Consolidator name & address
7. Importer of record number
8. Consignee number
9. Country of origin of goods
10. Harmonized Tariff Schedule of the U.S. (HTSUS) number (6 or 10 digit level)

Agility Fairs & Events will complete the ISF filing for all shipments sent through the Agility network. Contact Agility Fairs & Events directly: expousa@agility.com or 714-617-6675
If you choose to use another forwarder, please make sure that they have experience and a detailed knowledge of tradeshows as well as ISF requirements related to exhibition shipments.

When ISF is not made at least 24 hrs before the vessel sails, the freight may not be loaded and a fine of up to $5,000 may be incurred.

Additional information is available at www.cbp.gov and questions may be sent to Security_Filing_General@cbp.dhs.gov or by contacting Agility Fairs and Events USA at expousa@agility.com.

How is my shipment cleared through U.S. Customs?

Depending on your needs, we can clear your shipment in one of three ways:

- Permanent Duty-Paid Entry: used for all goods which will remain in the U.S. and will not be re-exported. This includes all giveaway items such as brochures and samples.
- Temporary Entry: allows temporary import into the U.S. without paying duties or taxes.
- ATA Carnet: goods are imported without the payment of Customs duties and taxes, but may not be given away or sold. All items must be re-exported at the end of the show.

What documents are needed?

In order to clear the goods, we will need the following documents:

- Single master AWB/BL and separate HAWB/BL for each individual entry in the shipment.
- Commercial invoices in *English* giving full description and value for each item contained in the shipment. The invoice should be issued to your company c/o the exhibition. Separate invoices for temporary and permanent items are required.
- Packing list giving weight and dimensions of each package. This information may be included on your commercial invoice.
- Insurance certificate copy with the name of the local settlement agent in the US.

When shipping by airfreight, all required documents must accompany the shipment. For ocean freight, the documents should be sent as soon as possible to Agility Fairs & Events USA.

What services can Agility Fairs & Events provide at the exhibition?

Our staff is available to assist you before, during and after the exhibition. We will confirm that your shipment has been delivered to your booth. During the exhibition, we will meet with you to confirm the return shipping instructions. We will handle all the details for you.

What are the Agility Fairs & Events payment terms?

Our terms and conditions require that all transportation services be paid to Agility Fairs & Events Logistics LLC before the show opens. International exhibitors may make credit arrangements through our coordinating offices in their home country. Payment may also be made via wire transfer or credit card. **You can get a free estimate of shipping and import charges at www.agilitylogistics.com/fairseventsenquiry.**

How do I contact Agility Fairs & Events in my country?

We have Agility Fairs & Events offices in most countries. If you do not see your country listed, then please contact Agility Fairs & Events USA, and we will assist you.

China - North
Unit 408 Prime Tower
No. 22 Chaowai Street
Chaoyang District
Beijing 100020, P.R. China
Contact: Kathy Lin
Tel: +86 86 10 8412 8899 x 828
Fax: +86 10 6588 9165
Email: klin@agility.com

China - East
Agility Fairs & Events - Shanghai
1/F., Building #9, IBP
280 Linhong Road
Changning District,
Shanghai 200335, P.R. China
Contact: Kathy Lin
Tel: +86 86 10 8412 8899 x 828
Fax: +86 10 6588 9165
Email: klin@agility.com

China - South
Agility Fairs & Events - Guangzhou
6/F., No. 726 Dong Feng Road East
Guangzhou 510080, P.R. China
Contact: Kathy Lin
Tel: +86 86 10 8412 8899 x 828
Fax: +86 10 6588 9165
Email: klin@agility.com

Denmark
Blue Water Shipping A/S
Trafikhavnskaj 11
DK-6700 Esbjerg
Denmark
Contact: Claus Bæk
Tel: +45 79 13 41 88
Fax: +45 79 13 46 77
Email: exhibition_ebj@bws.dk

Germany
Agility Fairs & Events GmbH
Reisholzer Bahnstrasse 41
40599 Duesseldorf
Germany
Contact: Nicolé Nedwed
Tel: + 49-211-9952-255
Fax: + 49-211- 9952-x259
Email: nnedwed@agility.com

Hong Kong
Agility Fairs & Events
19/F., CITIC Telecom Tower
93 Kwai Fuk Road
Kwai Chung, N.T.
Hong Kong
Contact: June Mea
Tel: +852 2211 8200 / 8207
Fax: +852 2866 2421
Email: jmea@agility.com

Italy
Agility Fairs & Events
Strada Vecchia Paullese 5/A
Pantigliate, Milan
20090 Italy
Contact: Marilena Doneda
Tel: +39 02 269 051
Fax: +39 02 2690 5346
Email: mdoneda@agility.com

Japan
Fairtrans International Ltd.
Iwasei Nihonbashi bldg 6F,
6-5 Nihonbashi Odenmacho,
Chuo-ku, Tokyo 103-0011 Japan
Contact: Takashi Oide
Tel: +81 (03) 3808-0915
Fax: +81 (03) 3808-0897
Email: takashi.oide@fairtrans.info

Korea
Agility Fairs & Events
18F Jangkyo Bldg.
(South Gate 1 & 2)
#1 Jangkyo-Dong, Jung-Ku
Seoul, 100-760, Korea
Contact: Jim Lim
Tel: +82 2 2192 7426
Fax: +82 2 539 9420
Email: ljim@agility.com

Netherlands
Fairexx BV
De Trompet 1540
1967 DB Heemskerk
Netherlands
Contact: Paul van Zijl
Tel: 31 251 2500 60
Fax: 31 251 2500 65
E-mail: paul.van-zijl@fairexx.nl

Spain
Agility Logistics SA
C/ de la Mar Groga, 51-59
Zona Franca, ZAL
08040 Barcelona
Spain
Contact: Belina Flores
Tel: +34 93 2970 857
Fax: +34 93 2970 839
Email: beflores@agility.com

Sweden
On-Site Exhibitions AB
Norra Gubberogatan 30
S-416 63 Gothenburg
Sweden
Contact: Lena Widman
Tel: +46 31 707 3070
Fax: +46 31 707 3075
Email: lena@onsitegroup.se

Switzerland
BTG Suisse Ltd.
Salinenstrasse 61
CH-4133 Pratteln
Switzerland
Contact: Dominique Geiser
Tel : +41 61 337 25 72
Fax : +41 61 337 25 79
Email: dominique.geiser@
btg-suisse.ch

Taiwan
Agility Fairs & Events / Translink
Room 5-2, 5th Floor
No. 99, Chung Shan N. Rd
Sec 2. Taipei, Taiwan R.O.C.
Contact: Frances Lin
Tel: +886 2 2581 1133
Fax: +886 2 2523 9449
Email: FLinYuKuei@agility.com

United Kingdom
Agility Fairs & Events Logistics Ltd.
One Western Gateway
Royal Victoria Dock
London E16 1XL
United Kingdom
Contact: Garcia Newell
Tel: +44 (0) 207 069 5321
Fax: +44 (0) 843 227 2033
Email: gnewell@agility.com

CES 2016 – Las Vegas, NV USA – January 6-9

Consign all international shipments and corresponding documents as follows:

Consignee: **select one venue for consignee**

A. Las Vegas Convention Center - 3150 S. Paradise Road – Las Vegas, NV 89109 USA
B. Westgate Resort & Casino - 3000 S. Paradise Road – Las Vegas, NV 89109 USA
C. Venetian Hotel & Casino - 3355 S. Las Vegas Blvd – Las Vegas, NV 89109 USA
D. Sands Expo and Convention Center – 201 Sands Ave – Las Vegas, NV 89169 USA

Notify: *"Exhibitor Name"* / Booth # _____
CES 2016
c/o Agility Fairs & Events
E-mail: expousa@agility.com
Tel: 714-617-6675 / Fax: 941-484-1017

Mark all goods as follows:

Exhibitor Name" / Booth # _____
c/o CES 2016
****select one**** Las Vegas Convention Center /Westgate Resort / Sands / Venetian
Las Vegas, NV USA
Made in *(country of origin)*

Arrival Deadlines:

Deadline for arrival of LCL sea freight to Long Beach terminal: December 5
Deadline for arrival of FCL sea freight to Long Beach port: December 8
Deadline for arrival of air freight to Las Vegas (LAS) airport: December 10

The above deadlines are based on delivery to the advance warehouse dock by December 17th.
Please contact Agility Fairs & Events USA for deadlines based on delivery direct to the show site.

The most important steps to take:

Preparation:

- **Plan to ship early** – Advance planning reduces your shipment costs. With increasing security procedures causing delays to and from the United States, **it is imperative that you meet the deadlines above**. Note that dates above are deadlines, not targets. Arrivals up to 3 weeks before the deadlines are welcome & encouraged. Please notify Agility Fairs USA once arrangements are made.
- **How to ship** – Choose the method of shipment that works best for your exhibit. Select ocean freight if your schedule allows for up to 6 weeks transit. Choose air freight for a much shorter transit time. **Agility cannot clear shipments sent by courier.** All international shipments must travel on an airline airwaybill. Note that couriers in do not provide accurate U.S. Customs information for imports.
- **Notification** – You must notify Agility Fairs & Events of the details of your shipment.
  List Agility Fairs & Events at the above address as the notify party on all shipping documents.
  All shipping documents must be e-mailed or faxed to Agility Fairs & Events as soon as they're issued.
  Only then can Agility Fairs & Events clear your shipment through U.S. Customs.

Details:

- **Labeling and Packing** – U.S. Customs requires that all goods be permanently marked with their country of origin. Clearly label every piece with your company name, the name of the show and your booth number. Large labels work best. Be sure that your packing materials are adequate protection for both the means of transport and the sensitivity of your goods.
- **Wood Packing Materials** – All wood packaging must be treated and marked. This includes crating, pallets, cases, skids and dunnage. Shipments packed in non-treated and marked wood material will not be permitted entry by US Customs and will be re-exported at the shipper's expense.
- **Wood Products** – Lacey Act regulations ban trade in illegally sourced timber and wood products. Commercial invoices must state country of origin and genus-species of wood items shipped into USA.
- **Documentation** – Prepare a commercial invoice in English with complete descriptions and model/serial numbers. List harmonized tariff (HTS) numbers for each line item on the invoice. Include a packing list with the dimensions, gross and net weights of each package shipped.
- **Insurance** – Take out adequate insurance to cover the value of your exhibit to and from the show.

Get a free estimate of shipping & import charges at www.agilitylogistics.com/fairseventsenquiry.

VENETIAN PALAZZO

Credit Card Authorization and Bed Removal Notification

Please complete this form and return it with your Guidelines for Authorized Furniture Movement form and your Furniture Relocation Floorplan form to:

Breanna Flick, via fax **702.414.2305** or e-mail at breanna.flick@sands.com

DEADLINE: SUNDAY, NOVEMBER 1, 2015

You are requesting The Venetian and The Palazzo to bill charges to your credit card for the individuals/functions listed below. Please ensure that this form is filled out completely and signed by the authorized card holder. Card holder must present card upon arrival.

Group Or Convention Information

Group Name: CES Exhibit Suites

Convention Name: CES 2016

Arrival Date*: January 1, 2016 Departure Date*: January 11, 2016

**NOTE: Exhibitors are not permitted to check in to their assigned suite until 8 a.m. on January 4. CES has reserved the rooms two to three days in advance to allow for CES freight move-in. Exhibitors will not have access to these suites at this time. Exhibitors must also check out by 5 p.m. on January 10 to allow for CES freight move-out on the evening of January 10.*

Bed Removal Notification

- o Yes, I would like to have the bed(s) removed from my suite. I understand that the labor fee for the bed removal is being paid for by CES. I further understand that I am responsible for the exhibit suite **$1500.00** security deposit, minus damages. This deposit will not be charged to my card until the last week of December 2015 and will be refunded within 15 days of move-out.
- o No, I would not like my bed(s) removed from my suite. I understand that I still must complete and submit this form in the event that incidentals or damages to my suite may occur.

Credit Card Information

Amount to be Charged: $1500.00 security deposit per suite (any damages that may occur and are deemed the exhibitor's responsibility will be deducted from the security deposit. Any unused funds from the $1500.00 security deposit will be returned no later than Friday, January 22, 2016). Plus all incidental charges (see below)**

**Incidental charges include, but are not limited to: Internet, phone, electrical services, in-suite hospitality services including food and beverage, furniture move fees. Additional incidental deposit of $150 per day per suite is due at the time of check in.

Credit Card Number: _____

Expiration Date: _____

Card Holder Information As It Appears On Your Account

Last Name: _____ First Name: _____ M.I.: _____

Company Name: _____

Assigned CES Suite Number: _____

Full Address: _____ Apt: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

E-mail: _____

I authorize The Venetian and The Palazzo to charge this credit card as indicated above.

Card Holder Signature: _____ Date: _____

VENETIAN PALAZZO

Multiple Guest Authorization Form

DEADLINE: SUNDAY, NOVEMBER 1, 2015

If you have multiple staff that will require access to your suite, a listing of individual staff names must be supplied to The Venetian and The Palazzo Convention Services. Please provide the individual staff name(s) for each suite as the hotel will not release the suites and keys to anyone other than the name listed as your company's main contact on your CES Space Contract.

Any change in guest names after this form has been submitted must be made in writing to Breanna Flick at: breanna.flick@sands.com prior to January 1, 2016.

Company Name: _____ Suite Number(s): _____

Contact Name: _____ Phone: _____

Guest Name: (10 Names Maximum)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Do you or your guests plan to sleep in your exhibit suite overnight?

☐ Yes ☐ No

A maximum of 10 suite keys are available per suite.

IMPORTANT:
Suite exhibitors MUST complete and return this form by **November 1, 2015.**

Fax form to:
Breanna Flick, Catering and Conference Manager
The Venetian and The Palazzo
Fax: 702.414.2305 Phone: 702.414.4517
Email: breanna.flick@sands.com

VENETIAN PALAZZO

Guidelines – Authorized Furniture Movement & Bed Removal

DEADLINE: SUNDAY, NOVEMBER 1, 2015

Guidelines for Authorized Furniture Movement/Bed Removal

Please remit this form along with your Furniture Relocation Floorplan form and your Credit Card Authorization form to: Breanna Flick, Fax 702-414-2305, breanna.flick@sands.com
The following are the guidelines for furniture movement/removal:

- CES Operations permits the **removal** of beds from the exhibit suites only. Any furniture moves within the suite must be performed by the Hotel. All furniture move requests must be received by Sunday, November 1, 2015. ANY requests submitted after this date will result in an additional charge of $100.00.
- The items listed below are **prohibited** from being moved under any circumstances. If an exhibitor moves any of the items listed below, the item will immediately be moved back to its proper location and the exhibitor will be charged a penalty of $450.00 (this is over and above the $350.00 furniture movement fee charged to each exhibitor for furniture movement). Additionally, the exhibitor may be subject to forfeiting space selection points for future CES shows. Any damages will be deducted from the security deposit. Should the damages exceed the security deposit the remaining balance will be posted on the exhibitor's credit card.

  – Headboards
  – Console (dresser) on upper level
  – Televisions
  – Entertainment center on lower level
  – Lights above nightstand
  – Artwork
  – Window drapes

- The bed removal charge per suite is **$350.00. CES Operations is paying this bed removal fee (only)** on each exhibitor's behalf.
- The following furniture items are permitted to be moved within the suites, by Hotel Facilities, for a separate charge of **$350.00**, paid by the exhibitor.

  – Night Stands
  – Bed benches
  – Gaming table and swag lamp*
  – Gaming chairs
  – Coffee table
  – End table and Fax
  – Desk with chair and lamp
  – Sofa, (2) Upholstered Arm Chairs, and Floor Lamp (NOTE: sofas, arm chairs, and floor lamp cannot be stored in the bahtroom or removed and must remain in the upper or lower level of the suite)

* Removal or re-location of the gaming table requires swag lamp to be relocated into the far corner of the suite.

Guidelines – Authorized Furniture Movement & Bed Removal Cont.

Tip: In Luxury and Bella Suites, CES Operations recommends you request to have the swag lamp relocated to the corner of the suite unless you intend to utilize your gaming table in the existing position. If the gaming table is to be moved, the hotel requires the swag lamp to be pulled over and hung in the same corner of the suite.

If any exhibitor moves any furniture on their own, they will receive a $450.00 unauthorized furniture move fee and will be responsible for all damages.

Exhibiting Company Name & Suite Date

Exhibitor Name (Please Print) Exhibitor Signature

My signature hereby authorizes The Venetian and The Palazzo Resort-Hotel-Casino to charge my credit card.
I understand that this transaction (authorizing a charge) is NON-reversible.

VENETIAN PALAZZO

Pre and Post-Show Inspection of Exhibit Suite

DEADLINE: SUNDAY, NOVEMBER 1, 2015

2016 International CES Pre and Post-Show Inspection of Exhibit Suite

A pre and post-show inspection/walk-through shall be conducted before the exhibitor moves in and after the exhibitor moves out. A representative of The Venetian and The Palazzo and a CES representative will be present during this walk-through. If you would like to participate in the walk-through of your suite(s), please contact your assigned Conference Manager before **November 1, 2015**. Should a pre and post-show walk-through not be scheduled with The Venetian and The Palazzo Conference Manager prior to **November 1, 2015**, all rights to this walk-through shall be waived.

At the time of the pre and post-show walk-through, the Conference Manager and an official representative of the exhibiting company shall inspect and note the condition of the suite based on the inspection form below. During the post-show walk-through, if any damage is found to the property, this form shall be completed and photos shall be taken to document the damage. Any repair costs for damages attributed to the registered party or any of their associates, vendors, or guests will be deducted from the security deposit. Thereafter, any unused portion of the deposit will be refunded to the company within 15 days of move out. If no damages have occurred, the deposit will be refunded in full. You do have a right to waive this walk-through; however, in the event the exhibitor waives the walk-through, the hotel's decision regarding damages is final.

Date: _____Suite Number: _____

(Check one) o **Preshow inspection** o **Post-show inspection**

Doors/Comments: _____

Walls/Comments: _____

Floor/Carpet/Comments: _____

Furniture/Comments: _____

Other/Comments: _____

I have been informed that any furniture moved within the suite **without prior authorization** from The Venetian and The Palazzo will incur associated labor and damage costs.

_____

Signature of Exhibiting Company Representative Print Name Date

_____

Signature of Conference Manager, The Venetian and The Palazzo

Print Name: _____Date: _____

VENETIAN PALAZZO

Instructions – Furniture Movement & Bed Removal Requests

DEADLINE: SUNDAY, NOVEMBER 1, 2015

Please review the below instructions carefully if you intend to have your bed(s) removed from your suite or intend to have other furnishings moved around within your suite. All of the necessary paperwork (outlined below) must be fully completed and returned to The Venetian **no later than Sunday, November 1, 2015** to confirm this service. If the forms are not completed, or if the credit card information provided is not a viable method of settlement, your order will not be fulfilled. The **$1500.00** security deposit is required from all exhibitors who request to have their suite bed(s) removed, who request to have furniture movement, and who have freight delivered.

The following forms should be completed and submitted together. Further instructions are provided below:

- Credit Card Authorization form; please note on this form if the bed(s) is to be removed by marking the box provided on the form
- Guidelines for Authorized Furniture Movement/Bed Removal form
- Furniture Relocation Diagrams (available on interactive Web site)

Step 1 – Credit Card Authorization Form

When completing the Credit Card Authorization form, please provide the name of the guest whose name appears on the credit card provided. The company name should be the exhibiting company, along with the suite number that is assigned by CES. Complete all open blanks on the Credit Card Authorization form, and the authorized signer for the credit card must sign the form.

Remember, CES Operations is paying for the removal of your bed(s) only, but your bed(s) will not be removed if this form is not completed.

Step 2 – Guidelines for Authorized Furniture Movement Form

Please read this form carefully, noting those items which cannot be moved under any circumstances. Please also note the penalties for moving furnishings on your own. Once you have done so, please sign and date this form.

Step 3 – Floorplan Submission Instructions

The Venetian, along with Icovia, has designed an interactive tool for CES exhibitors to use in order to submit their furniture movement requirements. This tool will help exhibitors clearly convey their set-up needs and will streamline this process.

For your log-in information, please contact Breanna Flick, The Venetian catering and conference manager at 702.414.4517 or breanna.flick@sands.com. Breanna can also assist with any questions regarding this tool.

Floorplan Tool Instructions

Once you receive your log-in info, select your suite type from the directory of suite types. Click on the suite type and a layout will display showing you where the furnishings in the suite are located. You can then…

- Click on a piece of furniture to view the dimensions for the piece of furniture
- Click on the camera icon to see what the suites actually look like

Instructions – Furniture Movement & Bed Removal Cont.

- Click, drag and "store" pieces of furniture in the box labeled "furniture storage" on this layout if you would like an item stored
- Relocate pieces of furniture to your desired location by clicking, dragging and "placing" pieces of furniture within the suite to your requested positions
- Save and submit your floorplan request to **Breanna** by **November 1, 2015**

The hotel will prepare your suite to reflect your selection prior to your arrival on **Monday, January 4**. Completing, saving and e-mailing your suite layout to **Breanna Flick**, along with the two aforementioned forms, will fulfill your furniture relocation request and the suite will be prepared for you prior to you picking up your keys.

Reminders

The Hotel will ensure that all exhibitors will have access to one sink and the toilet in all suites, even if the exhibitor requests that all authorized pieces of furniture be stored in the bathroom. However, storage is **not available** in the bathrooms for exhibitor product, empty containers, supplies, etc. Exhibitors must arrange for Freeman to remove all empty containers/cartons and product that is not on display out of the suite by the morning of **Tuesday, January 5**.

It is the policy of The Venetian that **all furniture movement be managed by the Hotel Facilities Department**, no exceptions. Unauthorized furniture moves will result in a fine of $450. If on-site you require additional furniture movements, please immediately contact your CES floor manager or The Venetian convention services manager to see what can be arranged.

All furniture movement request forms and all Hotel services order forms are due **November 1, 2015.** There is a one-time $350 labor fee associated with your furniture movement request form. Furniture movement request forms received after the deadline will be considered late and a $100 late fee will be added to the exhibitor's account.

All lighting within the suite requires a surface to be placed on. If you decide to store the items that originally have lamps placed on them, the lamp will be stored as well. Lamps will not be placed on the floor. The hotel does not provide additional lighting should the existing lighting within the suite not meet the exhibitors specific needs. Additional lighting can be provided by the exhibitor or by an outside vendor such as Freeman.

Sofas, oversized upholstered Arm Chairs, and Floor Lamp cannot be moved to the bathroom or removed from the suite.

Show management pays for the removal of the bed(s) from the suite. Beds are the only pieces of furniture that the Hotel will remove from the suite. If an exhibitor wants the bed(s) removed, the box that instructs the hotel to remove the bed(s) must be marked as "Yes" on the Credit Card Authorization form & Bed Removal Notification form. Late requests for bed removal will result in a late fee being added to the exhibitor's account.

If an exhibitor requests furniture movement, the closet will be used exclusively as Hotel storage and will be locked. If a lock is tampered with, a labor fee will be added to the exhibitor's account. Exhibitors will not be permitted to store items in this closet if furniture movement is requested.

Questions?

Need your Icovia log-in information? Please contact **Breanna** at **breanna.flick@sands.com** or **702-414-4517**.

Need assisting in determining how to stage your suite? Please contact **Breanna Flick** or **Gaiya Berube**, CES operations manager, at gberube@CE.org or 703-907-7685.

Would you like to see a virtual tour of your suite? Click here: http://www.venetian.com/Las-Vegas-Accommodations/Suites/ , select your suite type, and click on "Virtual Tour" on the right-hand side of the screen.

Thank you in advance for your cooperation! We look forward to working with you!

Venetian Exhibit Suites
Electrical Blue Boxes

Welcome, and thank you for choosing the Venetian Exhibit Suites as your exhibit location for CES 2016. We would like to introduce you to the blue box electrical outlet system provided in your Exhibit Suite. This is the same blue box system used in previous years. Below is a brief explanation of the blue box, the power it supplies and how it works. All exhibitors are required to use the blue box electrical outlet system for all equipment requiring electrical.

Each suite has a different number of dedicated outlets with blue boxes for your equipment. Each box has a 10 amp/1,000 watt fuse. If the device(s) plugged in exceeds 10 amps/1000 watts, the fuse blows at that box and prevents a surge back to the line supplying the power. This prevents power outages at adjoining suites that are sharing the same circuit.

CES Operations wants to limit power interruptions to the Exhibit Suites. In the event an exhibitor blows a fuse in a blue box, Venetian Engineering will provide a replacement fuse. The exhibitor will have to remove the electrical device(s) causing the overage. To ensure that companies do not exceed the power limits of the suite, CES Operations will implement the following procedures and fees for replacement of the fuse:

While using the blue box for your equipment:

First time the fuse is blown	No charge for the replacement fuse
Second time the fuse is blown	$250 charge for the replacement fuse
Third time the fuse is blown	$500 replacement for the fuse and the exhibitor is issued a warning
Fourth time the fuse is blown	Exhibitor's suite will be shut down

Any exhibitor whose exhibit is shut down for violating these procedures will be shut down for the duration of the show and the exhibitor will not eligible for any refunds on their exhibit space fees or exhibit services.

In case of a blown fuse, please visit the CES Show Office or CES Floor Manager Office, located in Suites 29-207, 30-207 and 31-207. Venetian Engineering will then be dispatched to your Exhibit Suite with a replacement.

We hope you understand the purpose of the blue box is to ensure that you and your neighboring exhibitors have a great show and are able to have continuous power for your demos. Thank you for your cooperation and we wish you a successful event!

VENETIAN PALAZZO

Telecommunications Installation Request – Telecommunications Department

DEADLINE: SUNDAY, NOVEMBER 1, 2015

Breanna Flick, The Venetian Conference Management
3355 Las Vegas Blvd. South, Las Vegas, Nevada 89109
Telephone: 702.414.4517 Fax: 702-414.2305

Event Date: _____

Event Name: _____

The Venetian Conference Manager: _____

Telecom Manager: _____

Install Date: _____ Removal Date: _____

Install Locations: _____

Billing Instructions (Charges will be billed to the suite or master account ***only***): _____

ITEMS	RATE	QTY	TOTAL
Single-Line Touch-Tone Phone/Analog (i.e.. fax, modem, credit card machine, etc)	$250.00 Per Line		
Multi-Line Touch-Tone Phone/Digital Installed with up to six rollovers (i.e. you receive one extension number with the ability to receive six incoming calls simultaneously)	$300.00 Per Line		
Voicemail Will act as answering machine for your single or multiple line service when you are away from your phone	$75.00 Per Line		
Tenant Internet Line (Static IP Address) High speed internet service including 1 static IP. Routers/switches/hubs are not supplied or configured by IT. **This service must be ordered & coordinated through the IT Department.**	$1,250.00 Per Line		
Polycom Conference Phone High-quality conference phone and microphones provide optimized sound, quality, range, and mobility. Includes hands-free ability. Accommodates up to 15 people in rooms as large as 15' X 20'.	$400.00 Per Day		
Overtime Labor Labor done between the hours of 7:00 p.m. and 7:00 a.m., Monday through Friday, including weekends and holidays	$210.00 Per Hour Two Hour Minimum		
Extend Fee Charge to extend outside circuit to designated locations.	$250.00 Per Line		
Expedite Fee Orders placed less than 5 days prior to installation or same day service.	$95.00 Per Order		
	TOTAL	**$**	

ADDITIONAL CHARGES / FEES:

- **Call Detail Charges:** Local call, operator-assisted and toll-free calls will be charged a minimum of $1.00 per call. All long distance and international calls are billed based on prevailing rates.
- **Instrument:** Instruments with an attachment line are property of The Venetian and The Palazzo.
- IN THE EVENT THAT SPRINT AND/OR ANY THIRD-PARTY PROVIDER BILL THE VENETIAN AND THE PALAZZO FOR SERVICES RENDERED HERE AFTER YOUR DEPARTURE DATE, YOU WILL BE BILLED DIRECTLY FOR SAID SERVICES WITHIN SIXTY (60) DAYS FROM THE DATE HEREOF.

Comments: _____

VENETIAN PALAZZO

Suite Cleaning Request

DEADLINE: SUNDAY, NOVEMBER 1, 2015

Company Name: _____Suite Number(s): _____

Contact Name:_____Phone: _____

The Venetian and The Palazzo will provide daily cleaning and refreshing of your exhibit suite at no cost.

You must select one of the following:

☐ Clean and refresh linens in the morning, between 6:30 a.m. – 8:00 a.m., **January 6-9**

☐ Clean and refresh linens in the evening, between 7:00 p.m. – 9:00 p.m., **January 5-8**

Suite exhibitors MUST complete and return this form by **November 1, 2015** in order to receive this service.

If you do not respond by November 1, a suite cleaning time will be assigned for you. Changes after the deadline will not be accommodated.

Notes:

Fresh linens may be requested on days other than **January 5-9** by calling Housekeeping.

If your exhibit suite is not available for cleaning upon Housekeeping arrival, your suite will not receive service that day.

If you have special requests, The Venetian and The Palazzo will make every effort to accommodate, however, a cleaning assessment may be required. Indicate any special requests below.

_____

_____

IMPORTANT:

Suite exhibitors MUST complete and return this form by **Sunday, November 1, 2015.**

Fax form to:
Breanna Flick, Catering and Conference Manager
The Venetian and The Palazzo
Fax: 702.414.2305 Phone: 702.414.4517
Email: breanna.flick@sands.com

TO PLACE YOUR CATERING ORDER, PLEASE CONTACT HOSPITALITY SALES AT: HospitalitySales@sands.com
The following menu contains our most popular items, however, if you require a
more detailed selection or have special requests, please contact our Hospitality Sales Team

BREAKFAST SELECTIONS (Each menu requires a minimum of 10 guests)

VENETIAN CONTINENTAL

• Chilled Juice Selection: Orange, Grapefruit and Cranberry
• Our Selection of Daily Fresh Baked Artisanal French Breakfast Pastries and Danishes including Fruit Lattices, Croissants and Muffins Served with Whipped Butter and Harvest Song Preserves
• Diced Fresh Fruit Salad garnished with Berries
• Assorted Individual Boxed Cereal with a Selection of Yogurt
• Whole, 2% and Soy Milk
• Venetian Blends of Coffee and Tea
$34.00 PER PERSON

PALAZZO CONTINENTAL

• Chilled Juice Selection: Orange, Grapefruit and Cranberry
• House Made Watermelon Mint Juice
• Our Selection of Daily Fresh Baked Artisanal French Breakfast Pastries and Danishes including Fruit Lattices, Croissants and Muffins Served with Whipped Butter and Harvest Song Preserves
• Diced Fresh Fruit Salad garnished with Berries
• Honey Greek Yogurt with Fresh Berries and Homemade Granola
• Venetian Blends of Coffee and Tea
$35.00 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

BREAKFAST BUFFET

Starters

• Orange, Grapefruit and Cranberry
• Our Selection of Daily Fresh Baked Artisanal French Breakfast Pastries and Danishes including Fruit Lattices, Croissant and Muffins Served with Whipped Butter and Harvest Song Preserves
• Diced Fresh Fruit Salad garnished with Berries
• Assorted Individual Boxed Cereals with a Selection of Yogurt
• Whole, 2% and Soy Milk
• Venetian Blends of Coffee and Tea

The Eggs

(Select One)
• Classic Scrambled Eggs
• Scrambled Eggs with Fresh Chives
• Scrambled Eggs with White Cheddar
• Breakfast Skillets with Potatoes, Onions, Peppers, Tomatoes and Broccoli, topped with scrambled Eggs and Mozzarella Cheese
• Breakfast Skillet with Potatoes, Bacon, Italian Sausage, Onion and Peppers, Topped with Scrambled Eggs and Chives

The Meat

(Select Two)
• Applewood Smoked Bacon
• Grilled Ham Steak
• Chicken Apple Sausage Link
• Canadian Bacon
• Pork Sausage Link
• Pork Sausage Patty

The Starch

(Select One)
• Roasted Fingerling Potatoes with Fresh Herbs
• Oven Roasted Potatoes with Roasted Peppers and Onion
• Potato and Bacon Hash with Caramelized Onion
• Root Vegetable and Potato Hash
$52.00 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

BREAKFAST ENHANCEMENTS

Oatmeal with Seasonal Fresh Berries,
Brown Sugar and Raisins
$8.00 PER PERSON

Brioche French Toast with Maple Syrup, Whipped Butter
$15.00 PER PERSON
$10.00 PER PERSON as an enhancement to a Continental or Breakfast Buffet

---

Breakfast Sandwich Selections
$10.00 EACH (Minimum Order of One Dozen required for Each Item)
• Breakfast Panini – Italian Sausage, Egg, Mozzarella Cheese, San Marzano Tomato Sauce
• Breakfast Croissant – Smoke Ham, Egg, Boursin Cheese
• English Muffin Sandwich – Applewood Smoked bacon, Egg, Melted Cheddar Cheese

---

The Bagel Shop (Requires a minimum of 10 guests)
Assortment of Bagels
• Plain, Onion, Cinnamon Raisin, Sesame Seed
The Meat
• Smoked Atlantic Salmon, Sliced Smoked Turkey, Sliced Honey Cured Ham
The Schmear
• Plain Cream Cheese, Dill Cream Cheese
The Toppings
• Shaved Red Onions, Sliced Roma Tomatoes, Capers, Pickle Chips, Peanut Butter, Jam and Honey
$23.00 Per Person

Assorted Individual Boxed Cereals with Low Fat, Skim, and Whole Milk
$7.50 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

THEME BREAKS (Each menu requires a minimum of 10 guests)

LIGHT AND FRESH

• Assorted Crudité with Roasted Red Pepper Dip, Chipotle Ranch Dip and Pita Points
• Whole Fruit and Trail Mix
• Assorted Granola Bars and Protein Bars
• House Blend of Coffee, Decaffeinated Coffee and Tea
$21.00 PER PERSON

AU CHOCOLATE

• French Caribe Chocolate Ganache Tart
• House Made Chocolate and Espresso Biscotti
• Rich Chocolate Fudge Brownie
• Milk and White Chocolate Dipped Oreo Cookie
• Himalayan Sea Salt and Chocolate Caramels
• House Blend of Coffee, Decaffeinated Coffee and Tea
$20.00 PER PERSON

THE MINI SANDWICH BOARD

Served with House Made Potato Chips
(Select Three Mini Sandwich)
• Turkey with Swiss Cheese, Cucumbers, and Mayo
• Smoked Salmon with Dill Cream Cheese, Tomatoes and Capers
• Cucumber, Tomatoes, Sprouts and Boursin Cheese Spread
• Roast Beef with Muenster Cheese and Horseradish Mayo
• Ham and Aged Cheddar, Dijon Mayo and Mustard
$23.00 PER PERSON

FAN FAVORITES

• Buffalo Chicken Wings with Bleu Cheese and Ranch Dipping Sauces, Celery and Carrot Sticks
• Hot dogs Wrapped in Puff Pastry with Gourmet Dipping Mustards and Ketchups
• Spicy Deep Fried Popcorn Shrimp with a Thai Chile Sauce
• Cracker Jack
$26.00 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

A LA CARTE BREAKS

BEVERAGES

Freshly Brewed Coffee, Hot Tea, Decaffeinated Coffee	$94.00 per gallon
Iced Tea – *Regular*	$94.00 per gallon
Chilled Fruit Juices	
- Orange, Cranberry, Pineapple, Grapefruit, Apple, Carrot, Watermelon and Tomato	$25.00 per liter
Hot Chocolate	$94.00 per gallon
Assorted Soft Drinks	$ 6.00 each
Resort Logo Bottle Water	$ 5.50 each
Fiji, Pellegrino, Perrier *(Small)*	$ 6.50 each
Fiji, Pellegrino, Perrier *(Large)*	$ 8.00 each
Assorted Bottled Juices	$ 6.50 each
Energy Drinks (Red Bull)	$ 7.00 each
Arizona Teas	$ 7.50 each
Vitamin Water	$ 7.00 each
Coconut Water	$ 8.00 each

MORNING A LA CARTE

Fresh Baked Chocolate Filled and Plain Croissant	$69.00 per dozen
Assorted Mini Danish Pastries	$69.00 per dozen
Assorted Doughnuts	$69.00 per dozen
Assorted Breakfast Pastries	$69.00 per dozen
Sliced European Coffee Cake	$69.00 per dozen
Sliced Fruit Breads	$69.00 per dozen
Bagels and Cream Cheese	$69.00 per dozen
Fresh Fruit Salad (*minimum 10-person order)*	$12.00 per person
Assorted Individual Fruit Yogurts	$ 6.50 each
Assorted Greek Style Yogurt	$ 7.50 each
Assorted Granola or Protein Bars	$ 6.25 each

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

AFTERNOON A LA CARTE

Assorted Finger Sandwiches, Classic Tea Presentation	$69.00 per dozen
Assorted Mini Sandwiches on Composed Rolls	$74.00 per dozen
Assorted Miniature European Pastries	$69.00 per dozen
Giant Chocolate Chip, Oatmeal Raisin, Peanut Butter, White Chocolate Chip, Sugar, and Chocolate Cookies	$69.00 per dozen
Chocolate Fudge Brownies	$69.00 per dozen
Sliced European Coffee Cakes and Fruit Bread	$69.00 per dozen
Chocolate Dipped Rice Krispies	$66.00 per dozen
Haagen Dazs Ice Cream Bars	$7.75 each
Candy Bars	$5.25 each
Choice of Potato Chips, Pretzels, Peanuts or Tortilla Chips *(suggested serving size – 1lb. per 10 persons)*	$38.00 per pound
Assorted Individual Bag of Chips	$5.25 each
Mixed Nuts (*suggested serving size – 1lb. per 10 persons*)	$48.00 per pound
Home Made Potato Chips with Ranch and Signature Onion Dip	$6.00 per person
Tortilla Chips with Guacamole and Pico de Gallo	$7.00 per person
Whole Fresh Fruit	$ 5.00 each

(*specific quantity must be ordered – these items are not sold on consumption*)

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

BUFFET LUNCHEONS (Each menu requires a minimum guarantee of 10 persons)

THE DELI BUFFET

• Italian Garden Salad with Mixed Baby Greens, Fresh Mozzarella, Shaved Green Vegetables, Sunflower Seeds and Balsamic Vinaigrette
• Mediterranean Pasta Salad with Orecchiette Pasta, Spanish Chorizo, Marinated Tomato, Pepperoncini, Fresh Basil and Sherry Vinaigrette

Display of Deli Meats to Include:
• Spicy Capicola, Honey Baked ham, Genoa Salami, Home Made Roast Beef, Turkey
• Provolone, Aged Cheddar and Swiss Cheese
• Lettuce, Tomatoes, Pickles, Sliced Red Onions, Mayonnaise and Dijon Mustard
• Accompanied by Bread Basket(s) to Include: Whole Wheat, Rye, Sourdough and White Bread
• Assorted Cheesecake Lollipops
• Mini Apple and Cherry Turnovers
• Rocky Road Chocolate Brownies
• House Blend of Coffee, Decaffeinated Coffee and Tea
$50.00 PER PERSON

SOUP AND SANDWICH BUFFET

• Roasted Tomato Soup
• Ham and Pasta Salad – Macaroni and Ham Salad with Fresh Pineapple, Bell Peppers and Red Onion
• BLT Salad – Baby Iceberg lettuce, Heirloom Tomatoes, Applewood Smoked Bacon, Whole Grain Croutons and Creamy Ranch Dressing
• Turkey Wrap – Homemade Sliced Turkey with Avocado Mayonnaise, Bacon and Shredded Lettuce
• Capicola with Provolone – Bibb Lettuce, Sliced Tomatoes, and Black Olive Tapenade Served on Focaccia Bread
• Market Vegetable Wrap- Spinach Tortilla, Roasted Bell Pepper Hummus and Garden Vegetables
• Panna Cotta – Strawberry Basil Créme Fraiche Vanilla Custard on Top of Lemon Sable
• Chocolate Brownies
• Strawberry Shortcake
• House Blend of Coffee, Decaffeinated Coffee and Tea
$53.00 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

BUFFET LUNCHEONS (Each menu requires a minimum guarantee of 10 persons)

ASIAN BUFFET

• Miso Soup – Wakame Seaweed, Tofu and Scallions
• Chopped Salad- Chopped Romaine, Shredded Chicken, Sweet Peppers, Green Onions, Carrots, Cucumbers and Cilantro with Sesame Soy Dressing
• Orange Chicken – Battered Fried Chicken Pieces Coated in Sweet Orange Flavored Chili Sauce
• Mongolian Beef – Sliced beef with Chili Peppers, Scallions and Broccoli in Spicy, Savory Brown Sauce
• Fried Green Beans with Ginger, Soy and Garlic
• Steamed Rice
• Coconut Mousse – Caramelized Mango, Exotic Cremeux and Coconut Nougatine
• Chocolate Ganache with Passion Fruit Gelee
• Tangy Yuzu Panna Cotta
• House Blend of Coffee, Decaffeinated Coffee and Tea
$58.00 PER PERSON

ITALIAN BUFFET

• Tuscan Kale Soup – Italian White Beans, Kale and Parmesan in a Light Tomato Broth
• Caprese Salad – Heirloom Tomatoes, Fresh Mozzarella, Basil, Balsamic and Arugula
• Venetian Chopped Salad- Chopped Romaine and Iceberg lettuce, Genoa, Chickpeas, Tomatoes, Cucumbers, Provolone Cheese, Red Onions, Basil and Red Wine Vinaigrette
• Chicken Picatta – Seared Chicken Breast in Lemon Caper Sauce with Parmesan Cheese
• Cavatappi Pasta with Home Made Meatballs stuffed with Smoked Mozzarella in a Slow Simmered Marinara
• Home Made Italian Sausage with Stewed Peppers
• Strawberry Tiramisu Verrine
• Marsala and Amaretto Tart
• Sfogliatelle
• House Blend of Coffee, Decaffeinated Coffee and Tea
$60.00 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

BUFFET LUNCHEONS (Each menu requires a minimum guarantee of 10 persons)

LUNCH BUFFET #1

• New England Clam Chowder
• Caesar Salad – Crisp Romaine, Olive Croutons and Parmesan Cheese
• NY Deli Potato Salad – Tossed with Mayonnaise, Grain Mustard, Red Onions, Diced Celery, Pickles, Pickle Juice and Parsley
• Grilled Chicken Breast with Forest Mushroom Sauce with Mashed Potatoes
• Seared Branzino with Rice Pilaf, Sautéed Cucumbers, Preserved Lemons and Extra Virgin Olive Oil
• Roasted Cauliflower with olive Oil, Lemon Juice and Fresh Herbs
• Asian Guava Roulade
• Chocolate Flourless Caramel Cremeux
• Mascarpone Mousse with Strawberry Basil Compote
• House Blend of Coffee, Decaffeinated Coffee and Tea
$58.00 PER PERSON

LUNCH BUFFET #2

• Soup Du Jour
• Quinoa Tabbouleh Salad – Cucumbers, Tomatoes, Parsley with Lemon Vinaigrette
• Wild Arugula Salad- Poached Pears, Pecorino Cheese and Balsamic Vinaigrette
• Slow Braised Short Ribs with Red Wine Sauce
• Grilled Salmon with Vegetable Couscous and Brown Butter Vinaigrette
• Roasted Fingerling Potatoes
• Malibu Coconut Cream Puffs – Pineapple Bavarian Cream with Rum and Coconut Flakes
• Home Made Whoopee Pie – Nutella, Espresso and Raspberry
• Chocolate Decadence Bite topped with Silver Dust
• House Blend of Coffee, Decaffeinated Coffee and Tea
$60.00 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

RECEPTION (Minimum order of 25 pieces required for each item, 24 Hours Advance Notice Required)

COLD HORS D'OEUVRES

- Dungeness Crab Salad on Cucumber Round
- Miso Cured Foie Gras Mousse on Toasted Brioche
- Buffalo Mozzarella, Heirloom Tomato and Basil Leaf Skewer
- Smoked Salmon on Pumpernickel with Caperberry and Fresh Dill
- Curried Chicken Tart
- Prosciutto Ham and Melon Skewer
- Seared Beef tenderloin on Potato Coin, Romesco Sauce and Herb Garnish
- marinated octopus with Stewed Sweet Peppers

$8.00 PER PIECE

HOT HORS D'OEUVRES

- Truffled Arancini
- Tandoori Chicken Satay with Mint and Parsley Chutney
- Crispy Polenta Cake with Italian Sausage and Smoked Tomato Vinaigrette
- Dungeness Crab BLT
- Mini Beef Wellington
- Brie Cheese Gougeres
- Tempura Shrimp with Sesame Aioli
- Beef Brochette with Bell Peppers and Onions Served with Creamy Horseradish
- Steamed Asian Buns with Marinated Steak

$8.00 PER PIECE

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

DISPLAYS (Requires a minimum guarantee of 10 persons)

CLASSIC CRUDITE DISPLAY

Garden Fresh Vegetables with Ranch Dressing and Signature Onion Dip
$13.00 PER PERSON

ARTISAN CHEESE DISPLAY

Domestic Cheese Garnished with Grapes, Dried Fruit and Crackers
$21.00 PER PERSON

ITALIAN ANTIPASTO DISPLAY

Cured Meats to include Prosciutto, Capicola, Genoa Salami and Ham with Imported Cheeses, Marinated vegetables and Italian Breadsticks
$23.00 PER PERSON

FRESH FRUIT DISPLAY

Seasonal and Tropical Fruit Display of Sliced and Whole Fruits Served with Honey Yogurt Dressing
$15.00 PER PERSON

CHILLED SEAFOOD DISPLAY

Poached Lobster tail and Mussels, Snow Crab Claws, Shrimp and Clams, Served with Cocktail Sauce and Remoulade, Grilled Lemon
$32.00 PER PERSON

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

STATIONS (Requires a minimum guarantee of 10 persons)

PASTA STATION (Select Two)
• Penne Pasta with Marinara Sauce
• Gnocchi Bolognese – Tossed in Slowly Simmered Sauce of Ground Beef and Ground Pork, Red Wine Tomatoes and Touch of Cream
• Orecchiette Pasta with Broccollini, Italian Sausage, Parmesan Cheese and Chili Flakes
• Tortellini with Braised Rainbow Chard, Roasted Peppers, Zucchini with Herbed Butter
$27.00 PER PERSON

TACO STATION (Select Two)
• Achiote and Lime Marinated Chicken
• Red Chile Braised Short Ribs
• Beef Fajita Style – Marinated Flat Iron with Peppers and Onions
• Fried Fish Baja Style with Shredded Cabbage
Served with Pinto Beans, Mexican Rice, Pico De Gallo, Sour Cream, Diced Onions with Cilantro, Lime Wedges and Queso Fresco Cheese
Soft Flour Tortillas
$25.00 PER PERSON

ASIAN FINGER-FOOD STATION
• Char Siu Bao Steamed Bun – Chines BBQ Pork
• Pork and Shrimp Shumai
• Shrimp Har Gau
• Vegetable Spring Rolls
• Seafood Fried Rice- Served with Chili garlic Sauce, Thai Sweet Chili, Soy Sauce and Soy Vinegar Sauce
$29.00 PER PERSON (One per person of each item)

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

SLIDER BAR STATION (Requires a minimum order of 50 pieces per each kind)
Hot Sliders
Presented in Chafing Dish with Homemade Rolls on the side
Served with Shredded Lettuce, Sliced Roma Tomatoes, Diced Onions, Pickle Chips, Swiss Cheese, and Tilamook Cheddar Cheese
Condiments to include: Sweet Chili Mayo, Horseradish Mustard, Curry Ketchup

Crispy Chicken Slider
$8.50 EACH
Pulled Pork Slider
$9.25 EACH
Kobe Beef Slider
$9.25 EACH

CARVING STATIONS all carved items are served with appropriate condiments and a selection of home-baked rolls. All stations require a uniformed carver @ $175.00 for 3-Hours

BONELESS PRIME RIB OF BEEF (Serves 30 People)
Au Jus and Creamy Horseradish Sauce
$550.00 PER STATION

N.Y. STRIP LOIN WITH GARLIC AND ROSEMARY (Serves 50 People)
Served with Roasted fingerling Potato and Fresh Horseradish Aioli
$5000.00 PER STATION

PORCHETTA- ROLLED PORK WITH FENNEL, GARLIC AND ROSEMARY (Serves 30 People)
Served with Arugula Salad with Olive Oil and Lemon, Whole Grain Mustard and Pickled Red Onions
$450.00 PER STATION

ROASTED MOLASSES RUBBED TURKEY BREAST (Serves 30 people)

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

Served with Creamy Parmesan Polenta and Sweet BBQ Demi
$450.00 PER STATION

BEVERAGE SERVICE

HOSTED BAR PRICES

PREMIUM BRANDS
Grey Goose Vodka
Bombay Sapphire Gin
Glenlivet Scotch
Crown Royal Whiskey
Captain Morgan Spiced Rum
Makers Mark Bourbon
Patron Silver Tequila
$14.00 PER DRINK

DELUXE BRANDS
Absolut Vodka
Tanqueray Gin
Chivas Regal Scotch
Seagram VO Whiskey
Bacardi Silver Rum
Jack Daniels Whiskey
Reposado 1800 Tequila
$13.00 PER DRINK

SUPERIOR BRANDS
Stoli Vodka
Beefeater Gin
Johnny Walker Red Scotch

Fruit Juices
$6.50 PER GLASS

Soft Drinks
$6.00 PER GLASS

Perrier, Pellegrino, Fiji (small)
$6.50 PER BOTTLE

House Wine by the Glass
$12.00 PER GLASS

Hotel Logo'd Bottle Water
$5.50 PER BOTTLE

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

Seagram's 7 Whiskey
Myers Platinum Rum
Jim Beam Bourbon
1800 Silver Tequila
$11.00 PER DRINK

CORDIALS
Cointreau
Kahlua
Bailey's Irish Crème
Chambord
Courvoisier VSOP
$15.00 PER DRINK

DOMESTIC BEER
Shock Top, Miller Light, Michelob Ultra, Budweiser, Budweiser Light, Coors Light
$8.50 EACH

IMPORTED
Corona, Amstel Light, Heineken, Kirin Lager, Stella Artois, Dos Equis lager Especial
$9.50 EACH

For cash bars – add $.50 per drink

BARTENDERS

A bartender fee of $175.00 per bartender for 3-Hours will apply.
Each Additional Hour is $35 per Hour.

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

SPECIAL BEVERAGE PACKAGES

THE RIALTO *(Serves 10 – 20 guests)*

(3) Layer Cake, Cabernet
(4) Seven Daughters, Chardonnay
(1) Absolut, liter
(1) Hendricks, liter
(1) Malibu, liter
(1) Chivas Regal, liter
(1) Patron Silver, liter
(1) Triple Sec, liter
(1) Dry Vermouth, 375 ml
(1) Sweet Vermouth, 375 ml
(12) Assorted Domestic Beers
(12) Assorted Imported Beers
(24) Assorted Soft Drinks, 10 oz
(12) Bottled Water, 12 oz
(18) Assorted Mixers, 10 oz
(1) Bloody Mary Mix, liter
(1) Sweet and Sour, liter
(5) Individual Bottles Orange Juice
(5) Individual Bottles Grapefruit Juice
(5) Individual Bottles Cranberry Juice

$1,619.50 PER PACKAGE

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

DOGE PACKAGE *(Serves 20 – 40 guests)*

(4) Layer Cake, Cabernet
(6) Seven Daughters, Chardonnay
(1) Grey Goose, liter
(1) Bombay Sapphire, liter
(1) Bacardi, liter
(1) Johnny Walker Black, liter
(1) Jack Daniels, liter
(1) Crown Royal, liter
(1) Reposado, 750 ml
(1) Dry Vermouth, 375 ml
(1) Sweet Vermouth, 375 ml
(1) Bailey's Irish Crème, liter
(1) Kahlua, liter
(1) Grand Marnier, liter
(1) Triple sec, liter
(12) Assorted Domestic Beers
(24) Assorted Imported Beers
(24) Assorted Soft Drinks, 10 oz
(12) Bottled Water, 12 oz
(18) Assorted Mixers, 10 oz
(1) Bloody Mary Mix, liter
(1) Sweet and Sour, liter
(10) Individual Bottles Orange Juice
(10) Individual Bottles Grapefruit Juice
(10) Individual Bottles Cranberry Juice

$2,566.00 PER PACKAGE

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

OPTIONAL BARTENDER

A bartender fee of $175.00 per bartender for 3-Hours.
Each Additional Hour is $35 per Hour.

All cocktails are calculated per one-ounce measure and are billed as such “per drink”.
Patron agrees to comply with all alcoholic beverage statutes of the State of Nevada and hold The Venetian/Palazzo Resort Hotel Casino blameless for any infraction thereof.

No outside food and beverage permitted and subject to corkage fee.
All prices are subject to a 20% service charge, $2 per person place setting fee and 8.15% sales tax on food and beverage.
Consuming Raw or Undercooked Meat, Poultry, Seafood, Shellfish Stock, or Eggs, Unpasteurized Juice or Under processed Bakery Items May Increase Your Risk of Food Borne Illness, Especially In Case of Certain Medical Condition.

THE VENETIAN | THE PALAZZO®

In-Suite Dining Hospitality Event Order
CES 2016 - JANUARY 2016

FOOD & BEVERAGE SHORT ORDER FORM

Contact: _____ **Day:**_____

Company:_____ **Date:**_____

Phone:_____**Fax:**_____ **Start Time:**_____

Email:_____ **Suite Registered To:**_____

Cell Number:_____ **Confirmation #:**_____

Credit Card #:_____**Exp:** _____

Signature:_____ **Date:**_____ **Guests:**_____

On Site Contact: _____ **Clean up time:**_____

Qty	Breakfast	Price
	DELIVERY TIME:	
	Liter Fresh OJ	$ 25.00
	Liter Fresh Grapefruit	$ 25.00
	Assorted Bottle Juices	$ 6.50
	Venetian Continental (per person, 10ppl min.)	$ 34.00
	Assorted Juices, Breakfast Pastries, Diced Fruit Coffees & Tea	
	Palazzo Continental (per person, 10ppl min.)	$ 35.00
	Assorted Juices, Breakfast Pastries Yogurts, Diced Fruit Coffees & Teas	
	Assorted Breakfast Pastries (dozen)	$ 69.00
	Croissants, Muffins & Danish	
	Fresh Bagels w/ Cream Cheese (dozen)	$ 69.00
	Diced Fresh Fruit (per person, 10ppl min.)	$ 12.00
	Whole Fresh Fruit	$ 5.00
	Assorted Fruit Yogurts	$ 6.50
	Assorted Cold Cereals	$ 7.50
	Beverages	
	DELIVERY TIME:	
	Gallon Coffee (15 Cups), ½ Gallon Minimum Order	$94.00/Gal
	Gallon Decaf (15 Cups) , ½ Gallon Minimum Order	$94.00/Gal
	Gallon Hot Tea (15 Cups) , ½ Gallon Minimum Order	$94.00/Gal
	Resort Logo Bottled Water, 12 oz	$ 5.50
	Pellegrino Water 11oz	$ 6.50
	Assorted Sodas 10oz	$ 6.00
	Assorted Domestic Beers	$ 8.50
	Assorted Imported Beers	$ 9.50
	House White Wine	$ 50.00
	House Red Wine	$ 50.00

Qty	Lunch	Price
	DELIVERY TIME:	
	Assorted Petite Sandwiches on Rolls (dozen)	$ 74.00
	Deli Meat & Cheese Platter (serves 4- 6 ppl)	$ 138.00
	Assorted Deli Sandwiches (each)	$ 19.00
	Organic Baby Mixed Greens Salad Choice of Dressing: Ranch, Bleu Cheese, Italian or Balsamic Vinaigrette	$ 14.00
	Caesar Salad with Grilled Chicken	$ 19.00
	Break	
	DELIVERY TIME:	
	Home Made Potato Chips with Ranch and Signature Onion Dip (per person, 10 ppl min)	$ 6.00
	Tortilla Chips with Guacamole and Salsa (per person, 10 ppl min)	$ 7.00
	Pound, Pretzels (serves 10)	$ 38.00
	Pound, Deluxe Mixed Nuts (serves 10ppl)	$ 48.00
	Assorted Individual Bags of Chips (each)	$ 5.25
	Assorted Giant Cookies (dozen)	$ 69.00
	Assorted Mini European Desserts (dozen)	$ 69.00
	Chocolate Fudge Brownies (dozen)	$ 69.00
	Sliced European Coffee Cakes (dozen)	$ 69.00
	Assorted Individual Granola and Protein Bars	$ 6.25
	Reception	
	DELIVERY TIME:	
	Artisan Cheese Display (serves 4-6ppl)	$ 138.00
	Vegetable Crudité Display (serves 4-6ppl)	$ 78.00
	Antipasto Display (serves 4-6ppl)	$ 138.00
	Chef's Selection of Cold Canapés (dozen)	$ 96.00
	Tandoori Chicken Satay (dozen)	$ 96.00
	Tempura Shrimp served with Sesame Emulsion Aioli (dozen)	$ 96.00
	Mini Beef Wellington (dozen)	$ 96.00
	Beef Brochette with Bell Peppers and Onions (dozen)	$ 96.00
	Truffled Arancini (dozen)	$ 96.00
	Dungeness Crab BLT (dozen)	$ 96.00

All prices are subject to 20% service charge, 8.15% sales tax and $2.00 per person placesetting fee
Please Fax all request to 702 607-0640. For a larger menu selection or assistance please call Hospitality Sales at (702) 607-2500 or via e-mail at HospitalitySales@sands.com

VENETIAN PALAZZO

Equipment Order Form – In-Suite Dining/Meeting Services

CES January 6th – 9th, 2016

Forms returned after **November 1, 2015** are subject to a $50.00 pop-up fee.

Round Tables	Qty	# Days	Total
4ft Round Table (seats 6-8pp) White Drape			
6ft Round Table (seats 10-12pp) White Drape			
30" Cocktail Rounds (White Drape)			

For the table inventory above, the per day, per suite price is $75.00 for unlimited tables that fit in the suite (according to Clark County Fire Dept. codes)

Advance Order -				
Display Tables with Skirting	**Price**	**Qty**	**# Days**	**Total**
6ftx30" White Drape Display Table	$99.25			
8ftx30" White Drape Display Table	$115.00			
6ftx18" White Drape Classroom Table	$99.25			
8ftx18" White Drape Classroom Table	$115.00			
Choices of Skirting:	o Beige	o Ivory	o Black	
			Grand Total	

Prices listed above are for Orders received before Sunday, November 1, 2015.
***** Any Order received after Sunday, November 1, 2015 will be charged as follows:***

Display Tables with Skirting	Price	Qty	# Days	Total
6ftx30" White Drape Display Table	$128.35			
8ftx30" White Drape Display Table	$151.35			
6ftx18" White Drape Classroom Table	$128.35			
8ftx18" White Drape Classroom Table	$151.35			
Choices of Skirting:	o Beige	o Blue		
			Grand Total	

Additional Meeting Services Items	Qty	# Days	Total
Banquet Chairs @ $1.50 each			
Tablecloths (90x90) $7.25 each			
Tablecloths (54x120) $7.25 each			
Tablecloths (64x64) $7.25 each			
Easels $5.00 each, per day			
		Grand Total	

(not permitted to be placed outside of suite)

Technical Services Items ($50 Delivery Fee Applies)	Qty	# Days	Total
Extension Cord $10.00 per day			
Power Strip $10.00 per day			
		Delivery Fee*	$50.00
		Grand Total	

For a more extensive list of equipment, please contact your Catering & Conference Manager.

VENETIAN PALAZZO

Equipment Order Form – In-Suite Dining/Meeting Services

Guest Name: _____

Company: _____

Suite #: _____

Delivery Date: _____Delivery Time: _____

Pick-Up Date: _____Pick-Up Time: _____

Billing: Suite Charge

Credit Card #: _____Expiration Date: _____

Card Holder's Name: _____

Card Holder's Signature: _____

Phone Number: _____ Fax Number: _____

Please fax all requests to **702-414-2305**

For questions or assistance, contact: **Breanna Flick**, Catering & Conference Manager at **702-414-4517** or email at **breanna.flick@sands.com**

Equipment Types

Scootaround works with top industry suppliers to ensure that your equipment is safe, reliable and complete with the features you need.

Mobility Scooters

- Easy to operate
- Indoor/outdoor use
- Transportable models
- Heavy Duty available

$60 - Daily
$270 - Weekly

Manual Wheelchairs

- Comfortable and light
- Adjustable leg rests
- Heavy Duty available
- Folds for easy transport

$25 - Daily
$105 - Weekly

Other Equipment and Accessories

Scootaround can accomodate specialized equipment requests such as Powerchairs, Child Strollers and Wagons along with additional accessories such as carry baskets and/or sun/rain canopies and weather guards for outdoor events.

We also provide Attendee Shuttling services and Assistive Staffing personnel to help your guests with mobilty issues at your event.

Questions?

If you have a question about our services at the Las Vegas Convention Center, please call us at 1-888-441-7575. A Scootaround Corporate Services team member operator will be happy to give you information and to provide a free quote for your event's mobility needs.

Contacting Scootaround

Scootaround's Corporate Event Services can be reached weekly during the following hours:

- Monday to Friday
  8:30AM to 5:00PM, CST

Emergency After-Hours service is also made available outside of regular business hours.

Scootaround
MOBILITY SOLUTIONS™

11300 Space Blvd. Suite 1B
Orlando, FL 32837
1-888-441-7575 - www.scootaround.com

Scootaround proudly supports:
PVA
PARALYZED VETERANS OF AMERICA

Mobility Services for Your Valued Guests!

Accessible Services at the Las Vegas Convention Center

Scootaround Provides Mobility Equipment and Accessible Services in Las Vegas!

- Complete Range of Mobilty Products & Solutions
- Proud to Partner with FedEx Office in the LVCC

FedEx Office
Office and Print Services

Scootaround
MOBILITY SOLUTIONS™

Toll-Free: 1-888-441-7575

audio visual & computers

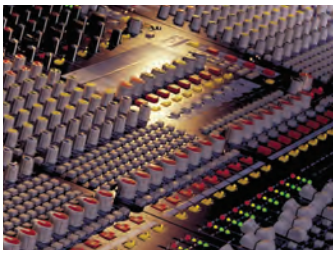
Freeman Audio Visual offers the widest array of audio visual products in our expansive network throughout North America. Our exhibit specialists can assist with a full range of audio visual equipment for portable, modular and custom rental exhibit programs to fit any size or budget. Full service resources include digital services, lighting, flat screen technology, computer equipment and LED displays.

Freeman Audio Visual establishes the right combination of equipment and services that will command attention while communicating your company's message. Whatever your needs are, our dedicated service and technical on-site support teams will be available to ensure your exhibit program's success. With more than 3,500 full-time audio visual experts and $100 million in inventory, you can always count on Freeman Audio Visual to recommend the perfect combination of audio visual solutions to enhance your company's brand.

- Preshow consultation regarding equipment specifications and budgeting
- One seamless source for all your technology solutions, including a complete range of audio visual and computer equipment and installation services
- Intelligent lighting design, installation and operation
- Scheduled deliveries with advance confirmation to meet your time lines
- Single invoice for audio visual and computer equipment rental services

Flat-Screen Technology

Computer Equipment and Peripherals



High-Performance Professional Sound Systems

Intelligent Lighting Systems and Custom-Designed Truss

questions?

Call an Audio Visual Specialist at 800-225-5289.

FREEMAN

Proud to Serve as Your Official Audio Visual Provider

CES 2016

January 6 - 9, 2016

LVCC | Westgate | Sands/Venetian

Las Vegas, NV

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

Order By: December 11, 2015 to Receive Early Order Pricing!

Exhibiting Company Name: **Booth #:**

Packages	QTY.	Early Order	Show Rate	Total
Apple iPad with Floor Stand - Choose Color of Stand: Black -or- White		$225.00	$292.50	
32" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		$540.00	$702.00	
42" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		$655.00	$855.00	
46" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		$780.00	$1,014.00	
55" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		$1,090.00	$1,417.00	

Flat Panel Displays	QTY.	Early Order	Show Rate	Total
24" Flat Screen - 1080P, with Dell Sound Bar & Wall Mount Bracket		$220.00	$286.00	
32" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$360.00	$468.00	
42" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$475.00	$617.50	
46" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$590.00	$767.00	
55" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$900.00	$1,170.00	
60" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$1,050.00	$1,365.00	
70" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$1,350.00	$1,755.00	
80" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$2,100.00	$2,730.00	
Please call for pricing on Flat Screens 90" and larger, LED & LCD Video Wall Options		*Please call for pricing!*		
Mounting Bracket - (32"- 80" Flat Screen) *Only required if providing your own Flat Screen		$115.00	$149.50	
Single Post Stand - (up to 24" Flat Screen; Mounting Bracket Required - Charges May Apply)		$115.00	$149.50	
Dual Post Stand - (32"- 80" Flat Screen; Mounting Bracket Required - Charges May Apply)		$170.00	$221.00	

Touchscreen Displays	QTY.	Early Order	Show Rate	Total
32" Touchscreen, with Wall Mount Bracket		$600.00	$780.00	
46" Touchscreen, with Wall Mount Bracket		$975.00	$1,267.50	
Please call for pricing on Touchscreens 65" and larger		*Please call for pricing!*		

Computing	QTY.	Early Order	Show Rate	Total
Desktop Computer with Monitor (3.2 GHz or faster)		$210.00	$273.00	
Laptop Computer (Core i5/2.5ghz/4GB/300GBHD/DVD)		$250.00	$325.00	
Apple iPad		$135.00	$175.50	
iPad Stand - Choose Color: Black -or- White		$115.00	$149.50	
Apple 21.5" iMac (Intel Core 2 Duo/3.06 GHz)		$225.00	$292.50	
Apple 15" MacBook Pro (2.3 GHz Quad Core with Thunderbolt)		$340.00	$442.00	
Apple 17" MacBook Pro (2.3 GHz Quad Core with Thunderbolt)		$415.00	$539.50	

Additional Audio Visual Equipment	QTY.	Early Order	Show Rate	Total
USB Media Player		$90.00	$117.00	
Choose: Blu-ray -or - DVD Player		$115.00	$149.50	
Sound Bar - 2.1 Full Range, with Built-in Subwoofer		$60.00	$78.00	
Small High Performance PA System (2 speakers, 1 Mixer/Amp)		$250.00	$325.00	
Wireless Microphone - Choose One: Handheld -or- Headset -or- Lavalier		$170.00	$221.00	

Quoted Equipment	QTY.	Early Order	Show Rate	Total

Early order rate is subject to a 30% increase when ordering equipment after December 11, 2015.

Contact Your Freeman Representative	Total Your Order	
ANN TAKAYAMA	**Equipment Sub-Total**	
ann.takayama@freemanco.com	**Labor** ($84.26/Straight Time Per Hour, $168.52 min.)	
Phone: 702.352.1455	**Added Labor to Mount Client Owned Flat Screen to Stand ($75)**	
Fax: 469.621.5604	**TOTAL CHARGES:**	
Online at: www.freemanco.com	**No Sales Tax or Material Handling on Freeman AV Equipment**	
Don't see what you are looking for? Please call to discuss the options!	*** Please note for Monitor Stand & Mount Rentals:* *Additional labor may be required to mount client provided monitors* *** Electrical Services are not included in equipment pricing.*	

Please Fill in All Information Below Before Submitting Your Order

Contact Information

Your Name:		**Booth Number:**			
Exhibiting Company Name:		**Venue:**	LVCC	Sands	Venetian
Company Address:		(Circle One):	Westgate		
City / State:		**Zip Code:**			
Phone:		**Fax:**			
Email:					
Third Party (If Applicable)**:**					
Signature:					

Delivery Information

A representative must be in your booth at the time of delivery unless alternate arrangements are made.
Delivery subject to readiness of the booth structure and set-up. Please call us at (702) 352-1455 with questions.

On-Site Contact Person: **Cell Phone:**

Please Select Your Preferred Date and Time of Delivery: (Choose One):

Sunday, January 03, 2016	☐ 8am - 12pm	☐ 1pm - 5pm
Monday, January 04, 2016	☐ 8am - 12pm	☐ 1pm - 5pm
Tuesday, January 05, 2016	☐ 8am - 12pm	☐ 1pm - 5pm

If You Have a Special Delivery Request, Please Note it Here:

Payment Information

Method of Payment (Choose One)**:**

☐ Master Card	☐ Check (in US Funds)
☐ Visa	☐ Bank Transfer (please call for details)
☐ American Express	☐ Key Account

Credit Card Number:

Expiration Date:

Card Holder Name:

Signature:

*** For your convenience, Freeman will use your authorization to charge your credit card account for advanced and on site orders placed by your company representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of the Exhibitor including without limitation, any shipping charges.*

*** All payments must be made in advance in US funds.*

Cancellation Policy: Any cancellation must be received within **7 days** of show open to avoid being charged one day's rental rate. Cancellations after delivery will result in a day's charge and labor incurred.

TERMS & CONDITIONS

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between Freeman and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met: THE METHOD OF PAYMENT FORM IS SIGNED; OR AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR OR WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "Freeman" means Freeman Decorating Services, Inc. ("FDSI"), Freeman Decorating Ltd. Freeman Audio Visual Solutions, Inc., and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities. The term "Exhibitor" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due at the time the order is placed. Purchase orders are not considered payment. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of Freeman except where specifically identified as a sale. All equipment rentals are based on Show Rates and apply only to Show Days. Rental prices on Audio Visual equipment (including computers) do not include labor, delivery, electrical services or removal of the equipment from the booth. Exhibitor agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to Freeman's property. Exhibitor will notify Freeman immediately of any damage to rental equipment and agrees to be billed for any damage to, or loss of, rental equipment rented to Exhibitor. In case of cancellation of any labor orders by Exhibitor, a one-hour "per person, per hour" charge will be applied for all labor and equipment orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits, Audio Visual and/or Computer Equipment and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond Freeman's control, Exhibitor remains responsible for all charges for services and equipment provided up to and including the date of cancellation. Freeman will not issue refunds to Exhibitor of any payments made before the date of cancellation. It is Exhibitor's responsibility to advise the Freeman Service Center Representative of problems with any orders, and to check the Exhibitor's invoice for accuracy prior to the close of the Show or Event. If Exhibitor is exempt from payment of sales tax, Freeman requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless Exhibitor is rebilling these charges to its customers. For International Exhibitors, Freeman requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any preapproved unpaid balance after the close of the show; terms will be net, due and payable in Dallas, Texas upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a pre-paid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by Freeman shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, Exhibitor agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, such Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due to Freeman for its services, as an offset against the amount of any alleged loss or damage. Freeman reserves the right to charge Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by Exhibitor, or for any charges that Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. If Exhibitor provides a credit card for payment and charges are rejected by the Exhibitor's credit card company for any reason, Freeman hereby provides notice that it reserves the right, and Exhibitor authorizes Freeman, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the Exhibitor's account. Exhibitor hereby grants a lien on its property in Freeman's possession to the extent of any outstanding obligations owed to Freeman by Exhibitor.

LABOR UNDER SUPERVISION OF EXHIBITOR: Exhibitor shall be responsible for the performance of labor provided under this section. It is the responsibility of Exhibitor to supervise labor secured through Freeman in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with Freeman's Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of Exhibitor to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed. **INDEMNIFICATION:** Exhibitor agrees to indemnify, hold harmless, and defend Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out of work performed by labor provided by Freeman but supervised by Exhibitor. Further, the Exhibitor's indemnification of Freeman includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by Freeman to work in a manner that violates any of the above rules, regulations, and/or ordinances.

FREEMAN

Proudly Serving as Your
Official Audio Visual Provider

CES 2016
January 6 - 9, 2016
LVCC | Westgate | Sands/Venetian
Las Vegas, NV

THE GLOBAL STAGE FOR INNOVATION
PRODUCED BY CEA

Order By: December 11, 2015 to Receive Early Order Pricing!

Exhibiting Company Name:

Meeting Room Audio Visual Packages (Daily Rentals)	QTY.	Early Order	Daily Rate	Total
Small Meeting Room Package (Up to 50 people)				
96" Tripod Screen with Skirt, Projector(4000 Lumens), Projection Stand with Skirt, Sound System, Computer Direct Interface Box, Wireless Microphone, and Microphone Stand		$650.00	$845.00	
Medium Meeting Room Package (50 - 150 people)				
7.5' X 10' Fast fold Screen, Projector (4000 Lumens), Projection Stand with Skirt, Sound System, Computer Direct Interface Box, Wireless Microphone, and Microphone Stand.		$1,100.00	$1,430.00	
Large Meeting Room Package (150 people +)				
10' X 14' Fast fold Screen, Projector (6000 Lumens) , Projection Stand with Skirt, Sound System, Computer Direct Interface Box, Wireless Microphone, and Microphone Stand.		$1,450.00	$1,885.00	

A La Carte Meeting Room Equipment (Daily Rentals)	QTY.	Early Order	Daily Rate	Total
LCD XGA Computer Projector (4000 Lumens)		$425.00	$552.50	
Projection Stand (for LCD and Overhead Projectors)		$20.00	$26.00	
Tripod Screen Circle One: 70" $30 • 84" $35 • 96" $45		$	$	
42" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$320.00	$416.00	
46" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$395.00	$513.50	
55" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		$600.00	$780.00	
Dual Post Stand - (32"- 80" Flat Screen; Mounting Bracket Required - Charges May Apply)		$115.00	$149.50	
Choose: Blu-ray -or - DVD Player		$75.00	$97.50	
Small High Performance PA System (2 speakers, 1 Mixer/Amp)		$165.00	$214.50	
Wireless Microphone - Choose One: Handheld -or- Headset -or- Lavalier		$120.00	$156.00	
Computer Direct Interface Box (Audio)		$40.00	$52.00	
Laptop Computer (Core i5/2.5ghz/4GB/300GBHD/DVD)		$165.00	$214.50	
HP Laser Printer (40 PPM)		$97.50	$126.75	
Wireless Presentation Mouse		$30.00	$39.00	
Flip Chart w/ Pad with Markers		$40.00	$52.00	

Quoted Additional Equipment	QTY.	Early Order	Daily Rate	Total

Freeman has a full complement of Computer, Audio, Video and Lighting Inventory, as well as design capabilities. Whether your needs are big or small, our experts are available to help you!
Please contact us at: 702.352.1455 for a custom quote.

Early order rate is subject to a 30% increase when ordering equipment after December 11, 2015.

Contact Your Freeman Representative	**Total Your Order**	
ANN TAKAYAMA ann.takayama@freemanco.com **Phone:** 702.352.1455 **Fax:** 469.621.5604 **Online at:** www.freemanco.com	**Equipment Sub-Total**	
	Labor ($84.26/Straight Time Per Hour, $168.52 min.)	
	Added Labor to Mount Client Owned Flat Screen to Stand ($75)	
	TOTAL CHARGES:	
	No Sales Tax or Material Handling on Freeman AV Equipment	
Don't see what you are looking for? **Please call to discuss the options!**	*** Please note for Monitor Stand & Mount Rentals:* *Additional labor may be required to mount client provided monitors* *** Electrical Services are not included in equipment pricing.*	

Please Fill in All Information Below Before Submitting Your Order

Contact Information

Name:

Exhibiting Company Name:

Company Address:

City / State: **Zip Code:**

Phone: **Fax:**

Email:

Third Party (If Applicable)**:**

Signature:

Meeting Information

A representative must be in your meeting room at the time of delivery unless alternate arrangements are made. Delivery subject to readiness of the meeting room and set-up. Please call us at 702.352.1455 with questions.

On-Site Contact Person: **Cell Phone:**

Date of Meeting: Meeting Room Location:

Start Time: End Time:

Seating Style: Seating Capacity:

Rehearsal Required: ☐ Yes ☐ No If so, what time?

Additional Meeting Days:

Date of Meeting: Meeting Room Location:

Start Time: End Time:

Seating Style: Seating Capacity:

Date of Meeting: Meeting Room Location:

Start Time: End Time:

Seating Style: Seating Capacity:

Date of Meeting: Meeting Room Location:

Start Time: End Time:

Seating Style: Seating Capacity:

Payment Information

Method of Payment (Choose One)**:**

☐ Master Card ☐ Check (in US Funds)

☐ Visa ☐ Bank Transfer (please call for details)

☐ American Express ☐ Key Account

Credit Card Number:

Expiration Date:

Card Holder Name:

Signature:

*** For your convenience, Freeman will use your authorization to charge your credit card account for advanced and on site orders placed by your company representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of the Exhibitor including without limitation, any shipping charges.*

*** All payments must be made in advance in US funds.*

Cancellation Policy: Any cancellation must be received within **7 days** of show open to avoid being charged one day's rental rate. Cancellations after delivery will result in a day's charge and labor incurred.

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between Freeman and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met: THE METHOD OF PAYMENT FORM IS SIGNED; OR AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR OR WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "Freeman" means Freeman Decorating Services, Inc. ("FDSI"), Freeman Decorating Ltd. Freeman Audio Visual Solutions, Inc., and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities. The term "Exhibitor" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due at the time the order is placed. Purchase orders are not considered payment. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of Freeman except where specifically identified as a sale. All equipment rentals are based on Show Rates and apply only to Show Days. Rental prices on Audio Visual equipment (including computers) do not include labor, delivery, electrical services or removal of the equipment from the booth. Exhibitor agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to Freeman's property. Exhibitor will notify Freeman immediately of any damage to rental equipment and agrees to be billed for any damage to, or loss of, rental equipment rented to Exhibitor. In case of cancellation of any labor orders by Exhibitor, a one-hour "per person, per hour" charge will be applied for all labor and equipment orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits, Audio Visual and/or Computer Equipment and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond Freeman's control, Exhibitor remains responsible for all charges for services and equipment provided up to and including the date of cancellation. Freeman will not issue refunds to Exhibitor of any payments made before the date of cancellation. It is Exhibitor's responsibility to advise the Freeman Service Center Representative of problems with any orders, and to check the Exhibitor's invoice for accuracy prior to the close of the Show or Event. If Exhibitor is exempt from payment of sales tax, Freeman requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless Exhibitor is rebilling these charges to its customers. For International Exhibitors, Freeman requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any preapproved unpaid balance after the close of the show; terms will be net, due and payable in Dallas, Texas upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a pre-paid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by Freeman shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, Exhibitor agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, such Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due to Freeman for its services, as an offset against the amount of any alleged loss or damage. Freeman reserves the right to charge Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by Exhibitor, or for any charges that Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. If Exhibitor provides a credit card for payment and charges are rejected by the Exhibitor's credit card company for any reason, Freeman hereby provides notice that it reserves the right, and Exhibitor authorizes Freeman, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the Exhibitor's account. Exhibitor hereby grants a lien on its property in Freeman's possession to the extent of any outstanding obligations owed to Freeman by Exhibitor.

LABOR UNDER SUPERVISION OF EXHIBITOR: Exhibitor shall be responsible for the performance of labor provided under this section. It is the responsibility of Exhibitor to supervise labor secured through Freeman in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with Freeman's Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of Exhibitor to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed. **INDEMNIFICATION:** Exhibitor agrees to indemnify, hold harmless, and defend Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out of work performed by labor provided by Freeman but supervised by Exhibitor. Further, the Exhibitor's indemnification of Freeman includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by Freeman to work in a manner that violates any of the above rules, regulations, and/or ordinances.

Spring Valley Floral
DECORATING COMPANY INC.
241 S. Little Tor Road
New City, NY 10956
TEL: 845-268-7555 FAX: 845-268-6570
Web Site: www.springvalleyfloral.com
Email: maryann@springvalleyfloral.com

FLORAL DECORATIONS

CES®
THE GLOBAL STAGE FOR INNOVATION
PRODUCED BY CEA®

CUSTOM FLORAL SERVICES	Cost Each	Quan.	Total
Fresh Floral Arrangement 12 - 14" High	60.00		
Fresh Floral Arrangement 15 - 18" High	70.00		
Exotic Floral Arrangement 14" High	80.00		
Exotic Floral Arrangement 24" High	90.00		

RENTAL GREEN & FLOWERING PLANTS

Mum Plants ___ yellow ___ white ___ lavender	25.00		
Azaleas	28.00		
Green Table Plant	25.00		
Regular Fern	25.00		
Large Fern	30.00		
3-foot Green Plant	42.00		
4-foot Green Plant	52.00		
5-foot Green Plant	62.00		
6-foot Green Plant	72.00		
8-foot Green Plant	90.00		

SUBTOTAL: _____

ADD 8.100% LAS VEGAS SALES TAX: _____

TOTAL: _____

ALL PRICES INCLUDE INSTALLATION, SERVICING, AND REMOVAL AT END OF SHOW

SPECIAL SERVICES AVAILABLE UPON REQUEST
- GARDEN AREAS
- FOUNTAINS
- HOSPITALITY SUITES
- LUNCHEONS
- BANQUETS

ON SITE ORDERS SUBJECT TO AVAILABILITY

__ PLEASE HAVE YOUR DESIGNER COME BY TO MAKE SUGGESTIONS DATE/TIME_____

ALL PLANTS INCLUDE DECORATIVE CONTAINERS
PLEASE CHECK ONE
____WHITE ____BLACK

PAYMENT POLICY: ALL ORDERS MUST BE PAID IN ADVANCE

Enclose your check or credit card information as indicated below. Make checks payable to: Spring Valley Floral.

Credit Card Number (1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16)

Expiration Date MM/YY

☐ American Express (15 Digits) ☐ Check
☐ MasterCard (16 Digits) ☐ Visa (13 or 16 Digits)

Authorized Signature Name on Card Security Code

RETURN THIS ORDER WITH PAYMENT TO SPRING VALLEY FLORAL

Company _____ Phone _____

Address _____ FAX _____

City, Zip, State _____ E-mail_____

Party in Charge _____Cell # _____

Authorized Signature _____ **BOOTH #** _____

PLEASE CHECK FACILITY: LVCC_____ SANDS / VENETIAN_____ WESTGATE _____ ARIA_____

RAINPROTECTION.NET
WHERE YOUR EVENT GETS INSURED
Rainprotection is an Authorized
Official Insurance Supplier for CEA.

CEA

CES
THE GLOBAL STAGE FOR INNOVATION
PRODUCED BY CEA

Exhibitor Liability Insurance Program

As a standard requirement for all of our show exhibitors, it is necessary for you to carry general liability coverage from an insurance company in good standing with minimum policy limits of $1,000,000 per occurrence and $1,000,000 aggregate. The Consumer Electronics Association, Las Vegas Convention and Visitors Authority, LVH, Sands Expo and Convention Center, The Venetian, Renaissance Las Vegas, Wynn Las Vegas, Encore Hotel, and Aria Resort & Casino Las Vegas shall be named as additional Insured. This insurance must be in force during the lease dates of the event, January 3-10, 2016.

Purchase your Insurance Now

There are no applications to fill out. Simply purchase your insurance, which is already pre-filled with all of the proper show information, directly online using a credit card.

Click the link below to Purchase you Liability Insurance for just $89:
https://securevendorinsurance.com/Rainprotection/ApplicantInformation?GroupEventKey=1b3f830e5e1a

Your Insurance Certificate will be instantly emailed to you and a copy is sent to show management

This $89 program is valuable for:

*Exhibitors who do not have any insurance.
*International Exhibitors whose liability insurance will not cover them at a U.S Show.
*Companies who do not have the time to deal with all of the certificate arrangements, and need coverage now.
*Exhibitors who find it easier or advantageous to use this program, rather than their corporate insurance; Similar to when you rent a car and do not want to use your own auto insurance.
*Should there be a claim, it will not tarnish your policy and rates. And, unlike most corporate policies, there is no deductible.

Proof of Insurance is Mandatory

Having insurance will protect your company, employees, and volunteers, should a claim arise against you for something that occurred at your booth.
If you currently have your own Compliant Insurance, please submit a copy to cesinsurance@ce.org.
If you do not have coverage, it can easily be secured through the link provided above.

We also offer affordable short term
Equipment/Merchandise/Display Insurance

All exhibitors are strongly urged to obtain full-coverage temporary insurance for their merchandise and displays while in transit and while at the exposition.

Please complete and return the Enrollment Form below:
Click Here for the Instant Equipment Insurance Enrollment Form

If you are an International Company (exhibitor), please read further instructions on Page 2.

RAINPROTECTION.NET
WHERE YOUR EVENT GETS INSURED

INTERNATIONAL EXHIBITORS - Address and Phone Number instructions:

If you are a non U.S. company, please read the following instructions:

When you are filling in your company information it will ask for a phone number and address. Please use our phone number and the address of the Venue (Las Vegas Convention and World Trade Center).

Here is the address you should use:
3150 Paradise Rd.
Las Vegas, NV 89109

Here is the phone number you should use:
800-528-7975

Please feel free to direct all insurance questions to Rainprotection Insurance:

(800)528-7975
sales@rainprotection.net
www.Rainprotection.net

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

LAS VEGAS CONVENTION CENTER, WESTGATE RESORT & THE SANDS / VENETIAN LAS VEGAS, NV USA JANUARY 6-9 2016

Official International Freight Forwarder and Customs Broker

Agility Fairs and Events Logistics LLC
1100 S Tamiami Trail, Suite B
Venice, FL 34285
Tel: 714-617-6675
US Toll Free: 866-298-3422
Fax: 941-484-1017
Contact: Margaret Churchill
E-mail: mchurchill@agility.com
www.agility.com

International Shipping

As the sole Official Freight Forwarder and Customs Broker, Agility Fairs & Events is appointed by show management to handle all international freight. Some of our services include the shipping of international exhibits to the show, completing Customs clearance procedures, delivering to the appointed site handling contractor, and re-exporting the freight at the conclusion of the show. We have designed our services to meet all your international transportation needs.

What are the '10+2' Importer Security Filing ocean shipment regulations?

The U.S. Department of Homeland Security must identify ocean cargo that may pose a security threat before it is loaded on board a vessel bound for the USA. The ISF regulation requires that specific information about the cargo be filed with U.S. Customs (CBP) in advance of the goods being shipped.

The details required are standard in the commercial shipping process. The difference with this regulation is that these details must be filed before a shipment is made overseas, rather then once it arrives at a U.S. port. This will impact all overseas exhibitors shipping materials to the U.S. by sea freight. If these steps are not taken, U.S. Customs and Border Protection (CBP) can refuse to allow the cargo to be loaded at the point of origin, thereby delaying the shipment.

What steps must be taken to satisfy the '10+2' ISF requirements?

The following information, called the Importer Security Filing (ISF) must be filed with U.S. Customs and Border Protection (CBP) no less than 24 hours before the sailing vessel departs from the overseas port. This rule is more commonly referred to as the 10+2 Rule because of these ten pieces of information that the importer must provide along with two additional items by the shipping line (the vessel stowage plan and container location).

1. Manufacturer (or supplier) name & address
2. Seller name & address
3. Buyer name & address
4. Ship to name & address
5. Container stuffing location
6. Consolidator name & address
7. Importer of record number
8. Consignee number
9. Country of origin of goods
10. Harmonized Tariff Schedule of the U.S. (HTSUS) number (6 or 10 digit level)

Agility Fairs & Events will complete the ISF filing for all shipments sent through the Agility network. Contact Agility Fairs & Events directly: expousa@agility.com or 714-617-6675
If you choose to use another forwarder, please make sure that they have experience and a detailed knowledge of tradeshows as well as ISF requirements related to exhibition shipments.

When ISF is not made at least 24 hrs before the vessel sails, the freight may not be loaded and a fine of up to $5,000 may be incurred.

Additional information is available at www.cbp.gov and questions may be sent to Security_Filing_General@cbp.dhs.gov or by contacting Agility Fairs and Events USA at expousa@agility.com.

How is my shipment cleared through U.S. Customs?

Depending on your needs, we can clear your shipment in one of three ways:

- Permanent Duty-Paid Entry: used for all goods which will remain in the U.S. and will not be re-exported. This includes all giveaway items such as brochures and samples.
- Temporary Entry: allows temporary import into the U.S. without paying duties or taxes.
- ATA Carnet: goods are imported without the payment of Customs duties and taxes, but may not be given away or sold. All items must be re-exported at the end of the show.

What documents are needed?

In order to clear the goods, we will need the following documents:

- Single master AWB/BL and separate HAWB/BL for each individual entry in the shipment.
- Commercial invoices in *English* giving full description and value for each item contained in the shipment. The invoice should be issued to your company c/o the exhibition. Separate invoices for temporary and permanent items are required.
- Packing list giving weight and dimensions of each package. This information may be included on your commercial invoice.
- Insurance certificate copy with the name of the local settlement agent in the US.

When shipping by airfreight, all required documents must accompany the shipment. For ocean freight, the documents should be sent as soon as possible to Agility Fairs & Events USA.

What services can Agility Fairs & Events provide at the exhibition?

Our staff is available to assist you before, during and after the exhibition. We will confirm that your shipment has been delivered to your booth. During the exhibition, we will meet with you to confirm the return shipping instructions. We will handle all the details for you.

What are the Agility Fairs & Events payment terms?

Our terms and conditions require that all transportation services be paid to Agility Fairs & Events Logistics LLC before the show opens. International exhibitors may make credit arrangements through our coordinating offices in their home country. Payment may also be made via wire transfer or credit card. **You can get a free estimate of shipping and import charges at www.agilitylogistics.com/fairseventsenquiry.**

How do I contact Agility Fairs & Events in my country?

We have Agility Fairs & Events offices in most countries. If you do not see your country listed, then please contact Agility Fairs & Events USA, and we will assist you.

China - North
Unit 408 Prime Tower
No. 22 Chaowai Street
Chaoyang District
Beijing 100020, P.R. China
Contact: Kathy Lin
Tel: +86 86 10 8412 8899 x 828
Fax: +86 10 6588 9165
Email: klin@agility.com

China - East
Agility Fairs & Events - Shanghai
1/F., Building #9, IBP
280 Linhong Road
Changning District,
Shanghai 200335, P.R. China
Contact: Kathy Lin
Tel: +86 86 10 8412 8899 x 828
Fax: +86 10 6588 9165
Email: klin@agility.com

China - South
Agility Fairs & Events - Guangzhou
6/F., No. 726 Dong Feng Road East
Guangzhou 510080, P.R. China
Contact: Kathy Lin
Tel: +86 86 10 8412 8899 x 828
Fax: +86 10 6588 9165
Email: klin@agility.com

Denmark
Blue Water Shipping A/S
Trafikhavnskaj 11
DK-6700 Esbjerg
Denmark
Contact: Claus Bæk
Tel: +45 79 13 41 88
Fax: +45 79 13 46 77
Email: exhibition_ebj@bws.dk

Germany
Agility Fairs & Events GmbH
Reisholzer Bahnstrasse 41
40599 Duesseldorf
Germany
Contact: Nicolé Nedwed
Tel: + 49-211-9952-255
Fax: + 49-211- 9952-x259
Email: nnedwed@agility.com

Hong Kong
Agility Fairs & Events
19/F., CITIC Telecom Tower
93 Kwai Fuk Road
Kwai Chung, N.T.
Hong Kong
Contact: June Mea
Tel: +852 2211 8200 / 8207
Fax: +852 2866 2421
Email: jmea@agility.com

Italy
Agility Fairs & Events
Strada Vecchia Paullese 5/A
Pantigliate, Milan
20090 Italy
Contact: Marilena Doneda
Tel: +39 02 269 051
Fax: +39 02 2690 5346
Email: mdoneda@agility.com

Japan
Fairtrans International Ltd.
Iwasei Nihonbashi bldg 6F,
6-5 Nihonbashi Odenmacho,
Chuo-ku, Tokyo 103-0011 Japan
Contact: Takashi Oide
Tel: +81 (03) 3808-0915
Fax: +81 (03) 3808-0897
Email: takashi.oide@fairtrans.info

Korea
Agility Fairs & Events
18F Jangkyo Bldg.
(South Gate 1 & 2)
#1 Jangkyo-Dong, Jung-Ku
Seoul, 100-760, Korea
Contact: Jim Lim
Tel: +82 2 2192 7426
Fax: +82 2 539 9420
Email: ljim@agility.com

Netherlands
Fairexx BV
De Trompet 1540
1967 DB Heemskerk
Netherlands
Contact: Paul van Zijl
Tel: 31 251 2500 60
Fax: 31 251 2500 65
E-mail: paul.van-zijl@fairexx.nl

Spain
Agility Logistics SA
C/ de la Mar Groga, 51-59
Zona Franca, ZAL
08040 Barcelona
Spain
Contact: Belina Flores
Tel: +34 93 2970 857
Fax: +34 93 2970 839
Email: beflores@agility.com

Sweden
On-Site Exhibitions AB
Norra Gubberogatan 30
S-416 63 Gothenburg
Sweden
Contact: Lena Widman
Tel: +46 31 707 3070
Fax: +46 31 707 3075
Email: lena@onsitegroup.se

Switzerland
BTG Suisse Ltd.
Salinenstrasse 61
CH-4133 Pratteln
Switzerland
Contact: Dominique Geiser
Tel : +41 61 337 25 72
Fax : +41 61 337 25 79
Email: dominique.geiser@
btg-suisse.ch

Taiwan
Agility Fairs & Events / Translink
Room 5-2, 5th Floor
No. 99, Chung Shan N. Rd
Sec 2. Taipei, Taiwan R.O.C.
Contact: Frances Lin
Tel: +886 2 2581 1133
Fax: +886 2 2523 9449
Email: FLinYuKuei@agility.com

United Kingdom
Agility Fairs & Events Logistics Ltd.
One Western Gateway
Royal Victoria Dock
London E16 1XL
United Kingdom
Contact: Garcia Newell
Tel: +44 (0) 207 069 5321
Fax: +44 (0) 843 227 2033
Email: gnewell@agility.com

CES 2016 – Las Vegas, NV USA – January 6-9

Consign all international shipments and corresponding documents as follows:

Consignee: **select one venue for consignee**

A. Las Vegas Convention Center - 3150 S. Paradise Road – Las Vegas, NV 89109 USA
B. Westgate Resort & Casino - 3000 S. Paradise Road – Las Vegas, NV 89109 USA
C. Venetian Hotel & Casino - 3355 S. Las Vegas Blvd – Las Vegas, NV 89109 USA
D. Sands Expo and Convention Center – 201 Sands Ave – Las Vegas, NV 89169 USA

Notify: *"Exhibitor Name"* / Booth # _____
CES 2016
c/o Agility Fairs & Events
E-mail: expousa@agility.com
Tel: 714-617-6675 / Fax: 941-484-1017

Mark all goods as follows:

Exhibitor Name" / Booth # _____
c/o CES 2016
****select one**** Las Vegas Convention Center /Westgate Resort / Sands / Venetian
Las Vegas, NV USA
Made in *(country of origin)*

Arrival Deadlines:

Deadline for arrival of LCL sea freight to Long Beach terminal: December 5
Deadline for arrival of FCL sea freight to Long Beach port: December 8
Deadline for arrival of air freight to Las Vegas (LAS) airport: December 10

The above deadlines are based on delivery to the advance warehouse dock by December 17th.
Please contact Agility Fairs & Events USA for deadlines based on delivery direct to the show site.

The most important steps to take:

Preparation:

- **Plan to ship early** – Advance planning reduces your shipment costs. With increasing security procedures causing delays to and from the United States, **it is imperative that you meet the deadlines above**. Note that dates above are deadlines, not targets. Arrivals up to 3 weeks before the deadlines are welcome & encouraged. Please notify Agility Fairs USA once arrangements are made.
- **How to ship** – Choose the method of shipment that works best for your exhibit. Select ocean freight if your schedule allows for up to 6 weeks transit. Choose air freight for a much shorter transit time. **Agility cannot clear shipments sent by courier.** All international shipments must travel on an airline airwaybill. Note that couriers in do not provide accurate U.S. Customs information for imports.
- **Notification** – You must notify Agility Fairs & Events of the details of your shipment.
  List Agility Fairs & Events at the above address as the notify party on all shipping documents.
  All shipping documents must be e-mailed or faxed to Agility Fairs & Events as soon as they're issued.
  Only then can Agility Fairs & Events clear your shipment through U.S. Customs.

Details:

- **Labeling and Packing** – U.S. Customs requires that all goods be permanently marked with their country of origin. Clearly label every piece with your company name, the name of the show and your booth number. Large labels work best. Be sure that your packing materials are adequate protection for both the means of transport and the sensitivity of your goods.
- **Wood Packing Materials** – All wood packaging must be treated and marked. This includes crating, pallets, cases, skids and dunnage. Shipments packed in non-treated and marked wood material will not be permitted entry by US Customs and will be re-exported at the shipper's expense.
- **Wood Products** – Lacey Act regulations ban trade in illegally sourced timber and wood products. Commercial invoices must state country of origin and genus-species of wood items shipped into USA.
- **Documentation** – Prepare a commercial invoice in English with complete descriptions and model/serial numbers. List harmonized tariff (HTS) numbers for each line item on the invoice. Include a packing list with the dimensions, gross and net weights of each package shipped.
- **Insurance** – Take out adequate insurance to cover the value of your exhibit to and from the show.

Get a free estimate of shipping & import charges at www.agilitylogistics.com/fairseventsenquiry.

ITN INTERNATIONAL

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

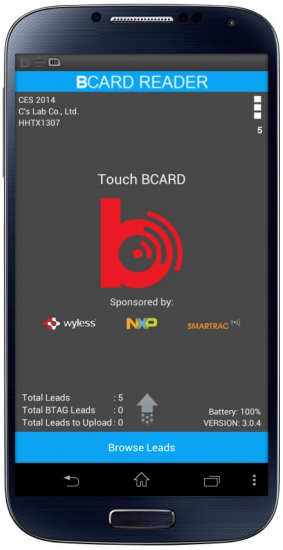
The Ultimate in Lead Management from the World Leader in Mobile lead capture Solutions

Exhibitors say ITN International's solutions are the best lead-management tools in the event industry. No other technology has proven to be as fast, friendly, reliable, or powerful.

BCARD READER

BCARD Reader is an application that allows exhibitors to capture, qualify and fulfill leads using NFC. The app lets users capture leads by touching the device to attendees' NFC badges. All leads are uploaded to a secure cloud portal via the WiFi or cellular network.

The app also lets users qualify leads with a survey; edit leads' contact information; take notes; select product information from an online library and send those selections to the attendee by email.



WATCH

Features

- NFC Badge reading via touch
- Full contact info populates screen
- Browse and Edit functions

Qualify Leads

- Customizable lead forms with branching and open text responses
- Note field with onscreen keyboard

WATCH

Collateral & Content Distribution

- Store your product collateral in the cloud
- View content in app
- Choose content best targeting each lead
- Email your choices with a tap
- Lead gets custom email with links to content you have chosen

Store Leads in Real Time in the Cloud

- All leads are stored locally and upload to our secure BCARD Portal

Supported platforms: (Smartphone, tablet and PC)

- Android
- iOS
- WP8
- Windows 7 and 8.1

98 percent of exhibitors collect sales leads at trade shows, but less than 70 percent have any formalized plan or process in place for how those leads are followed up after the show.

Jump start your follow up process by delivering collateral at the time the lead is captured

FOR DETAILED PRODUCT INFORMATION VISIT OUR WEBSITE: WWW.BCARD.NET

ITN INTERNATIONAL

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

Order Online at www.bcard.net (Show Code: CES16) or fax form to 1.801.406.0040
Questions? 1.801.676.7933 or exhibitors@itnint.com

	Early (By November 24)	Pre-Show (By December 22)	On-Site (After December 22)	Qty.	Cost
BCARD™ Reader on Rented Devices					
On Tablet Includes all hardware and software needed	$500	$600	$700	____	$_____
On Smartphone Includes all hardware and software needed	$375	$430	$485	____	$_____
BCARD™ Reader on your PC Includes badge reader. User supplies PC	$350	$400	$450	____	$_____
BCARD™ Reader App on your iPhone/iPad					
For iPhone 4 Includes badge reader. User supplies iPhone	$275	$325	$375	____	$_____
For iPhone 5 Includes badge reader. User supplies iPhone	$275	$325	$375	____	$_____
For iPhone 6 Includes badge reader. User supplies iPhone	$275	$325	$375	____	$_____
For iPad Includes badge reader. User supplies iPad	$275	$325	$375	____	$_____
BCARD™ Reader App on your NFC Smartphone/Tablet BYOD (Bring Your Own Device)—See Disclaimer below					
Single Device License	$275	$325	$375	____	$_____
BTAGs Available only when ordered with one or more BCARD Reader solutions					
Package of 3	$500	$500	$500	____	$_____
Accessories & Services					
Bluetooth Wireless Printer for Smartphone Order only with BCARD Reader on Smartphone	$50	$50	$50	____	$_____
Automated Email Follow-up	$200	$200	$200	____	$_____
Loss/Damage Waiver for Smartphones	$150	$150	$150	____	$_____
Loss/Damage Waiver for Tablets	$250	$250	$250	____	$_____
Total Amount Due					$_____

Important Notes: Cancellations and changes subject to a $50 processing fee. $500 will be charged for any lost, stolen, or damaged smartphone; $750 will be charged for any lost, stolen, or damaged tablet. All items subject to availability. No refunds for items not picked up.
Disclaimer:
BCARD Reader has been developed in compliance with NFC standards and is offered as is. ITN does not guarantee the app will work with all NFC devices.

Provide the exhibiting company's information.

Company Name _____ Booth # _____

Onsite Contact _____ Mobile (include country code) _____

Email (for leads) _____ Company URL _____

Provide payment information. By placing this order, you accept ITN International's Terms & Conditions.

Company Name ☐ Same _____

Contact ☐ Same _____

Billing Address _____

City _____ State/Province_____ Zip/Postal Code _____ Country _____

Telephone (include country code) _____ Email (for receipt) _____

☐ Check (payable to *ITN International, Inc.* in US $)
Check must accompany Order Form. Mail to ITN International, 9696 South 500 West, Sandy UT 84070 USA
☐ Visa ☐ MasterCard ☐ American Express ☐ Bank Transfer (Add $40 Transfer Fee. See Terms and Conditions for details.)

Card Number _____ Exp._____ Credit Card Security Code / CCID _____

Signature:

ITN INTERNATIONAL

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

All equipment provided by ITN International is subject to the following Terms and Conditions

1) Orders and Deadlines

a) All orders placed before the Pre-Show deadline must be paid-in-full at least 7 business days prior to show date.
b) Orders after the Pre-Show deadline must be paid-in-full upon order
c) All orders submitted after the Pre-Show deadline (including on-site orders) are subject to availability.

2) Payment Terms and Cancellations

a) Orders with open balances 7 business days before show open will be cancelled. Orders can be re-processed for a US$50 fee if payment is received within 7 days prior to show open. In such cases, device configuration may be delayed.
b) Such cancelled orders are subject to on-site pricing if re-order is handled on-site. In such cases, device configuration may be delayed.
c) If payment received is different from published prices, ITN International will adjust payment amount to the price on Order Form or BCARD Store.
d) All order revisions placed after the Pre-Show deadline are subject to a $50 processing fee.
e) No refunds after Pre-Show deadline.
f) Devices/solutions that are unused or not picked up are not refundable.
g) If your device/solution is not functioning properly, immediately escalate your issue to the Lead Retrieval Service Desk. A refund or replacement device will not be supplied if the issue is not escalated to an on-site ITN Representative in a timely manner.

3) On-Site Services and Terms

a) To ensure a smooth on-site experience, please visit the Lead Retrieval Service Desk to pick-up your solution/device one day prior to show open.
b) Orders placed on-site may require up to an hour of processing time and it is highly recommended that orders be placed well in advance of the show.
c) On-site modification(s) or new customization(s) of ITN International devices are subject to a processing fee and technician availability.
d) Companies renting or utilizing ITN International products/ services agree to comply with any and all Terms of Usage set by Show Management and/or ITN International, Inc. Should terms of Usage be violated by any party, ITN will be held harmless and reserves the right to terminate services without issuing a refund or compensating parties involved. Further, such violation may result in the non-delivery of leads/scans/ data files.

4) Exhibitor Terms of Usage

a) For a misplaced, stolen, or damaged **B**CARD Reader on Tablet, the exhibitor shall be responsible for a $750 replacement fee. For a misplaced, stolen, or damaged **B**CARD Reader on Smartphone, the exhibitor shall be responsible for a $500 replacement fee. For a misplaced, stolen, or damaged **B**CARD Reader on Mobile Phone or **B**CARD Reader for PC, the exhibitor shall be responsible for a $250 replacement fee. For a misplaced, stolen, or damaged wireless printer or keyboard, the exhibitor shall be responsible for a $400 replacement fee; and for a misplaced, stolen, or damaged iPad or iPhone reader, the exhibitor shall be responsible for a $150 replacement fee; and for a misplaced, stolen, or damaged power supply, the exhibitor shall be responsible for a $25 replacement fee. If the Loss/Damage Waiver fee is paid for a device, ITN will waive the exhibitor's responsibility to return that device or return it undamaged.

Loss/Damage Waiver Rules:
The fee waives the exhibitor's responsibility to return a device, or return a device undamaged, to ITN. Exhibitor must report loss, theft or damage to ITN Lead Retrieval Service Desk promptly. For any device believed to be lost or stolen, exhibitor must file a police/security report and forward a copy to the assigned ITN representative.

5) Limitation of Liability

a) ITN International does not guarantee any level of Return on Investment related to the use of ITN products/services. ITN provides a convenient service that uploads data to a secure Website via ITN's mobile cellular network for password protected access by exhibitors. ITN does not guarantee connectivity will be active at all times. ITN shall not be held liable for any loss of leads due to device(s) that are not connected or that drop connectivity at any time. Upon receiving notification of your login information, we recommend that you login to the **B**CARD Portal site to verify that your data is available. We also recommend that you bring your devic(s) to our Service Desk for any reason or, if you do not, that you notify ITN that your data is not available at our online site.
b) ITN International shall not be held liable for any unforeseen happenings (i.e., Acts of God, union labour strikes, building or grounds damage, loss of power, travel or work stoppages) that may cause the show to be cancelled or postponed. In any such event, the obligations of ITN International, Inc. for services not rendered shall be terminated and ITN International, Inc. shall be entitles to all payments received.

6) Data Privacy

The lead gathering devices ("Devices") you have rented for this event allow you to collect business card information stored in a contactless smart card, called **B**CARD, issued to each registrant. The ITN lead gathering device you are provided with has a short range contactless smart card reader and software with a secured encrypted key that unlocks the content on the attendee's **B**CARD. ITN's devices are the only ones that can read the content of a **B**CARD, and you can only read a **B**CARD if you bring the reader or the card within 2 cm of each other. In essence, there is a voluntary exchange of information between a registrant and an exhibitor using ITN devices amounting to a traditional exchange of business cards. You are hereby informed that when collecting information and personal data ("Personal Data") through these Devices, you will become data processors, as defined by the UK Data Protection Act 1998 and the Spanish Protection of Personal Data Act 1999 and applicable US Data Privacy laws, including US-EU Safe Harbor, as amended. Accordingly you shall:

a) Inform all visitors whose Personal Data is collected that such collection is taking place.
b) Ensure that appropriate technical and organizational measures shall be taken against unauthorized or unlawful processing of such Personal Data and against accidental loss of, or damage to, the Personal Data.
c) Make proper use of the Personal Data and not distribute any part of the Personal Data to anyone without the prior written consent of the visitors whose Personal Data has been collected.
d) Shall agree that your company is strictly prohibited from disclosing personal and contact information of event attendees to a third party for payment or otherwise. The foregoing applies to personal and contact information that is provided by event attendees.
e) More generally, you shall abide by all the rules and regulations in force in collecting, storing and processing Personal Data.
f) For the avoidance of any doubt, neither ITN nor the event Organizer or its affiliates, nor any other party, shall be liable for any breach of the UK Data Protection Act 1998 and/or the Spanish Protection of Personal Data Act 1999 and/or applicable US data privacy laws in the collection and handling of Personal Data. You agree to defend, indemnify and hold harmless ITN, the Event Organizer and its affiliates, and their directors, officers, employees, agents and contractors, against any claim for such a breach.

Your order and use of ITN International products, services and equipment implies that you have read, understood and agreed to the Terms and Conditions stated herein.

JVA INC.
Nationwide Tradeshow & Event Talent Brokers

CES
THE GLOBAL STAGE FOR INNOVATION
PRODUCED BY CEA

January 6-9, 2016 / Las Vegas, Nevada

JVA, Inc.

Corporate Headquarters

3753 Howard Hughes Pkwy., Suite 200
Las Vegas, NV 89169
+1 702-259-4494 ▪ +1 800-553-8855
Email: LVinfo@judyvenn.com

Sales & Marketing

Billing: 3183-F Airway Ave., Suite 118
Costa Mesa, California 92626
+1 714-957-8300 ▪ Fax +1 714-957-8301
Email: info@judyvenn.com

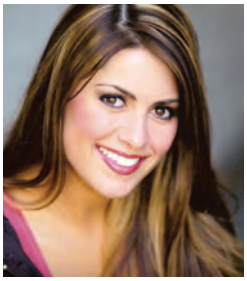
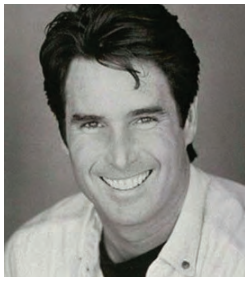
Cities: Atlanta • Chicago Orlando • Miami • Washington DC Philadelphia • Boston • New York Nashville • New Orleans • Denver Hawaii • Dallas • Houston • Austin San Antonio • San Francisco San Jose • Los Angeles • Anaheim San Diego • Las Vegas • Reno

NATIONWIDE CONVENTION SERVICES

+1 800-553-8855 ▪ www.judyvenn.com

■ *Hostesses/Hosts* ■ *Brand Ambassador* ■ *Narrators*
■ *Demonstrators* ■ *Crowd Gatherers* ■ *Interpreters*
■ *Special Talent* ■ *Street Marketing*
■ *Chair Massage Therapists* ■ *Shoe Shine Services*

IN-STORE DEMOS • FOOD SERVERS DIVISION

Going Beyond What's Expected... Since 1971!

ORDER FORM/CONTRACT

PLEASE PRINT OR TYPE
(Signature required on page 2.)

Date _____

Company _____

Billing Address _____

City _____ *State* _____ *Zip* _____

Phone _____ *Fax* _____

Email _____

Contact _____

Name of Event _____

City _____

Facility _____ *Booth #* _____

On-Site Contact Person _____

On-Site Phone _____

Dates Services Required:

_____ From _____ am to _____ pm
_____ From _____ am to _____ pm
_____ From _____ am to _____ pm
_____ From _____ am to _____ pm

TOTAL PAYMENT DUE 7 DAYS PRIOR TO FIRST DAY OF SHOW.

Indicate Number of People Needed:

___ Exhibit Hostess/Host/Brand Ambassador
___ Hospitality Suite Hostess/Host
___ Narrator/Spokesperson
___ Interpreter
___ Demonstrator/Sales Assistant
___ Costumed Character
___ Crowd Gatherer
___ Food Server/Street Marketing

Special Talent/Qualifications _____

Type of Apparel ❑ Business ❑ Cocktail ❑ Costume

❑ *Food Server* _____

METHOD OF PAYMENT AND TERMS

A credit card guarantee and a 50% deposit are required to confirm an order. Balance is due 7 days prior to first day of show.

If terms are not met, balance will be charged to credit card.

Cancellation Charges

If cancelled 46 or more days before show . . . . . 10% Processing Fee of Total Bill
If cancelled 15–45 days before show. . . . . 50% of Total Bill
If cancelled 14 days or less before show . . . . . 100% of Total Bill

❑ Check, payable to **JVA, Inc.** *(Mail to Sales and Marketing)*
❑ AMEX ❑ MasterCard ❑ Visa ❑ Diners Club

Account # _____ *Exp. Date* _____

Name on Card _____

Authorized Signature _____

❑ *Charge 50% deposit to credit card* ❑ *Charge total to credit card*

P.O. # _____ *Security Code* _____

"EXHIBITOR, PLEASE RETAIN A PHOTOCOPY (FRONT AND BACK) FOR YOUR FILES. PLEASE CALL JVA TO CONFIRM RECEIPT OF YOUR ORDER."

TERMS AND CONDITIONS

1. Agreement: The terms and conditions set forth herein, the Order Form, and the Rate Sheet constitute an Agreement between Judy Venn & Associates, Inc. ("JVA") and you the client ("Client").

2. Independent Contractors: JVA is an independent broker of convention services. JVA is not employed by the Client. In the performance of its Agreement with the Client, JVA will make its best efforts to obtain the services of subcontractors ("Talent") to fulfill the requirements of the Client, which may include, but are not limited to, exhibit hostesses/hosts, demonstrators/sales assistants, costumed characters, hospitality suite hostesses/hosts, narrators/presenters, interpreters or crowd gatherers. JVA does not employ the aforesaid persons, but retains their services as independent subcontractors.

3. Authority of Signatory: In the event the services of JVA are requested on behalf of the Client by an agent or third party representative, such as a producer or production house ("Agent"), the Agent, and any other signatory who executes this Agreement on behalf of the Client, represents and warrants that it/he/she has all due express or implied authority necessary to execute this Agreement on behalf of the Client, and to bind the Client hereto. Any Agent or other signatory that executes this Agreement acknowledges and agrees to be jointly and severally liable with Client for any and all financial obligations incurred under this Agreement by the Client or on the Client's behalf.

4. Cancellation by Client: (a) Client acknowledges and agrees to the CANCELLATION CHARGES set forth on the Order Form in the event Client, or Agent on behalf of Client, cancels its order prior to the event subject to this Agreement. Upon such cancellation, Client/Agent excuse JVA and the Talent from further performance under the terms of this Agreement. (b) Client acknowledges and agrees that the Client or its Agent may only terminate or cancel Talent after commencement of the event subject to the Agreement, upon a showing of good cause. "Good cause" is defined as a willful breach of duty by the Talent in the course of his or her performance, or in the case of the Talent's habitual neglect of duty or continued incapacity to perform that duty. In the event of good cause as defined above, prior to terminating or canceling the Talent, Client must provide JVA with a reasonable opportunity to cure the inadequate performance of the Talent by allowing JVA to notify the Talent of the alleged breach of duty and/or replacing the Talent with an alternate in order to rectify any performance inadequacies. In the event Client terminates or cancels Talent without providing JVA with the aforesaid opportunity to cure, Client agrees to pay the entire fee due and owing as if Client and Talent had fully performed under the Agreement.

5. Cancellation by the Talent: Sometimes unexpected events occur beyond our control. When such unexpected events do occur, to ensure that our Client's needs are met we have established the following policy where Talent cancellation occurs: (a) In the event JVA is informed of a cancellation by the Talent it scheduled for the event subject to this Agreement seven (7) days or more prior to the start date of the subcontractor's services: (1) Where the canceling Talent was specifically identified and requested by the Client for services to be performed at the event subject to this Agreement, and where JVA is able to communicate the cancellation to the Client in a timely fashion, the Client will have the option of canceling the Agreement with regard to that Talent without incurring charges for that specific Talent. (This cancellation option, if exercised, is limited only to the canceling Talent and the remainder of the Agreement will remain intact and in full force and effect). If JVA is unable to successfully communicate the cancellation to the Client or does not receive a responsive instruction from the Client at least four (4) days prior to the scheduled event, JVA will make its best efforts to select, at its option, replacement Talent that most closely fulfills the Client's requirements; (2) Where the canceling Talent was NOT specifically identified and requested by the Client for services to be performed at the event subject to this Agreement, JVA will make its best efforts to select, at its option, a replacement subcontractor that most closely fulfills the Client's requirements. (b) In the event JVA is informed of a cancellation by the Talent it scheduled for the event subject to this Agreement less than seven (7) days prior to the start date of the subcontractor's services, JVA will make its best efforts to select, at its option, replacement Talent that most closely fulfills the Client's requirements. (c) Any cost variance due to selection of different Talent arising out of (a) or (b) above will be the responsibility of the Client and/or its Agent.

6. Client authorization: Client expressly authorizes JVA and its affiliates and subsidiaries to use, for its marketing, promotional, and advertising materials, any photographs, videotape, or other recordings or reproductions of Client's trademarks, copyrighted materials, or other intellectual property, derived from Client's participation at events at which JVA has provided Talent, products, or services, on behalf of Client. This also includes authorization for JVA to use the photograph, videotape, or likeness of Client and/or its employees, by whatever means recorded, for the same purposes. JVA shall have no ownership rights or interest in Client's trademarks, copyrighted materials, or other intellectual property, or in the likeness of Client or its employees, by virtue of this authorization or any use arising from this authorization. Such use by JVA, if any, shall not constitute a waiver of Client's rights or interest in any of its trademarks, copyrighted materials, or intellectual property.

7. Intellectual Property Rights: JVA is the sole and exclusive owner of all intellectual property rights, including copyrights, in the finished product, performance, or services of JVA and its affiliates and subsidiaries. This includes, without limitation, all recordings of any performance or services procured or provided by JVA, its affiliates, subsidiaries, and/or its Talent by any means, electronic or otherwise. Recordings or reproductions of the finished product, performance, or services by any means, electronic or otherwise, may be used only by express written authorization from JVA. Reproductions of products, performances, or services may be obtained from JVA on request when available.

8. Governing Law: This Agreement has been negotiated and entered into in the State of California, County of Orange, and shall be governed by, construed and enforced in accordance with the laws of the State of California. If any term of this Agreement is held to be invalid, void, or unenforceable in whole or in part, the remainder of the provision(s) shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

9. This Agreement constitutes the entire Agreement between the parties hereto concerning the subject matter of the Agreement, and supercedes all prior and contemporaneous Agreements between the parties. The Agreement may be amended only by a writing signed by JVA and the party to be charged which expressly refers to this Agreement and specifically states that it is intended to amend it. No party is relying on any warranties, representations or inducements not set forth herein, on the Order Form, or on JVA's Rate Sheet. This clause may not be waived.I, the Client and/or the Client's authorized agent, do acknowledge that I have read these Terms and Conditions, the Order Form, and the Rate Sheet provided by Judy Venn & Associates, Inc., and that I understand, acknowledge and agree to all of the foregoing.

Authorized Signature: _____ Date: _____

Print Name & Title: _____

NOTICE: The Terms and Conditions and the Order Form bearing original signatures must be returned to Judy Venn & Associates, Inc. prior to commencement of the event subject to this Agreement.

~ Sales & Marketing Office ~
Mail to: 3183-F Airway Avenue, Suite 118, Costa Mesa, CA 92626

REDUCE - REUSE - RECYCLE

Oscar & Associates Photography and Video Services

Exhibit Photography	Page 1
Exhibit Video & Event Photography	Page 2
Video Production	Page 3
Order Form	Page 4
Video Production FAQ	Page 5

Exhibit Photography & Video - *Includes color corrected, high-resolution images with unlimited usage rights shipped via ground service within 7 business days from the end of the show unless otherwise stated below. E-Delivery of images and video reel will be uploaded to Dropbox for 15 days or your FTP site within 5 business days from the end of the show. For expedited delivery on any services, please contact us.*

		QTY
8x10 Print per view	**$150.00**	_____
Digital Image on CD per view	**$185.00**	_____
Digital Image E- Delivery per view	**$199.00**	_____
8x10 Print & E- Delivery per view	**$235.00**	_____.

Dynamic Exhibit Photography- ***(Ideal for Exhibit Builders and Product shots)***
Complete Studio Look with Post-Production per view **$515.00** _____
Imaging technicians will remove background, distracting objects or wall graphics, in addition to color correction. Both the original view and enhanced view will be delivered on both on CD and an 8x10 print.

Additions to Exhibit Photography

On-site Delivery of Exhibit Photography **$77.00** _____
All unmanipulated *digital images or video reel surrendered on-site on USB drive within 24 hours after image capture.*

Duplicate CD of entire order **$52.00** _____

Additional 8x10 Prints **$30.00** _____

Video Footage – (4 view minimum) **$490.00** _____
5-10 minutes of HD BRoll video of booth, without sound, captured during photography session.
Booked in 30-minute intervals. Additional time charged at $300 per 30 minutes.

Video Footage– (No minimum Photography Order) **$700.00** _____
5-10 minutes of HD BRoll video of booth, without sound, unscheduled before or during show hours.
Please notate on Order Form (p.4) with or without people. Booked in 30-minute intervals.
Additional time charged at $300 per 30 minutes.

Video Footage Edit **$386.00** _____
Includes a 30-45 second edited video from the footage purchased above with stock music and limited graphic. Delivered electronically within 10 business days from the final day of the show

Subtotal Page 1 _____

Exhibit Photography & Video - *Includes color corrected, high-resolution images with unlimited usage rights shipped via ground service within 7 business days from the end of the show unless otherwise stated below. E-Delivery of images and video reel will be uploaded to Dropbox for 15 days or your FTP site within 5 business days from the end of the show. For expedited delivery on any services, please contact us.* **QTY**

Pro Pack A **$1,133.00** _____
Includes 6 views of the exhibit delivered both via E-Delivery
ProPack A 8x10 Prints **$100.00** _____

Up to 5 Additional Pro Pack Views per view **$75.00** _____

Pro Pack B **$2,240.00** _____
Includes 15 views of the exhibit delivered via E-Delivery
ProPack B 8x10 Prints **$175.00** _____

Up to 10 Additional Pro Pack Views **$75.00** _____

Pro-Pack A w/ Video Footage **$1,499.00** _____
Includes 6 views of the exhibit delivered both on CD and via E-Delivery and 5-10 minutes of HD BRoll video of booth, without sound, captured during photography session. Video booked in 30-minute intervals. Additional time charged at $300 per 30 minutes.

Pro-Pack B w/Video Footage **$2,52500** _____
Includes 15 views of the exhibit delivered both on CD and via E-Delivery and 5-10 minutes of HD BRoll video of booth, without sound, captured during photography session. Video booked in 30-minute intervals. Additional time charged at $300 per 30 minutes.

Video Footage Edit **$386.00** _____
Includes a 30-45 second edited video from the footage purchased above with stock music and limited graphic. Delivered electronically within 10 business days from the final day of the show

Event Photography -*All event photography services are to be used for timed special events only and must be booked in consecutive hourly increments to obtain discounted pricing. For expedited delivery on any services, please contact us.* **QTY**

Photographic Coverage and Delivery of all images on DVD **Hours** _____
$385.00 for first hour, $335.00 for second hour, $285.00 for any additional hours
Delivery of color corrected, high-resolution images with unlimited usage rights within 7 business days from the end of the show.

On-Site Delivery of Event Images on a 4 GB USB Drive **$75.00** _____
*Surrender of **all unmanipulated** digital images on-site on USB drive within 2 hours after the end of the assignment.*

Upload of Event Images to Social Media Site Post-Event **$50.00/hr.** _____
Time based upon photographic coverage booked above. All digital images uploaded to your social media site of choice within 4 hours after the end of the assignment.

For upload of images to Social Media ***during*** an event, or branding of images with logos or text, ***please contact us for further information.***

Description of Event: _____

_____

Location: _____

Date: _____ **Time:** _____
One hour minimum, booked in hourly increments. Events taking place away from the main convention center are subject to a two hour consecutive minimum. Travel time to and from event might result in additional fees. Does not include Exhibit or Product Photography.

Green Screen Photography/On-site Printing- Place attendees into digital backgrounds. Add custom borders, logo or message. Attendees can receive professional prints or digital uploads. Packages start at $1,200.00. Please contact us for further information.

Subtotal Page 2 _____

HD Video Production- *All delivered video footage includes unlimited usage rights.* **QTY**

All-Inclusive Video Package **$2,075.00** _____
Up to 2 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit, 1 edited and produced video up to 3 minutes long with rough cut and 1 edit. Includes intro, outro, stock music and titling. First draft delivered online within 15 days from the final day of the show. Final video delivered online upon final approval.

B Roll 120- Scheduled Raw Footage* Capture **$1,575.00** _____
Up to 2 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit at the time of your choice during show hours. Delivery of raw footage on a USB drive within 10 business days from the final day of the show.*

Half Day B Roll Shoot **$2,075.00** _____
Up to 4 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit. Delivery of raw footage on a hard disk drive within 10 business days from the final day of the show.*

Full Day B Roll Shoot **$3,125.00** _____
Up to 8 consecutive hours (including setup and breakdown time) of in-booth HD shoot with 1 videographer and standard HD kit. Delivery of raw footage on a hard disk drive within 10 business days from the final day of the show.*

Video Production Additions **QTY**

1 Additional Wireless Mic **$75.00** _____
More than 2 mics will require a sound mixer and may require a sound tech on-site. Price for sound mixer and tech determined by scope of the project.

Post-Event Editing (3 Minute Video) **$1,300.00** _____
An additional standard edited and produced video including intro, outro, stock music and titling up to 3 minutes long with rough cut and 1 edit from existing footage. Delivered online within 15 business days from the final day of the show.

Raw Footage Delivery Options
External hard disk drive **$200.00** _____

***Raw Video Footage Disclaimer**
All raw footage is provided as is and may not be usable directly.
It is meant to be edited by a professional before use and saved in the appropriate format.

For examples of the video products, please visit http://www.oscarandassociates.com/video

Description of Video: _____

_____

_____

_____

Location: _____

Date: _____ **Time:** _____

(Telephone confirmation to be provided upon receipt of form.)

Subtotal Page 3 _____

CES
January 6 - 9, 2016
LVCC
Las Vegas

Order Form

Bill To Company _____

Billing Address _____

City _____ State _____ Zip _____

Ordered By _____

Phone _____

Fax _____

Email _____

Name on Card _____

Card Number _____ Exp. _____

Signature _____

Ship to Company _____

Shipping Address _____

City _____ State _____ Zip _____

Ship to Attention _____

Ship to Email _____

Subtotal Page 1 _____

Subtotal Page 2 _____

Subtotal Page 3 _____

Sales tax _____
(Products delivered in IL subject to 9.25% sales tax. Products delivered in Texas- applicable sales tax apply)

Shipping & Handling **$20.00**
(Via ground services)

TOTAL _____

Booth Name _____

Booth # _____

On-site Contact _____

On-site Contact's email _____

Cell# _____

Onsite Instructions_____

_____

_____

_____

Exhibit Photography/Video Reel Instructions

Monitors **___ON ___OFF**
Lights **___ON ___OFF**
With People___ Without People___ Staff Shot___

Must be prepaid with a Check, Visa, MasterCard or American Express. Cancellations received less than one week prior to the first day of exhibitor move-in will be billed at 50%. Photography Orders ship within 7 business days after closing date of show unless otherwise stated. Claims must be made in writing within 7 days of receipt of materials. Oscar & Associates does not work on speculation. 8/13

orders@hellooa.com 566 W. Lake Street #430, Chicago, IL 60661
P: 312-922-0056 F: 312-922-2866 www.OscarAndAssociates.com

OSCAR & ASSOCIATES

Video Production FAQ's

Video Shoot:

Actual filming times may be shorter than the time the videographer is scheduled to be at your booth. Scheduled shoot times include setup and breakdown of videographer equipment and may vary depending on the type of shoot and the equipment. Setup and breakdown typically take 10-15 minutes each for a standard one-camera shoot. The amount of footage a videographer records depends on the amount of activity going on within the booth.

Standard HD Kit- includes 1 wireless Mic, tripod and 1 light kit (on-camera or external - videographer's choice). The light kit is dependent on the shoot needs. We will only supply an on-camera light unless specifically requested otherwise. Please contact us for additional or specific equipment needs.

Delivery of Raw Footage:

Raw footage is footage captured directly from the camera and is not typically used "as is". In most cases the footage will need to be transferred into an editing program to even be viewable. It is intended to be edited by a professional editor before a final usable version is produced. Raw footage file formats will vary depending on camera equipment and editing equipment used. We will charge $300.00 for a Half-Day Shoot and up to $350.00 for a Full-Day Shoot for the conversion of raw footage files to viewable MOV files.

Raw footage such as B Roll is usually shipped within 10 business days from the last day of the trade show. For expedited delivery please contact us.

Online delivery is by **yousendit.com** or **wetransfer.com**. The maximum file size for online delivery is 2 GB.

Raw footage can be delivered on USB drives or external hard disk drives as well. We generally will use a USB stick for data less than 8 GB and a hard disk drive for data over 8 GB in size.

Editing Services:

We provide a variety of editing services for all videos we shoot. Please contact us for custom editing needs.

Production Service:

We provide a complete suite of video production services for corporate events, product demonstrations, testimonial videos and others, in addition to videos we produce for you at trade shows. Please contact us for details.

Project Management:

For videos being edited, we require feedback to our editors within 10 business days of the end of the show. All projects will be deemed completed if we do not receive customer feedback by that point. A project restart fee of $225.00 will be accessed to reopen a project for 30 days.

We do not store your raw footage for more than 30 days past the completion of your project. We do offer raw footage/video storage for up to 1 year for $350.00 per project. This storage will make it easier to edit a new video or modify an existing video that we have produced.

BOOTH SECURITY ORDER FORM

COP Security, Inc.
3753 Howard Hughes Parkway Suite 200 Las Vegas, NV 89169
copsecurity@earthlink.net
(702) 361-7998
Fax (702) 447-5458

Booth Security ordered by December 1, 2015: $23.00/Hr.
Booth Security ordered after December 1, 2015: $27.00/Hr.

Company Name: _____ Booth #: _____
Address: _____ Phone #: _____
_____ Fax #:_____
Booth Contact: _____
E-mail Address: _____

Date	Start time	Finish time	# of Guards	Total Hours

Grand total of hours _____ X $23.00/hr. Total due $:_____
(+3.5% cc trans)

Pay by Check or Credit Card

Credit Card#_____Exp._____Signature:_____

Cop Security, Inc., accepts no responsibility for any damage to, or for the loss or destruction of an exhibit, or for the property of an exhibitor, his/her agents or employees, either from fire, theft, accidents or other causes, or injury to any persons resulting from such cause. Please Note: A 3.5 % processing fee will be added to all credit card transactions.

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

Booth Security Order Form

Show or Convention : **2016 CES**

Location : LAS VEGAS CONVENTION CENTER, WESTGATE HOTEL, & VENETIAN HOTEL **Date:** JANUARY 6-9, 2016

Booth Security Service : $ 23.00 per hour when ordered by December 9, 2015
$ 26.00 per hour when ordered *after* December 9, 2015

TOTAL = **HOURS =**

Service as follows : (6 hour min.)

American Express, Visa, Mastercard or checks accepted.

Date	Day	Start Time	Finish Time	# of Officers	Total Hours

Date	Day	Start Time	Finish Time	# of Officers	Total Hours

Pro-Tect Security is not an insurer. Charges are based solely upon the value of services provided for, and are unrelated to the value of the client's operations, property or the property of others. The amounts payable by the client are not sufficient to warrant Pro-Tect assuming any risk of damage or loss to property due to Pro-Tect's negligence or failure to perform. Pro-Tect Security , its agents and representitives, will provide all necessary safeguards and shall assume no liability for life, accident, theft of property, damage to property or any other loss due to factors beyond our control. The client, by signing this agreement holds Pro-Tect Security harmless for any and all losses and agrees to have in effect at the time of signing this agreement, insurance to cover all product, and personal damages and any claims arising from engaging in business as an exhibitor at CES INTERNATIONAL 2016.

Please Print

Card Type : (4 ½% processing fee) American Express [ ] Visa [ ] Mastercard [ ] 3 or 4 digit security code: _____

Credit Card Number: _____ Expiration Date: _____

Billing Address: _____ City: _____ State: _____ Zip: _____

Print Name of Cardholder: _____ Cardholder Signature: _____

Invoice Information

Pro-Tect Security	Company Name: _____ Date: _____
3511 S. Eastern Avenue	Address: _____
Las Vegas, Nevada 89169	City : _____ State: _____ Zip: _____
Phone: (702) 735-0110 Fax: (702) 735-7793	Company Rep: _____ Phone: _____ Fax: _____
Force1@Pro-TectSecurity.Com	E-Mail: _____ Location/Booth #: _____
www.Pro-TectSecurity.com	Hall:

Client Signature: _____ PO #: _____

CLIENT TO VERIFY SCHEDULE
Fax or E-Mail Completed Form

CES 2016

January 6 - 9, 2016

Las Vegas, Nevada

THE GLOBAL STAGE FOR INNOVATION

PRODUCED BY CEA

SECURITY GUARD
ORDER FORM

RETURN BY 12/04/15
*** For Advance Order Rate**

Special Operations Associates, Inc.

Of Nevada

RETURN TO:
SPECIAL OPERATIONS ASSOCIATES, INC.
3405 Cambridge Street
Las Vegas, Nevada 89169
(702) 386-8065 • FAX (702) 386-9720
E-Mail: soa@soasecurity.com • www.soasecurity.com LICENSE #525

*ADVANCE ORDER RATE
$23.00 PER HOUR (6 hr. min.)

ON-SITE RATE (after 12/04/15)
$30.00 PER HOUR (6 hr. min)

FULL PAYMENT REQUIRED WITH RECEIPT OF ORDER

NOTE: ANY ADDITIONS AFTER ADVANCE ORDER DATE WILL BE CHARGED AT HIGHER RATE.

PLEASE ARRANGE FOR_____ GUARDS IN OUR BOOTH ON THE FOLLOWING DAYS:

DATE	HOURS	DATE	HOURS
_____	_____ TO _____	_____	_____ TO _____
_____	_____ TO _____	_____	_____ TO _____
_____	_____ TO _____	_____	_____ TO _____
_____	_____ TO _____	_____	_____ TO _____
_____	_____ TO _____	_____	_____ TO _____
_____	_____ TO _____	_____	_____ TO _____

Special Operations Associates, Inc. (SOA) is not an insurer. Charges are based solely upon the value of services provided for, and are unrelated to the value of the clients operations property or the property of others. The amounts payable by the client are not sufficient to warrant assuming any risk of damage or loss to property due to SOA's negligence or failure to perform. SOA, its agents and representatives, will provide all necessary safeguards and shall assume no liability for life, accident, theft of property,damage to property or any other loss due to factors beyond our control. The client, by signing this agreement, holds SOA harmless for any and all losses and agrees to have in effect at the time of signing this agreement insurance to cover all product, and personal damages and claims arising from engaging in business as an exhibitor.

TOTAL HOURS REQUESTED: _____

AUTHORIZED BY: _____

- ❑ Guard to remain in booth until exhibitor arrives.
- ❑ Guard to work scheduled times only.
- ❑ Fire watch guard.

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____ E-MAIL: _____

BOOTH NUMBER: _____ EXHIBIT HALL: _____ DATE: _____

CARD TYPE: AMERICAN EXPRESS ❑ VISA ❑ MASTERCARD ❑
(3%Prossesing fee added for domestic credit cards)
(7% Processing fee added for international credit card)

CREDIT CARD NUMBER: _____ EXPIRATION DATE: ____/____ CVV#_____

CARDHOLDER SIGNATURE: _____ PRINTED NAME OF CARDHOLDER: _____

CARDHOLDER ADDRESS: _____ STATE: _____ ZIP: _____

EAC - COMPANY MASTER REPORT

Company	Type, Contact, Phone, Fax	
ALL PURPOSE SECURITY, LLC	**SECURITY**	
7473 WEST LAKE MEAD BLVD., SUI	ANTHONY SEDA	
LAS VEGAS, NV 89128	702-562-8172	
	702-562-8173	www.apsecurity-investigations.com
ALLIED BARTON SECURITY SERVI	**SECURITY**	
777 N RAINBOW BLVD STE 170	STEVE MCCOY	
LAS VEGAS, NV 89107	(702) 544-8396	
	(702) 776-6489	WWW.ALLIEDBARTON.COM
AMERICA'S BEST SECURITY SERVI	**SECURITY**	
2201 PARADISE ROAD	MAJID DANESHFOROUZ	
LAS VEGAS, NV 89104	702-794-0777	
	702-794-0277	www.americasbestsecurity.com
ANDERSON SECURITY AGENCY, LI	**SECURITY**	
101 E. WARM SPRINGS ROAD	KIMBERLY ANDERSON-MAT	
LAS VEGAS, NV 89119	702-474-4624	
	702-474-7190	www.andersonsecurity.com
ARROWHEAD SECURITY	**SECURITY**	
4045 SPENCER, SUITE 306	CHAD BENHAM	
LAS VEGAS, NV 89119	602-326-6794	
	602-234-1915	www.vetsec.com
BACHIERO EVENT SERVICES (BES	**SECURITY**	
22631 KATHRYN AVENUE	KELLIE BACHIERO	
TORRANCE, CA 90505	(310) 465-0553	
	(310) 465-0663	
CENTURY SECURITY MANAGEMEN	**SECURITY**	
4945 WILBUR STREET	MICHAEL CALLAGHAN	
LAS VEGAS, NV 89119	407-226-1168	
	407-226-7076	www.centurytradeshow.com

EAC - COMPANY MASTER REPORT

Company	Type, Contact, Phone, Fax	
CONTEMPORARY SERVICES CORF	**SECURITY**	
6061 S. FORT APACHE RD STE 140	JAY PURVES	
LAS VEGAS, NV 89148-5578	702-800-5934	
	702-938-4165	www.contemporaryservices.com
COP SECURITY, INC	**SECURITY**	
P.O. BOX 97798	SALLY GATEWOOD	
LAS VEGAS, NV 89193-7798	(702) 361-7998	
	(702) 447-5458	www.copsecurityinc.com
DTA SECURITY SERVICES, LLC	**SECURITY**	
6362 McLeod Dr Ste 5	KIM TAYLOR	
Las Vegas, NV 89120	(702) 650-2298	
	(702) 446-6777	www.dtasecurityservices.com
EASTERN PRIVATE DETECTIVES, II	**SECURITY**	
3565 Las Vegas Blvd S Ste 192	SCOTT CHURCHILL	
Las Vegas, NV 89109	888-540-2245	
	888-540-2210	www.easternprivatedetectives.com
ELITE SECURITY SPECIALISTS, LL	**SECURITY**	
9811 W. CHARLESTON BLVD STE 2	FRANK BRUTON, JR.	
LAS VEGAS, NV 89117	(702) 339-9756	
	(702) 254-3015	WWW.ELITESECURITYSPECIALISTS.COM#http://WWW.ELITE
ELITE TACTICAL SECURITY SOLUT	**SECURITY**	
35 EAST HORIZON RIDGE PKWY, 1	RICHARD DIAZ	
HENDERSON, NV 89002	702-280-3152	
	702-331-3382	www.etsslv.com
ENTOURAGE VIP PROTECTIVE SEF	**SECURITY**	
1604 SOUTH COMMERCE ST. SUITE	DAVID PAYNE	
LAS VEGAS, NV 89102	702-457-2040	
	702-457-2044	www.entouragevps.com

EAC - COMPANY MASTER REPORT

Company	Type, Contact, Phone, Fax	
EON INDUSTRIES	**SECURITY**	
429 MAX CT., STE C	SHEPHIA WALDON	
HENDERSON, NV 89011	702-534-4681	
	702-534-4682	www.eonind.com
EXECUTIVE PROTECTIVE SERVICE	**SECURITY**	
800 NORTH RAINBOW, SUITE 170	MARTHA WOLINSKY	
LAS VEGAS, NV 89107	702-280-9260	
	702-515-0270	www.executiveprotectiveservices.net
G4S SECURE SOLUTIONS (USA), IN	**SECURITY**	
6280 SOUTH VALLEY VIEW BLVD., #	THOMAS HARPER	
LAS VEGAS, NV 89118	702-227-3484	
	702-227-5131	www.G4S.com/us
ISS FACILITY SERVICES	**SECURITY**	
4155 NORTH RANCHO DRIVE #150	ALAN PRATT	
LAS VEGAS, NV 89130	702-822-2133	
	702-822-2136	www.us.issworld.com
MORRISON SECURITY GROUP, INC	**SECURITY**	
1909 WELDON PLACE	SEAN MORRISON	
LAS VEGAS, NV 89104	708-389-2400	
	708-389-8674	www.morrisonsecurity.com
OFFICIAL SECURITY, INC.	**SECURITY**	
2404 SANTA PAULA DRIVE	DARRYL CRONFELD	
LAS VEGAS, NV 89104	(702) 369-4366	
	(702) 369-4369	www.officialsecurity.net
PETER ALEXAN ENTERPRISES, INC	**SECURITY**	
2700 NORTH MAIN STREET, SUITE	PETER ALEXAN	
SANTA ANA, CA 92705	714-543-3131	
	714-543-3232	www.raconsulting.us

EAC - COMPANY MASTER REPORT

Company	Type, Contact, Phone, Fax	
PLATINUM SECURITY	**SECURITY**	
1640 S SEPULVEDA BLVD STE 510	MICHAEL FARAG	
LOS ANGELES, CA 90025	310-207-1300	
	888-207-1458	www.platinumsecurity.com
POSITIVE PROTECTION OF NEVAD	**SECURITY**	
28441 RANCHO CALIF. RD #106	PATRICIA CLARK	
TEMECULA, CA 92590	951-587-8300	
	951-587-8301	www.positiveprotectionnv.com
PREVENTIVE MEASURES SECURIT	**SECURITY**	
2008 HAMILTON LANE	ELIJAH MUHAMMAD	
LAS VEGAS, NV 89106	702-366-0338	
	702-366-0233	www.pmsecurityfirm.com
PRO-TECT SECURITY	**SECURITY**	
3511 SOUTH EASTERN AVE	LESLIE BRUNO	
LAS VEGAS, NV 89169	(702) 735-0110	
	(702) 735-7793	www.pro-tectsecurity.com
RELIANCE SECURITY INC.	**SECURITY**	
3650 NORTH RANCHO DRIVE #108	JOEL LOGAN	
LAS VEGAS, NV 89130	702-778-3731	
	702-877-4217	www.reliancetrac.com
REV ENTERPRISES	**SECURITY**	
417 ARDEN AVENUE, SUITE 103	JOSE REVILLA	
GLENDALE, CA 91203	(818) 551-7111	
	(818) 551-7101	OANDR.COM
ROCK SECURITY	**SECURITY**	
3375 ALDEBARAN STE C	CARMELITA BROWN	
LAS VEGAS, NV 89102	702-586-7982	
	702-410-9305	www.rocksecurityllc.com

EAC - COMPANY MASTER REPORT

Company	Type, Contact, Phone, Fax	
SECURITAS SECURITY SERVICES	**SECURITY**	
4495 SOUTH PECOS ROAD	SALLY SULAIMAN	
LAS VEGAS, NV 89121	(702) 7574-2252	
	(702) 737-6306	www.securitas.us
SECURITY UNLIMITED, INC	**SECURITY**	
2231 E DESERT INN ROAD	ANNETTE LEXIS	
LAS VEGAS, NV 89169-3216	(702) 733-0022	
	(702) 733-0023	www.security-unlimited.com
SIMON PROTECTION GROUP	**SECURITY**	
9788 GILESPIE ST STE 409	JON SIMON	
LAS VEGAS, NV 89183	702-208-3802	
	775-343-7440	www.spgworldwide.com
SOS SECURITY LLC	**SECURITY**	
1915 ROUTE 46 EAST	KENNETH M. FISHER	
PARSIPPANY, NJ 07054	(973) 402-6600	
	(973) 265-1415	www.sossecurity.com
SPECIAL OPERATIONS ASSOCIATE	**SECURITY**	
3405 CAMBRIDGE STREET	JOHN THEEL	
LAS VEGAS, NV 89169	(702) 386-8065	
	(702) 386-9720	www.soasecurity.com
ST. MORITZ SECURITY SERVICES,	**SECURITY**	
3753 HOWARD HUGHES PARKWAY	KEVIN SMITH	
LAS VEGAS, NV 89169	412-885-3144	
	412-885-3740	www.smssi.com
STAFF PRO, INC.	**SECURITY**	
15272 NEWSBOY CIRCLE	PETE WACHOB	
HUNTINGTON BEACH, CA 92649	714-230-7239	
	714-230-7201	www.staffpro.com

EAC - COMPANY MASTER REPORT

Company	Type, Contact, Phone, Fax	
TEMPLAR SECURITY AND PROTEC	**SECURITY**	
706 SOUTH 8TH STREET	FRANK DI CERBO	
LAS VEGAS, NV 89101	702-405-8777	
	702-405-9972	www.templarprotection.com
TOTAL SECURITY SOLUTIONS, INC	**SECURITY**	
6295 MCLEOD DRIVE #9	PATRICIA MURPHY	
LAS VEGAS, NV 89120	702-534-0095	
	702-432-0040	www.nvinvestigatorsgrp.com
UNITY ONE, INC.	**SECURITY**	
8022 SOUTH RAINBOW BLVD., SUIT	MARIA CAPITANIO	
LAS VEGAS, NV 89139	800-319-5770	
	844-767-7033	www.unityoneinc.com
US SECURITY ASSOCIATES, INC.	**SECURITY**	
4040 EASTERN AVENUE SUITE 210	WALTER KODBA	
LAS VEGAS, NV 89119	702-425-7867	
	702-874-7055	www.ussecurityassociates.com
VIP SECURITY SERVICE	**SECURITY**	
626 SOUTH LAS VEGAS BLVD SUITI	LLOYD HENDERSON	
LAS VEGAS, NV 89101	702-609-0242	
	702-473-1618	
ZOE SECURITY CORP	**SECURITY**	
546 N EASTERN AVE #150	WALT WALTERS	
LAS VEGAS, NV 89101	(702) 642-7463	
	(702) 650-4486	www.trinitynv.com

CES
THE GLOBAL STAGE FOR INNOVATION
PRODUCED BY CEA

LAS VEGAS, NV

January 6-9, 2016

CES 2016 Dedicated Transportation

Full-size Coaches

Executive Limo Bus

Mini Bus

Custom Signage

Special Events | Airport Service | Corporate Functions | VIP Transportation

For reservations, custom programs & more information, please contact: Kevin Berube at 401-294-0040 or kevinb@rp-ms.com

Transportation managed by:
RPMS
Rhode Planning & Management Solutions, Inc.